

	<p align="center"><b>Policy Number</b> <b>01-2017</b></p>
<p align="center"><b>Administrative Policy</b> STATE COORDINATION POLICY</p>	<p align="center"><b>Issued:</b> March 28, 2017</p>

**I. Authority**

Article VIII, State Coordination, of the model compact language, *Interstate Compact on Educational Opportunity for Military Children*, provides for the appointment of a State Commissioner and a State Council for the implementation, administration, and advocacy of the Compact. Through adoption of the Compact, each state may have kept or modified the language of this Article, however the components of the Article remain intact. **This policy ensures compliance with the Statute or Code requirements that each member State maintains a State Commissioner and a State Council.**

**II. Applicability**

This policy applies to signatory states to the Interstate Compact on Educational Opportunity for Military Children and Commissioners or Designees appointed to represent those states to the National Commission.

**III. Policy**

a. State Commissioner Appointment

- i. The appointment of the State Commissioner is governed by Article VIII, State Coordination, Section C of the model compact language. “The compact commissioner responsible for the administration and management of the state’s participation in the compact shall be appointed by the Governor or as otherwise determined by each member state.” **Review the version in each State Statute or Code for the appropriate appointing authority.**
- ii. Upon resignation, the State Commissioner shall notify both the appointing authority and the Executive Director in writing. The Executive Director shall confirm in writing, the resignation, request for an interim point of contact, and notify the member state of the 60-day appointing period.
- iii. If the member State has not appointed a new State Commissioner within 60 days, the Executive Director will send by registered mail a delinquency notice to the appointing authority.

- iv. If a member State has not appointed a new State Commissioner within 90 days, the Executive Director may refer the matter to the Compliance Committee for action.

b. State Council

- i. The appointment of the State Council is governed by Article VIII, State Coordination, Section A, of the model compact language. "Each member State shall, through the creation of a State Council or use of an existing body or board, provide for the coordination among its agencies of government, local education agencies and military installations concerning the state's participation in, and compliance with, this Compact and Interstate Commission activities." **Review the version in each State Statute or Code for the appropriate appointing authority and membership.**
- ii. Newly appointed State Commissioners shall be given one year from their appointment date to reorganize their State Council, if one has not already been established.
- iii. If a member State has not established their State Council within one year, the Executive Director may refer the matter to the Compliance Committee for action.

c. Reporting

- i. By June 30 of each year, member States shall submit the following information regarding their State Council to the national office:
  - a) State Council membership roster.
  - b) Identify and/or confirm at least two points of contact for the member. E.g. State Commissioner, Military Family Education Liaison, State Department of Education, etc.
  - c) Summary of accomplishments, activities and presentations for the previous year.
- ii. If a member State has not submitted the above information within 30 days, the Executive Director will send a written reminder to the State Commissioner.
- iii. If a member State has not submitted the above information within 60 days, the Executive Director may refer the matter to the Compliance Committee for review and possible action.