

**TRAINING COMMITTEE MINUTES**  
**Tuesday, January 29, 2019**

PRESENT	Ernise Singleton Kate Wren Gavlak Kraig Kiehl Rosemarie Kraeger Pete LuPiba Kathleen Murphy David Young	Louisiana Commissioner California Commissioner Pennsylvania Commissioner Rhode Island Commissioner Ohio Commissioner New Hampshire Commissioner Vermont Commissioner	Chair
STAFF	Cherise Imai Lindsey Dablow Richard Pryor	Executive Director Training and Operations Associate Communications Associate	Secretary
GUEST	Barbara Clemmer	PA Dept. of Education, Bureau of School Support	
EXCUSED	Cindy Hunt Jay Ledbetter	Oregon Commissioner Mississippi Commissioner	
ABSENT	Yolande Anderson	South Carolina Commissioner	

**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 1:00 PM EST by Ernise Singleton, Louisiana Commissioner and Training Committee Chair. Roll call was taken by Lindsey Dablow, MIC3 Training and Operation Associate. Commissioner Kraig Kiehl (PA) introduced guest Barbara Clemmer.

**ITEM 2 – AGENDA AND MINUTES**

2. The agenda was approved as presented. Commissioner Rosemarie Kraeger (RI) motioned to approve the October 18, 2018 minutes as amended, seconded by Commissioner David Young (VT). The motion carried.

**ITEM 3 – REPORTS**

3. **Executive Committee** – Chair Singleton updated the Members on topics the Executive Committee (EXCOM) discussed at the retreat in Little Rock, Arkansas in November. Among those topics discussed were communication internally and externally, how best to engage the Commission, and development of the Strategic Plan at the Spring Retreat in Lexington, KY during April 2019.

**ITEM 4 – OLD BUSINESS**

4. **Training Committee Mission Statement** – Chair Singleton reviewed the final draft of the Training Committee Mission Statement that was approved at the October 2018 Training Committee meeting.

5. **New Commissioner Mentoring Program** – Chair Singleton stated the Committee discussed and agreed to develop the New Commissioner Mentoring Program at the Annual Business Meeting (ABM). Chair Singleton opened the floor for discussion regarding a timeline for implementation, roles & responsibilities of the mentor and mentee, and next steps. The Members suggested utilizing retiring Commissioners and current Commissioners to serve as mentors.
6. Ms. Dablow will create a Google Doc with mentoring documents outlining roles and responsibilities provided by Commissioner Kraeger and Commissioner Kathleen Murphy (NH) for review by the members at the March meeting. [OPEN]
7. **2019 ABM General Session – Case Study** – Chair Singleton asked the Members for feedback regarding a large group Case Study session at the 2019 ABM. Commissioner Pete LuPiba (OH) voiced support because it would include both the Commissioners and the ABM general attendees. Relevant subject matter to consider is Special Education, graduation requirements, Kindergarten and athletics for presentation in protocol format. Members suggested requesting cases from the Commission, so the content is different from the material currently being used for training.
8. Ms. Dablow will prepare a document for the Members that reviews the case studies currently being used for training and will contact the Commission for additional cases from their states. [OPEN]
9. **Webinar Training Series** – Chair Singleton communicated the training series would be held over until after the Strategic Planning session takes place in April 2019. Commissioner LuPiba reminded Members the Commission produced a series of training webinars a few years ago. Communications Associate Richard Pryor volunteered to gather those videos to determine if they could be reissued or any part of them reused.
10. Chair Singleton is preparing a Google Doc for the Committee Members to log relevant Commission topics they think the Compact would benefit from developing of training materials about. [OPEN]

## ITEM 5 – NEW BUSINESS

11. **2018 ABM Breakout Session Survey Results** – Ms. Dablow reviewed the feedback received from the 2018 ABM Breakout Sessions. She highlighted the positive nature of the feedback and recommended each Member review the comments at the end of the survey because the attendee comments provide insight into additional topics and resources the Training Committee might consider creating.

## ITEM 6 – OTHER BUSINESS AND ANNOUNCEMENTS

12. **Strategic Plan** – Chair Singleton reminded Members the EXCOM would meet in April to develop the Commission's three-year Strategic Plan. She asked them to provide feedback at the March committee meeting on topics they would like to see represented on the strategic plan.
13. **Items for the Executive Committee** – Chair Singleton asked Members if they had any comments or feedback for the EXCOM. Commissioner Kraeger voiced support for this item's addition to the Standing Committee's agendas because it increases transparency and allows for an additional avenue of feedback for Commissioners to MIC3 leadership.

## ITEM 5 – ADJOURNMENT

14. There being no further business Commissioner LuPiba moved for adjournment, motion was seconded by Commissioner Young. Motion carried.

15. The Committee meeting adjourned at 2:00 PM EST.

Respectfully submitted by,  
Lindsey M. Dablow  
Training and Operations Associate, Secretary

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