



EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES THURSDAY, JULY 11, 2018

Table with 4 columns: Status, Name, Title, and Role. Rows include PRESENT members like Rosemarie Kraeger (Rhode Island Commissioner, Chair) and EXCUSED members like Kate Wren Gavlak (California Commissioner, Past Chair).

ITEM 1 – CALL TO ORDER

1. Chair Rosemarie Kraeger (RI) called the meeting to order at 12:02 PM EDT. Roll call was conducted by Executive Director Cherise Imai.

ITEM 2 – AGENDA AND MINUTES

2. The agenda was motioned for approval by Commissioner Shelley Joan Weiss (WI) and seconded by Commissioner Don Kaminar (AR). Motion carried.

3. The minutes of the June 21, 2018 meeting were motioned for approval by Commissioner Weiss and seconded by Commissioner Mary Gable (MD). Motion carried.

ITEM 3 – REPORTS

3. Communications and Outreach – Commissioner Weiss reported the committee approved the draft public service announcement script which is in production. The next meeting is in the beginning of August. She hopes attendance will improve.

4. Compliance – Commissioner Daron Korte (MN) reported the committee is tracking state council meetings and several states have not reported or held any meetings in last two fiscal years. One state said they are not planning on having a meeting. The committee agreed that it was not possible to have collaboration and multi-agency work without having a meeting at minimum, once a year. They felt a rule was necessary requiring state councils to meet, at minimum, annually. With General Counsel Rick Masters, they drafted and submitted a proposed rule to the Rules Committee. Commissioner Korte added that one member expressed concern regarding the requirement of minutes, which had been discussed at the previous ABM, however the MIC3 State Coordination Policy requires member state minutes be submitted to the national office.

5. Finance – Commissioner Bob Buehn (FL) provided an overview of the fiscal year 2018 expenses and reported that 100% of dues were collected. We are projected to end the year under budget and he complimented ED Imai for managing the budget well with unforeseen costs. He added that the investments continue to perform well. ED Imai said the annual audit is scheduled for August.

6. **Rules** – Commissioner Gable reported that the committee will convene this afternoon at 2:00pm and they have a rich agenda for discussion including the state council proposal. The 2<sup>nd</sup> edition of the Rules Book was finalized and posted online. They will also discuss adding a field for the U.S. Department of Defense Education Activity (DODEA) to submit cases to the Commission. New business includes sharing the legal advisories recently approved by the EXCOM, as well as a new promulgation of rules guidebook for Commissioners.

7. **Training** – Commissioner Kaminar stated the committee met on June 5<sup>th</sup>. The video was discussed and after payment of the PsychArmor invoice, they wanted to take the video and allow others to utilize it if they desired. He reported that the national office has produced a new video internally utilizing online software and are working on the final details. The committee is working on the training materials for the Annual Business Meeting breakout sessions. In the absence of his Vice Chair, Kate Wren Gavlak, he reported that the New Jersey military impacted schools training evaluation results were positive and included good comments/feedback on the sessions. ED Imai added that the sessions were well attended and hosted by the North Hanover School District.

8. **Leadership Development** – On behalf of Commissioner Gavlak, ED Imai reported the committee will meet on the 16<sup>th</sup> to discuss the results of the survey of interest. Commissioner Korte asked if there was any update on the response to Commissioner Deanna McLaughlin's email inquiry on the LDC election process. ED Imai replied the release was pending approval from one LDC member. Commissioner Weiss asked if the EXCOM will see the LDC's response prior to release. General Counsel Masters said he assisted with drafting the memorandum and he did not see any reason for the EXCOM to approve the document prior. He added that doing this would result in an additional delay of the release. Commissioner Korte asked if it is clear that the response is from the LDC and not the EXCOM. General Counsel Masters replied that the memorandum is very clear.

#### ITEM 4 – OLD BUSINESS

9. **Annual Business Meeting** – ED Imai reviewed in detail the overall itinerary, and both agenda for the general and commissioner only sessions. She requested feedback and thoughts as we need to finalize the schedule for logistical planning purposes.

- Members commented that they liked the overall schedule, that the flow was good, and that they were pleased that new individuals were involved in the training sessions.
- ED Imai asked for suggestions for the Tabletop Discussion/Activity during the Commissioner Only Session.
- Regarding the Tier Group meetings, ED Imai asked for ideas on the session format. She is pending the responses from the Mid-year Survey from the commission on the discussion topics.
- Kathy Facon, DOD Representative offered to assist the national office with the General Attendee session. ED Imai acknowledged the offer and will connect with Ms. Facon when appropriate.

10. ED Imai reminded members that the original idea by Commissioner Pete LuPiba to hold the reception at the Rock and Roll Hall of Fame was good, however it was not possible to secure local sponsors for the event. The reservation fee was \$10K plus the food cost, which was not feasible under our budget. Therefore, the reception will be held at the Westin.

11. Commissioner Weiss thanked the staff for providing a clear agenda. She asked that a link to the elections statute be added for the elections item under the General Session. She also asked for the future



annual meeting date for Colorado be added. ED Imai concurred on both requests.

10. **Award Request for former Idaho Commissioner, Pete Koehler** – ED Imai reported the Office of the Governor for Idaho submitted a request for a certificate and coin. Koehler recently left the Idaho Department of Education. Commissioner Kaminar motioned to approve, seconded by Commissioner Weiss. Motion passed.

12. In the interest of time, the remaining *Inquiry* items under Old Business were tabled for the next scheduled meeting:

- a) Chronic Absenteeism (*Mary Gable*)
- b) State Assessments (*Mary Gable*)
- c) Data Collection and Reporting (*Shelley Joan Weiss*)
- d) Military School Vouchers from Greg Lynch, WA Commissioner (*Cherise Imai*)
- e) Athletics Rules and the Compact (*Cherise Imai*)

#### **ITEM 5 – EXECUTIVE SESSION**

13. The committee went into Executive Session to discuss internal business.

**ITEM 6 – ADJOURNMENT** – With no further business to conduct, Chair Kraeger adjourned the meeting at 12:22 PM EDT.

Respectfully submitted by,  
Cherise Imai  
Secretary/Executive Director