

**EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES
THURSDAY, JUNE 20, 2019**

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Laura Anastasio	Connecticut Commissioner	Vice Chair
	Bob Buehn	Florida Commissioner	Treasurer
	Brian Henry	Missouri Commissioner	Comm & Outreach
	Daron Korte	Minnesota Commissioner	Compliance
	Ernise Singleton	Louisiana Commissioner	Training
	Kathy Facon	DoD Military Representative/DODEA	Ex-Officio
	Cherise Imai	Executive Director	Secretary
	Richard Pryor	Communications Associate	
	Lindsey Dablow	Training and Operations Associate	
EXCUSED	Mary Gable	Maryland Commissioner	Rules
	Rosemarie Kraeger	Rhode Island Commissioner	Past Chair/LDC

ITEM 1 – WELCOME AND CALL TO ORDER

1. Chair Don Kaminar (AR) called the meeting to order on Thursday, June 20, 2019 at 2:00 PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 2 – AGENDA AND MINUTES

2. The agenda was motioned for approval by Commissioner Ernise Singleton (LA) and seconded by Commissioner Henry (MO).

3. The minutes of the May 16, 2019 meeting was motioned for approval by Treasurer Bob Buehn and seconded by Vice Chair Laura Anastasio (CT).

4. Chair Kaminar called for discussion. He stated Kathy Facon, DoD Military Representative, had emailed him prior to this meeting and expressed concerns regarding the minutes. He yielded the floor to Ms. Facon.

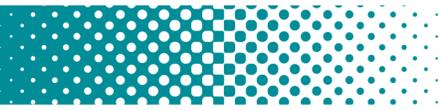
5. Ms. Facon stated she was taken aback by the descriptive language included in the minutes in reference to Ms. Patty Ewen's contributions at the meeting. She stated this was the first time she had seen minutes written this way in her history with this group. Ms. Facon stated that different terms were utilized that she felt created a bias, and while she was not on the call and cannot speak to the way in which the meeting was held, terms such as "interrupting" had never been utilized in meeting minutes in the past.

6. Ms. Facon stated from a context point of view, that it doesn't flow when other people were commenting, and the minutes were not worded the same way when Ms. Ewen was referenced. She closed her remarks by asking that the minutes be reviewed and looked at, and if this is a new way of drafting the minutes, she did not feel emotion should be stated as a fact.

7. Treasurer Buehn stated he had left the meeting and did not hear the exchange. He referred to item #49 in which “Ms. Ewen recognized herself..and she had been a part of the session..and a pair of eyes.” In his opinion, the stated the phrase didn’t seem to make sense.
8. Treasurer Buehn withdrew his initial motion and instead motioned to postpone adoption of the minutes to the July meeting, seconded by Commissioner Daron Korte (MN). Chair Kaminar called for discussion.
9. Vice Chair Anastasio stated that minutes reflect what was said in the meeting, and asked if the concern is the minutes did not accurately reflect was stated.
10. Ms. Facon replied she is not opposed to what was stated at the meeting. She is opposed to the descriptive language and how it characterized what was said by Ms. Ewen. She added that while she did not want to belabor the issue, she wanted to go on record and request the Committee move forward in however they wanted to handle this.
11. Ms. Facon stated she thought it was important to go on record because she reviewed about 15 different sets of previous meeting minutes of the Commission, and the difference was noticeable.
12. For the record, Chair Kaminar stated he asked the National Office to document, in detail, what was stated by the Committee in the June meeting minutes.
13. Chair Kaminar stated that on Ms. Facon’s point, minutes are a summary to capture the essence of what was said or verbatim, or a combination of both.
14. Members agreed to submit their feedback to ED Imai at the latest by July 11 Committee consideration at the July 18 meeting.
15. Chair Kaminar called for the vote. Motion carried. (OPEN ITEM)

ITEM 3 – REPORTS

16. **Chair – 2020 Annual Business Meeting Site Visit** – Chair Kaminar yielded the floor to Training and Operations Associate, Lindsey Dablow. Ms. Dablow reported two properties were considered in Little Rock, and noted the dates were firm for both hotels. She reported the locale and overall cost was considered in the review, including the audio-visual and room rate, as well as the ability to walk to nearby restaurants. She recommended and the Committee selected the Marriot Little Rock as the venue.
17. **National Guard Reserve Task Force** – As approved by the EXCOM last month, Chair Kaminar created a new Task Force and selected Commissioner Kathy Berg (HI) to lead the team. She is a retired Brigadier General of the Hawaii Air National Guard. Commissioner Berg is trying to schedule the first meeting over the summer. The team will deliver its final report to the Commission in 2020.
18. **Vice Chair** – Vice Chair Anastasio stated no meeting was held this past month; therefore she did not have a report at this time.



19. **Executive Director – Website Platform Transition** – ED Imai reported the current website platform, Muse, is obsolete, and WordPress has been selected for the new platform. She highlighted that the new platform will allow the website to be mobile friendly. She reviewed the cost analysis, which is equal to current cost, and stated August 1 is the targeted deadline for the move.

20. **Collaborative for Student Success** – As directed by the Committee in May, ED Imai spoke with Mr. Jim Cowen and stated the Commission is unable to sign on as a member to the group, however she will participate in meetings as a non-voting observer for awareness. Mr. Cowen was supportive and appreciated the engagement by MIC3.

21. **Upcoming Meetings and Trainings** – ED Imai reported she will attend the Military Impacted Schools Association (MISA) Summer meeting in San Diego, CA; Ms. Dablow will staff Commissioner Designee Dan Dunham at the American School Counselor Association (ASCA) Training Session in Boston, MA.

22. Ms. Facon stated she will attend the session which is led by Ms. Meredith Ayala, a School Counselor at Fairfax County Schools, a member of the ASCA, and indicated it was Ms. Ayala's idea to submit the session proposal for the conference. Ms. Facon reported it was Ms. Ayala that invited Ms. Facon, Commissioner Designee Dunham, and Ms. Jamie Albers, School Liaison from Fort Belvoir to be on the panel.

23. She added the approach is from the local level of two school systems and the topic is not the Compact, but how two systems operationalize the Compact and how it works. Ms. Facon stated she is thrilled Ms. Dablow will attend and will help showcase the effort, however she credited Ms. Ayala, a secondary school counselor, who saw this as an opportunity to share with her colleagues at the national level.

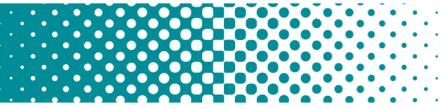
24. Chair Kaminar stated this is probably not the first time we have had an initiative to speak about the Compact from an individual who is not a member of the Commission itself or a member of a State Council. While we do not want to limit the opportunity to share about the Compact, the Committee may want to consider developing a policy on how these training opportunities take place. He was concerned about the opportunity for an independent individual, organization, or entity to speak on behalf of the Commission or conduct training or speak on behalf the Commission.

25. Chair Kaminar asked ED Imai to place this item on the July agenda and asked members to consider what points should be included in the policy. (OPEN ITEM)

26. ED Imai concluded her report and stated Chair Kaminar and Ms. Dablow will present at the Military Child Education Coalition (MCEC) National Training Seminar in Washington, DC.

27. **Communications and Outreach Committee** – Commissioner Henry reported the Committee reviewed the survey commentary. He solicited input on the Strategic Plan from members, as well as members of his State Council.

28. **Compliance Committee** – Commissioner Daron Korte (MN) stated his Committee has not met, therefore he had nothing new to report at this time.



29. **Finance Committee** – FY2019 – Treasurer Buehn reviewed the balance sheet, revenue and expenses and dues.
30. **Kentucky Employee Retirement System (KERS)** – ED Imai reported Mr. Jason Moseley, Council of State Governments (CSG) Deputy Director, reported the Kentucky Governor may have secured the votes necessary to pass a pension bill and hold a special session. While the session will most likely not be held in June, they anticipate a session in late July. Lastly, the legislation would be in effect from July 1. ED Imai stated CSG informed her the increase would not be charged to the Commission because a hold harmless was anticipated. She concluded her report and reassured the Committee that the National Office would continue to track the issue and provide updated information as received.
31. **FY20 Amended Budget** – ED Imai presented the amended budget which is revised based on FY19 expenditures and projected expenditures in FY20. Treasurer Buehn motioned to adopt the amended budget, seconded by Commissioner Singleton. Motion passed.
32. **Rules** – Commissioner Gable was not present, and her report was postponed.
33. **Training** – Commissioner Singleton reported the Committee met on May 28 with seven members present. They discussed the New Commissioner Mentor Program and a list of onboarding topics was reviewed, and the program will be finalized and presented for vote at their next meeting. They continue to work on the Annual Meeting Breakout Sessions assignments and materials. Commissioner Singleton stated Ms. Dablow will provide the committee with presentations from 2018 to assist with the preparation and duplication of materials.
34. **Leadership Development Committee** – Commissioner Kraeger was not present and her report was postponed.

ITEM 4 – OLD BUSINESS

35. **Ex-Officio Role on the Commission** – Commissioner Korte reviewed the draft document with the revisions and feedback from the last meeting. Revisions included: if the ex-officio organization had a conflict of interest policy, that a copy be provided to the Commission; a formal appointment letter be provided to the Commission designating the representative. Commissioner Korte motioned to adopt the ex-officio policy, seconded by Treasurer Buehn. Motion passed.
36. Chair Kaminar thanked Commissioners Korte and Anastasio for their hard work on the document which was needed to clarify the relationship between the ex-officio organizations and the Commission. This will go a long way towards ensuring we have excellent relations in the future.
37. **Commissioner/Designee/Proxy Definition** – Vice Chair Anastasio motioned to adopt the definition policy, seconded by Commissioner Singleton. Motion passed.
38. **Annual Business Meeting** – ED Imai reviewed the updated itinerary and session documents with the Committee.

ITEM 5 – NEW BUSINESS

39. **Strategic Plan Survey Guide** – ED Imai stated 24 responses were received from the Commission, including a joint submittal from staff. Comments were varied and some points were repetitive – however it was great feedback. She thanked the Committee for their feedback and revisions which were incorporated into the draft. Additional revisions were made based on comments from Commissioners Greg Lynch (WA) and Berg (HI). The Committee requested the National Staff to wordsmith and refine the identified tactics by Committee for final consideration in July.
40. Treasurer Buehn motioned to postpone adoption of the Strategic Plan until July, seconded by Vice Chair Anastasio. Motion passed. (OPEN ITEM)
41. **Awards** – Treasurer Buehn motioned to approve recognition awards for Dr. Mary Keller of MCEC on her retirement and for the National Federation of High Schools (NFHS)'s Centennial Anniversary, seconded by Commissioner Singleton. Motion passed.
42. **Legal Consultant Contract** – ED Imai presented the new contract for Rick Masters developed with guidance from the CSG. Vice Chair Anastasio motioned to approve the contract, seconded by Commissioner Korte. Motion passed.
43. **Guidelines for Committee Meetings** – Chair Kaminar stated the document is consistent with Robert's Rules, and he consulted Rick Masters. Vice Chair Anastasio motioned to approve the policy, seconded by Treasurer Buehn. Motion passed.
44. Commissioner Singleton asked that copies be provided at the ABM, so Commissioners are aware of the expectations.
- ITEM 6 – ADJOURNMENT** – With no further business to conduct, Commissioner Buehn moved to adjourn the meeting, seconded by Vice Chair Anastasio. Motion passed. Chair Kaminar adjourned the meeting at 3:00 PM ET.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director