

**EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES
THURSDAY, JULY 18, 2019**

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Laura Anastasio	Connecticut Commissioner	Vice Chair
	Bob Buehn	Florida Commissioner	Treasurer
	Mary Gable	Maryland Commissioner	Rules
	Brian Henry	Missouri Commissioner	Comm & Outreach
	Daron Korte	Minnesota Commissioner	Compliance
	Rosemarie Kraeger	Rhode Island Commissioner	Past Chair
	Ernise Singleton	Louisiana Commissioner	Training
	Kathy Facon	DOD Representative	Ex-Officio
	Cherise Imai	Executive Director	Secretary
	Richard Pryor	Communications Associate	
	Lindsey Dablow	Training and Operations Associate	

ITEM 1 – WELCOME AND CALL TO ORDER

1. Chair Don Kaminar (AR) called the meeting to order on Thursday, July 18, 2019 at 2:00 PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 2 – AGENDA AND MINUTES

2. Commissioner Brian Henry (MO) motioned to approve the agenda, seconded by Commissioner Ernise Singleton (LA). Motion carried.

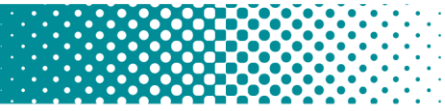
3. The minutes of the May 16, 2019 meeting were motioned for approval by Commissioner Henry and seconded by Treasurer Bob Buehn (FL). Motion carried.

4. The minutes of the June 20, 2019 meeting with two amendments submitted by Chair Kaminar were motioned for approval by Commissioner Daron Korte (MN), seconded by Commissioner Singleton. Motion carried.

ITEM 3 – REPORTS

5. **Chair** – Chair Kaminar stated he had nothing to report that was better covered by other EXCOM members.

6. **Vice Chair** – Vice Chair Anastasio reported the ex-officio meeting was held yesterday. She thanked for Chair Kaminar for taking the time to address the group. Chair Kaminar provided background information and assurances as to the continued partnership with their organizations, as well as the desire to strengthen the working relationships. The discussion centered primarily on the ex-officio representative role and conduct. Therefore, they reviewed the new ex-officio role and responsibility policy. She stated



there were concerns by a couple of members regarding representation of the Commission to third parties, the tone of the policy, and why it was created. Chair Kaminar stated he would contact each member to schedule a call to discuss concerns. Vice Chair Anastasio reported she would follow up on appointment letters and conflict of interest forms, and confirm committee preferences. Chair Kaminar concluded that two of the five individual calls have been scheduled.

7. **Executive Director – Website Platform Transition** – As reported last month, ED Imai stated the current website platform, Muse, is obsolete and WordPress has been selected for the new platform. The migration deadline is the Annual Business Meeting and she would provide progress updates.

8. **Military Child Education Coalition (MCEC) National Training Session** – Training and Operations Associate Lindsey Dablow reported that she and Chair Kaminar will attend the upcoming conference in DC, and will lead a Compact 101 Session. Chair Kaminar will participate in two pre-conference training sessions facilitated by MCEC's David Splittek. Dablow reported the Training Workbook prototype would be utilized and session feedback would facilitate final revisions to the copy. **(OPEN ITEM)**

9. **Communications and Outreach Committee** – No report. The next meeting is scheduled for August 7th.

10. **Compliance Committee** – Commissioner Korte reported the National Office continues to collect the end-of-year reports, state council meetings, and on Commissioner appointments. The Committee will meet on August.

11. **Finance Committee** – Treasurer Buehn reviewed the FY2019 balance sheet, as well as revenue and expenses. We are on target to end the year on or under budget. He added the investments continue to do well and the committee will develop the new investment policy over the next year/FY20 Dues continue to be collected, and several states have paid to date.

12. **Kentucky Employee Retirement System (KERS)** – Treasurer Buehn reported session has been called for tomorrow, Friday, July 19th, and pending the outcome, the Commission may need to take action. He concluded by stating the hope is the rate hold at 49% is passed and an exit strategy is provided for quasi-governmental organizations. **(OPEN ITEM)**

13. **Rules** – Commissioner Gable reported a meeting was held on July 16th. The new *Promulgation of Rules Guide* was posted to the webpage and shared in the July newsletter. The guide will be presented at the Annual Business Meeting (ABM). She added that committee members discussed issues that could be directed to the committee to explore for possible rule changes, however there are some areas that members want to change that can't really be changed and cannot be fixed under the Compact.

14. **Training** – Commissioner Singleton reported the Committee will meet on Tuesday, July 23rd, and she will provide an update in August.

15. **Leadership Development Committee** – Commissioner Rosemarie Kraeger (RI) reported a meeting is scheduled for next week Monday and she has nothing new to report at this time.

16. **National Guard and Reserve Task Force** – Commissioner Kraeger reported a meeting is scheduled next month and she will have more to share in August.

ITEM 4 – OLD BUSINESS

17. **Strategic Plan Survey Guide** – ED Imai reviewed draft document which includes changes submitted by Commissioner Korte and Gable, and eliminated duplicative action items. She noted the Rules Committee does not have goals or tactics assigned due to their focus. The committee desired to conduct one final review prior to adoption and tabled item to the next meeting. Chair Kaminar requested additional revisions be forwarded to the National Office by July 25th close of business day.

18. **ABM 2019** – ED Imai reported the registration was released and encouraged members to reserve their hotel rooms as they are limited. She asked the committee chairs to remind their members to promote the ABM during their meetings. Planning for the meeting is ongoing with the hotel and staff met with Colorado Commissioner on logistics and the socio-emotional panel. A follow-up meeting is scheduled at month end with Commissioner Owen's team.

19. **ABM 2020** – ED Imai reported the contract was signed with the Marriot Little Rock in Arkansas. The scheduled dates are October 1-2 due to the availability of the hotel. The second option was the week of Thanksgiving, which was not considered viable for our needs. She reported the room rate is \$94 per night, which is very cost effective for the Commission.

ITEM 5 – NEW BUSINESS

20. **Awards** – Commissioner Gable motioned to approve service awards for Commissioners Blaine Hedges (KY) and Kate Wren Gavlak (CA) on their resignation; and a special award for Ms. Joyce Raezer (NMFA) for her retirement. Seconded by Commissioner Kraeger. Motion carried.

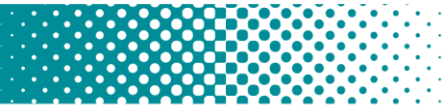
21. **MIC3-MISA Training MOU** – ED Imai presented the new MOU, effective September 1, to continue the collaboration with the Military Impacted Schools Association (MISA). She reviewed the key outcomes and results of the two-year program. Commissioner Kraeger motioned to approve the MOU, seconded by Commissioner Henry. Motion carried. ED Imai will follow-up with Executive Director Kyle Fairbairn. **(OPEN ITEM)**

22. **Developing a Training Policy/Guidelines for the Commission** – Chair Kaminar reported Commissioners provide training in their states, and the National Office provides training on request. Recently, an individual that is not a Commissioner or had any affiliation with the Commission or state council conducted training on behalf of the Commission at a national meeting.

23. Concerns arose regarding the materials used, and accuracy of the information being delivered to the session attendees. He added there is no rule/guidelines currently which outlines who can present on behalf of the Commission, nor the content or materials disseminated. It was agreed it was important to prevent misrepresentation of the Commission or Compact.

24. Commissioners shared that if they present/train on the Compact within their state, they notify the National Office who provides a slide deck, collaterals, and other documents and support as requested.

25. Commissioner Henry motioned for the Training Committee to develop a Training Policy or Guidelines, seconded by Commissioner Kraeger. Motion carried.



26. The Training Committee will address the following questions:
- Who can conduct training on behalf of the Commission?
 - What is the process to request training sessions from the National Office?
 - What is the process and timeline for requesting the materials (slide deck, workbooks, rulebooks, guides, and other collaterals)?
 - How do we protect the accuracy of the material presented and our branding?
 - Do we need to track data (training session date/locale, survey feedback, follow-up, etc.)?
27. **George Mason University (GMU) Online Compact Training** – Chair Kaminar reported at the *American School Counselors Association Compact Training Session*, led by a Virginia school counselor, it was reported the counselor has received a grant to work with George Mason University to develop online training on the MIC3. Chair Kaminar stated concern regarding training development of which the Commission is not a part of the process and questioned the accuracy information. Ms. Dablow recalled, however was not sure if it was Commissioner Dan Dunham's (VA) statement during the presentation that mentioned program development with GMU.
28. DOD Representative Kathy Facon stated the GMU training being developed is not solely on the Compact. The Committee asked for clarity on the initiative, the grant, and fund source. Ms. Facon stated she would provide details as requested. The Committee agreed to review the information Ms. Facon will provide to determine next steps. **(OPEN ITEM)**
29. **How Services Inform and Educate personnel and Families** – Chair Kaminar reported several Commissioners have raised this topic with him, and in the interest of time, the item was tabled for further discussion at the next meeting. **(OPEN ITEM)**

ITEM 6 – ADJOURNMENT – With no further business to conduct, Commissioner Kraeger moved to adjourn the meeting, seconded by Commissioner Gable. Motion carried. Chair Kaminar adjourned the meeting at 2:57 PM ET.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director