

EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES
Thursday, August 16, 2019

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Laura Anastasio	Connecticut Commissioner	Vice Chair
	Bob Buehn	Florida Commissioner	Treasurer
	Mary Gable	Maryland Commissioner	Rules
	Brian Henry	Missouri Commissioner	Comm & Outreach
	Daron Korte	Minnesota Commissioner	Compliance
	Rosemarie Kraeger	Rhode Island Commissioner	Past Chair
	Ernise Singleton	Louisiana Commissioner	Training
	Kathy Facon	DOD Representative	Ex-Officio
		Cherise Imai	Executive Director
	Lindsey Dablow	Training and Operations Associate	

ITEM 1 – WELCOME AND CALL TO ORDER

1. Chair Don Kaminar (AR) called the meeting to order on Thursday, August 15, 2019 at 2:00 PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 2 – AGENDA AND MINUTES

2. Commissioner Mary Gable (MD) motioned to approve the agenda, seconded by Commissioner Brian Henry (MO). Motion carried.

3. The minutes of the July 18, 2019 meeting as amended were motioned for approval by Commissioner Gable and seconded by Commissioner Henry. Motion carried.

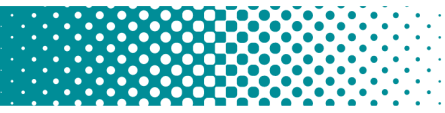
ITEM 3 – REPORTS

4. **Chair** – Chair Kaminar updated the Committee Members on the Military Child Education Coalition National Training Seminar in Washington, D.C. The Chair thanked Kathy Facon (DoD Representative) and Patty Ewen for organizing the case studies. He also thanked MIC3 Training and Operations Associate Lindsey Dablow for co-presenting the 101 Brief with him.

5. **Vice Chair** – Vice Chair Laura Anastasio (CT) reported the ex-officio members met on July 17, 2019. She announced that Eileen Huck will no longer serve as the ex-officio for National Military Family Association (NMFA) because she is resigning to work for the National Parent Teacher Association. Vice Chair Anastasio informed the EXCOM that all the ex-officios have been contacted and assigned to Standing Committees.

6. **Executive Director** – Website Update – ED Imai reported the departure of Communication Associate Richard Pryor meant the deadline for converting the Commission's site from Muse to Word Press would be extended to 2020.

7. **Communications Associate** – The National Office has received more than 40 applications to date. ED Imai has completed phone and in-person interviews, and an offer is forthcoming. Past Chair Rosemarie Kraeger (RI) asked if anyone with a military background had applied and ED Imai responded no.
8. **US Public Health Service (USPHS) Commissioned Officer Association** – ED Imai reported she has been in contact with the organization and a representative will attend the Annual Business Meeting (ABM) and brief the Commission.
9. **2019 Annual Report** – ED Imai reported the deadline for printing the Annual Report had been extended, and a draft is expected in September.
10. **Communications and Outreach** – Commissioner Henry stated the Committee did not hold its August meeting but would meet September 4, 2019.
11. **Compliance Committee** – Commissioner Daron Korte (MN) reported the National Office continues to collect the end-of-year reports, state council meetings, and Commissioner appointments. Commissioner Korte asked the Members to consider a point raised by Commissioner Russ Gullett (MI) to the Compliance Committee. Commissioner Gullett asked for clarification regarding Article VIII, Section D of the Compact Model Language referencing the role of the State Commissioner as an ex-officio member of the State Council. The EXCOM agreed to request an informal read from General Council Rick Masters. [OPEN]
12. Commissioner Korte stated the Committee continues to track Iowa, Indiana, and New Mexico due to their inability to appoint a Commissioner. The Compliance Committee will take next steps and Commissioner Korte asked ED Imai to provide the communications between the National Office and those states mentioned so he can contact the appropriate authority and discuss next steps. The Committee will meet again in September. [OPEN]
13. **Finance Committee** – Treasurer Buehn reviewed the FY2019 balance sheet, as well as revenue and expenses. MIC3 is on target to end the year on or under budget. He updated the Members on the FY20 dues collection which is on track with last year's pace.
14. **Kentucky Employee Retirement System (KERS)** – Treasurer Buehn provided the Committee with a recent memo from the Council of State Governments (CSG) outlining the recent passage of House Bill 1 regarding KERS. ED Imai summarized the recent legislation stating it continues to provide the hold harmless of 49.47% and now the Commission can begin the process of requesting buyout information. [OPEN]
15. **Rules** – Commissioner Gable reported the Committee would meet next on August 20, 2019 and asked Ms. Dablow to speak on the Rules Book editing. Ms. Dablow informed the Members that Commissioner Kathy Berg (HI) had contacted the Rules Chair and National Office regarding an issue with the numbering of the sections in the newest addition of the Rules Book. National Office staff compared minutes from previous ABM's and all versions of the Rules Book to correct the section numbering. Since this correction does not change any of the language in the document no vote is required by the EXCOM, but the Rules Committee wanted to make the Members were aware that it would be corrected in the next printing.



16. **Training** – Commissioner Ernise Singleton (LA) reported the Committee met August 7, 2019 and passed out of Committee the New Commissioner Mentoring Program document. The Members will review a reference document, New Commissioner Tips, at the August 27th meeting and vote on it. The program will be briefed on at the ABM in Colorado Springs. The Committee is working on language regarding utilization of official MIC3 training materials. [OPEN]

17. **Leadership Development Committee** – Commissioner Kraeger reported the Members discussed the Committee's role and making it a permanent Standing Committee of the Commission. To this end there is a proposed bylaw change for the EXCOM to review that will be vetted through the Rules Committee at their next meeting. The EXCOM agreed to accept the bylaw change with the condition that it passes the Rules Committee.

18. The 2019 Leadership Candidate Self Nomination Application was released August 9, 2019 and the Committee will review the applications at its next meeting on August 26, 2019. Commissioner Kraeger reminded everyone that nominations will still be permissible from the floor at the ABM since the Commission adheres to Robert's Rules of Order for elections. [OPEN]

19. **National Guard and Reserve Task Force** – Commissioner Kraeger reported Commissioner Kathy Berg (HI) chaired the first meeting and Members discussed their thoughts about expanding the Compact to include National Guard and Reserve members on orders other than Title 10. Commissioner Kraeger reported the Members were asked to conduct some research within their home states prior to the next meeting.

ITEM 4 – OLD BUSINESS

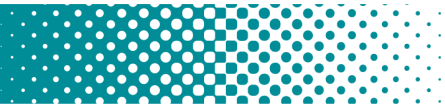
20. **Strategic Plan – 2019 – 2021 Guide (with Tactics)** – Chair Kaminar asked the members to review the latest version of the Strategic Plan that featured the feedback from the Commission Survey issued on February 27, 2019. Chair Kaminar reminded everyone that the Standing Committees will be able to review the tactics and make minor revisions at the ABM. ED Imai stated this document is purely promotional and will be briefed out in depth during the ABM. Commissioner Singleton moved to accept the document as presented, seconded by Commissioner Kraeger. Motion carried.

ITEM 5 – NEW BUSINESS

21. **Awards** – Commissioner Kraeger motioned to approve a special award for Ms. Eileen Huck upon her resignation from the NMFA and Mr. Richard Pryor upon his resignation from the MIC3. Seconded by Commissioner Gable. Motion carried.

22. Commissioner Kraeger motioned to approve a certificate and coin for Jay Ledbetter upon his resignation as the Commissioner for Mississippi. Seconded by Commissioner Gable. Motion carried.

23. **Revised Travel Policy** – ED Imai stated that CSG recently updated its travel policy to reflect Federal policies and guidelines independent auditors suggest governmental organizations follow. The most significant update is with reference to documentation for reimbursement of mileage. Commissioners will need to provide documentation supporting any mileage reimbursement requests, such as a map with mileage, otherwise they will not be reimbursed. This policy takes effect immediately and will be briefed out at ABM. Commissioner Singleton made the motion to accept the revised travel policy. Seconded by Commissioner Gable. Motion carried.



24. **Commissioner ABM Travel Reimbursement** – ED Imai informed the Committee that a request had been made to the National Office for a third party to use MIC3 travel funds to attend the ABM. On a few occasions in the past a Commissioner was reimbursed through his or her employer and asked to use his or her ABM reimbursement to allow a School Liaison Officer or State Council member to attend. Following discussion Commissioner Gable made a motion to confirm the MIC3 travel funds will only cover the Commissioner, Commissioner Designee or Proxy to attend the ABM. Seconded by Commissioner Henry. Motion carried.

25. ED Imai asked the EXCOM to vet any future requests of this nature and the Members agreed.

26. Due to time constraints the EXCOM agreed to hold all outstanding agenda items over until the EXCOM meets on Thursday, September 19, 2019.

ITEM 6 – ADJOURNMENT – With no further business to conduct, Commissioner Henry moved to adjourn the meeting, seconded by Commissioner Kraeger. Motion carried. Chair Kaminar adjourned the meeting at 3:02 PM ET.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director