

EXECUTIVE COMMITTEE (EXCOM) MEETING MINUTES
Thursday, August 19, 2019

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Laura Anastasio	Connecticut Commissioner	Vice Chair
	Bob Buehn	Florida Commissioner	Treasurer
	Mary Gable	Maryland Commissioner	Rules
	Brian Henry	Missouri Commissioner	Comm & Outreach
	Daron Korte	Minnesota Commissioner	Compliance
	Rosemarie Kraeger	Rhode Island Commissioner	Past Chair
	Ernise Singleton	Louisiana Commissioner	Training
STAFF	Cherise Imai	Executive Director	Secretary
	Lindsey Dablow	Training and Operations Associate	
EXCUSED	Kathy Facon	DoD Representative	Ex-Officio

ITEM 1 – WELCOME AND CALL TO ORDER

1. Chair Don Kaminar (AR) called the meeting to order on Thursday, September 19, 2019 at 2:00 PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 2 – AGENDA AND MINUTES

2. Commissioner Mary Gable (MD) motioned to approve the agenda, seconded by Commissioner Brian Henry (MO). Motion carried.

3. The minutes of the August 15, 2019 meeting were motioned for approval as amended; there being no dissent the minutes were approved. Motion carried.

ITEM 3 – REPORTS

4. **Chair** – Chair Kaminar thanked ED Imai for her work on the monthly newsletter.

5. **Vice Chair** – Vice Chair Laura Anastasio (CT) reported the ex-officio members have not met since the previous EXCOM meeting and would not meet prior to the Annual Business Meeting (ABM).

6. **Executive Director – New Communications Associate** – ED Imai reported the new Communications Associate Beth Workman has been onboarded. Ms. Workman provided a brief introduction to the Members.

7. **2019 Annual Report** – The National Office has provided the Council of State Government's (CSG) Communication Department with the necessary documents for the FY19 Annual Report and a digital draft should be forthcoming. The draft will be provided to the Members for their review and feedback once it is received at the National Office. **[OPEN]**



8. **Insurance Renewal** – ED Imai reminded the EXCOM that MIC3 has a basic insurance policy through CSG that is renewable every three years at \$1,750.00 per year. The Contract will be eligible for renewal in December 2019. Once ED Imai receives the policy in the fall, she will provide it to the EXCOM for their review. [OPEN]

9. **Travel/Briefs** – ED Imai informed the Members that Chair Kaminar, Commissioner Kraeger, and MIC3 Training Associate Lindsey Dablow participated in the Air University's K-12 Education Symposium in Montgomery, Alabama. It was attended by 187 educators, military members, and state education leaders. Commissioner Kraeger complimented the 101 Briefing provided by Ms. Dablow at the symposium and Chair Kaminar seconded her comments.

10. ED Imai and Chair Kaminar will attend the National Association of Federally Impacted Schools (NAFIS) in Washington, D.C. on September 21 – 23, 2019. The Chair and ED will brief the Military Impacted Schools Association (MISA) and has scheduled several meetings with the National Oceanic Atmospheric Administration (NOAA) and the U.S. Public Health Service, to discuss MIC3. ED Imai will provide a summary of the events at the next EXCOM meeting. [OPEN]

11. The Bremerton and Clover Park School Districts in Washington state will provide training for their district staff as well as the surrounding districts on October 9, 2019. Former California Commissioner Kate Wren Gavlak will provide training through MIC3's memorandum of understanding (MOU) with MISA. ED Imai will attend Washington Commissioner Greg Lynch's state council meeting. ED informed the EXCOM that MISA has signed the annual MOU with MIC3.

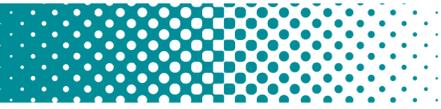
12. Commissioner Kraeger reported that NAFIS Executive Director Hilary Goldmann requested Commissioner Kraeger attend meetings on Capitol Hill on behalf of the Commission while in D.C. Commissioner Kraeger will meet with Texas Congressman Mac Thornberry and staffers of the House Labor and Education Minority.

13. **Communications and Outreach** – Commissioner Henry stated the Communications and Outreach Committee met on September 4, 2019 and finalized the language for an MIC3 partner. His Committee discussed next steps after the ABM and debut of the new Strategic Plan.

14. **Compliance Committee** – Commissioner Daron Korte (MN) reminded the Members that the EXCOM had agreed to get an informal read from General Counsel Rick Masters concerning Commissioner Russ Gullet's (MI) request for clarification regarding whether state commissioners could vote or serve as the chair of their respective state councils. ED Imai reported that she discussed the inquiry with Mr. Masters, and he stated Members could serve as the Commissioner and serve as Chair of the state council. Mr. Masters agreed to review the Compact Model Language and By-laws then provide a statement to the Commission by Friday, September 20, 2019. [OPEN]

15. Commissioner Korte asked the National Office staff to provide an update on Commissioner vacancies. Ms. Dablow stated the seat for California is still vacant; however, Jacie Ragland who works in the office of the California State Superintendent, and is currently chair of California's State Council, was being considered to fill the seat. [OPEN]

16. Ms. Dablow informed the Members that the National Office received a letter from Iowa's Governors Office appointing Misty Nissen as the Compact Commissioner. ED Imai has contacted Ms. Nissen to schedule a date and time to onboard her.



17. Mississippi has also not appointed a Commissioner to fill that vacancy. A letter was mailed to Mississippi's appointing authority stating they have 60 days to fill the vacancy. However, a gentleman is attending the ABM from Mississippi's Department of Education, Federal Programs that could assist with filling the vacancy if it has not been by ABM. [OPEN]

18. Nevada's Commission seat is still vacant, however Felicia Gonzalez with Nevada's Department of Education contacted ED Imai who provided the necessary paperwork she would need to complete in order to be appointed. Ms. Gonzalez was already aware of the Compact and would be a capable Commissioner for Nevada. [OPEN]

19. Theresa Ferenthalmy from New Mexico has submitted her paperwork to the New Mexico's Boards and Commissions office. She attends the ABM every year and registered for upcoming meeting. ED Imai reported she is well-versed on the Compact and can easily fill that position if she is appointed to serve as the Commissioner. Commissioner Korte thanked the National Office staff for their diligence in tracking vacancies and appointments. [OPEN]

20. Commissioner Korte stated he had feedback during the past Compliance Committee from Commissioner Shelley Joan Weiss (WI) regarding the authority to appoint Standing Committee Chairs by the Chair of the Commission, appointing Commissioners to serve on specific Standing Committees, and the status of the Leadership Development Committee (LDC). Commissioner Korte asked discussion on these topics be held later in the agenda but wanted to bring it to the attention of the EXCOM since they were noted in the Compliance Committee minutes.

21. Chair Kaminar expressed his appreciation for Commissioner Korte's guidance of the Compliance Committee during the previous year. The Compliance Committee has maintained a full agenda and was able to pass numerous policies and process documents, address Commissioner vacancies, and track state council meetings. Chair Kaminar thanked Commissioner Korte for the Compliance Committee's contribution to the Commission.

22. **Finance Committee** – Treasurer Bob Buehn (FL) reviewed the audit letter from Blue and Co. The audit held no surprises and the only recommendation was for the Commission to develop an investment policy. The Finance Committee has targeted this effort for the upcoming year. Treasure Buehn reported the Commission ended FY19 year \$25,000 under budget.

23. The Committee did not have the final numbers from the U.S. Department of Defense (DoD) prior to their last meeting therefore they were unable to pass the proposed budget for FY21 prior to EXCOM review. If approved by the EXCOM, the Finance Committee will vote to either adopt or amend the proposed budget for FY21 at their next scheduled meeting on September 24, 2019.

24. ED Imai highlighted a few items that had increased on the FY21 budget. First, based on data from last fiscal year, CSG projected an estimated 12% increase in the employer contribution for employee health insurance. The second item reflected the MIC3 participation in the Kentucky Retirement System (KERS) and continued contributions to KERS at a level of 50% of salary. This action allows for contingency should the Commission not exit KERS by year end. Finally, the reduced indirect cost of CSG's administrative support is currently at 5% due to the continued impact KERS has on the MIC3 budget. She reminded Members that should the system be corrected then the indirect cost could increase to 8%, therefore this higher number is reflected in the budget. ED Imai reminded Members that the



budget could always be amended to reflect changes in the organization, however the budget as proposed reflects the maximum impact in each scenario provided.

25. Commissioner Buehn motioned to approve the FY21 Budget as presented, seconded by Commissioner Gable. Motion Carried.

26. **Rules** – Commissioner Gable reported the Rules Committee met on September 17, 2019 and reviewed the Unique Case Submissions. In this instance the Members asked that both the submitter and the sending/receiving state provide additional comments. Letters requesting that information have been distributed. The Committee expressed their desire to continue this practice as it enriched the case summary for the website.

27. During the Commissioner Only Session at ABM, the Rules Committee will present the Rules Promulgation Guide that clarifies the process for proposing new Rules or amended Rules. Members of the Committee will also have a presentation detailing the Unique Case Submissions during the General Session at ABM. There being no questions Commissioner Gable concluded her report.

28. **Training** – Commissioner Ernise Singleton (LA) reported the Committee met on August 27, 2019 and passed the New Commissioner Mentoring Program. Training will review a final draft and vote on the New Commissioner Tips which is a reference document in the New Commissioner Mentoring Program at the September 23, 2019 meeting. The program will be briefed on at the ABM. The Committee is working on language regarding utilization of official MIC3 training materials for Members to review. [OPEN]

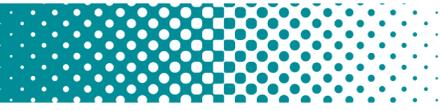
29. **Leadership Development Committee (LDC)** – Commissioner Kraeger reported the LDC has a slate of candidates that will be presented by one of the Committee Members at ABM. Nominations will be taken from the floor per Commission By-laws. Commissioner Kraeger praised the Members of the LDC for their commitment and professionalism.

30. **National Guard and Reserve Task Force (NGRTF)** – Commissioner Kraeger reported the NGRTF has not met since the EXCOM's previous meeting. ED Imai informed the EXCOM that the NGRTF was planning a luncheon meeting at the ABM to meet the Utah Representatives that initially prompted the development of the Task Force. Chair Kaminar interjected that when he and Commissioner Korte met with the representatives from Utah they were unable to demonstrate a need to cover those Members of the Guard or Reserve that were not on active orders. He asked Commissioner Kraeger to discuss with the NGRTF a need for data to support the inclusion of those outside Title 10 Orders. Commissioner Kraeger confirmed she would discuss this with the Members of the Task Force. [OPEN]

ITEM 4 – OLD BUSINESS

31. **Strategic Plan: 2019-2021 Guide (Final)** – Chair Kaminar asked the members to review the final version of the Guide. Chair Kaminar reminded Members that the Standing Committees will have the opportunity to review the tactics and discuss the way forward at the ABM. [OPEN]

32. **George Mason University (GMU) Compact Training Update** – The Chair reminded Members that during the *American School Counselors Association* in Boston, MA, of which Ms. Dablow was an attendee, it was her understanding that GMU was working with a School Counselor to develop an online training program in regard to the Compact. Chair Kaminar received additional information from DoD



Representative Kathy Facon clarifying the online training program does not focus on the Compact. No further discussion is necessary, and the item was closed.

33. **Annual Business Meeting** – ED Imai provided the EXCOM with updated draft agendas for the ABM General and Commissioner Sessions. She stated the document was nearly finalized and was pending confirmations. She added the Commission is obligated to publish the Docket Book 15 days prior to the ABM, and the anticipated release is on October 1, 2019.

34. **How Services Inform and Educate Personnel and Families** – Chair Kaminar asked the Committee to defer this topic until after the ABM. The EXCOM did not object. **[OPEN]**

ITEM 5 – NEW BUSINESS

35. **Awards** – ED Imai requested the EXCOM approve awards for the following parties:
- **Kathy Facon (DoD Representative)** – Special recognition for her years of service to the Commission as an ex-officio member of the EXCOM.
 - **Commissioner Bob Buehn (FL)** - The Arflack Leadership award for six years of service to the Commission in the role of Treasurer.
 - **Commissioner Sarah Forster (ME)** – The MIC3 Community Award for her years of service to the state of Maine as the Commissioner Designee. The Commissioner has indicated she will resign formally from her position on October 1, 2019.
 - **National Military Family Association (NMFA)** – A proclamation recognizing NMFA's 50th Anniversary in October.

Commissioner Kraeger motioned to approve the awards as presented. Seconded by Commissioner Henry. Motion carried.

36. Commissioner Gable asked how EXCOM was informed of Ms. Facon's departure and Chair Kaminar replied she had spoken with him. The Chair explained that Ms. Facon stated the U.S. Department of Defense has determined the position will rotate every two years between the branches of service. He added the new representative will be Chuck Clymer from the Navy School Liaison Program (SLO), however the Commission has not received an appointment letter to date.

37. **Inquiry by Commissioner Shelley Joan Weiss (WI)** – Chair Kaminar reviewed the email communicate from Commissioner Weiss to the EXCOM requesting explanation on several points including the development of administrative policies; authority of the EXCOM and the Chair and the Commission; and other items. The Chair asked Members for feedback. Members concurred that Chair Kaminar, Vice Chair Anastasio, with Commissioners Korte and Kraeger will draft a joint response from the EXCOM. The draft will be presented for review at the next EXCOM meeting on October 10th.

[OPEN]

38. **Request by Commissioner Deanna McLaughlin (TN) to add Grade Point Average (GPA) Grading Scales to the ABM General Session Agenda** – ED Imai informed the Committee that a request had been made to the National Office by Commissioner McLaughlin to include GPA Grading Scales to the ABM General Session Agenda. Commissioner McLaughlin has an open case in which the student's grade point average was recalculated to the receiving school weighting. Commissioner Henry empathized how difficult varying GPA scales can be when students transition and addressing it with families. He concluded by stating while discussion on the matter is worthwhile, he questioned the outcome because it



is clear the Compact does not cover GPA recalculations. Commissioner Henry suggested the EXCOM request a legal advisory from General Counsel. ED Imai stated Commissioner McLaughlin had requested both an informal review as well as a formal Advisory Opinion from the National Office. She added she had spoken with General Counsel on Tuesday, who agreed to provide the draft by Monday, September 23. ED Imai added this topic arose periodically and felt an advisory would be appropriate to respond to future inquiries on the matter. Commissioner Gable supported the request for an advisory to provide Commissioners with legal reasoning regarding the exclusion of GPA in the Compact Language. The EXCOM agreed to seek a legal advisory from Mr. Masters but not to add the topic to the ABM General Session Agenda. [OPEN]

39. **MIC3 Trademark** – Due to time constraints ED Imai will provide the EXCOM with additional information regarding the trademarking of MIC3 materials at the next meeting but wanted to inform the Members that moving forward all material - publications, collaterals, presentations etc. would be trademarked.

ITEM 7 - OTHER BUSINESS AND ANNOUNCEMENTS – No additional business or announcements were brought before the EXCOM.

ITEM 6 – ADJOURNMENT – There being no further business to conduct, Commissioner Singleton moved to adjourn the meeting, seconded by Commissioner Gable. Motion carried. Chair Kaminar adjourned the meeting at 3:10 PM ET.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director