



**LEADERSHIP DEVELOPMENT COMMITTEE MEETING MINUTES  
WEDNESDAY, OCTOBER 3, 2018**

PRESENT	Kate Wren Gavlak	California Commissioner	Chair
	Sarah Forster	Maine Commissioner	
	Marcy Herman	Alaska Commissioner	
	Craig Neuenswander	Kansas Commissioner	
	Cherise Imai	Executive Director	Secretary
	Lindsey Dablow	Training and Operations Associate	
	Richard Pryor	Communications Associate	
EXCUSED	Laura Anastasio	Connecticut Commissioner	
	Gary Hartman	Wyoming Commissioner	
	Cheryl Serrano	Colorado Commissioner	
	Rick Masters	General Counsel	

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**ITEM 1 – CALL TO ORDER AND WELCOME**

1. Chair Kate Wren Gavlak called the meeting to order at 2:00PM ET. Roll call was conducted by Executive Director (ED) Cherise Imai.

**ITEM 2 – AGENDA AND MINUTES**

2. The agenda was motioned for approval by Commissioner Craig Neuenswander (KS) seconded by Commissioner Marcy Herman (AK). The motion passed unanimously. The meeting minutes from August 27, 2018 was motioned for approval by Commissioner Neuenswander and seconded by Commissioner Herman. The motion passed unanimously.

**ITEM 3 – NEW BUSINESS**

3. **Commissioner Shelley Joan Weiss email dated 9/28/2018** – Chair Gavlak reported that the Executive Committee received this email. The Commissioner Sarah Forster (ME) was concerned that we have gotten distracted with the “who” that we have forgotten about the “what”. “The focus is on who gets to be the leader instead of if they are qualified and can do the work at hand,” she added. Commissioner Neuenswander pointed out the suggestion to change every state statute was addressed by General Counsel and it is not easy to do this. Commissioner Forster added the Committee agreed to trial and assess the process this year before making any changes to the rules. Chair Gavlak added that the lack of transparency was the reason why the LDC was deliberately kept separate, because the criticism was that the Executive Committee predetermined the election outcomes. The Committee felt that exchanging emails with the author was not conducive to the situation and a discussion at the Annual Business Meeting was preferred. Commissioner Herman reported receiving a couple of calls regarding Commissioner Laura Anastasio’s nomination and was very clear that Commissioner Anastasio recused herself from the LDC meetings or participating in the discussion once she was nominated. Commissioner Forster said she had not received any calls.

**ITEM 3 – OLD BUSINESS**

4. **Chain of Events at the Annual Business Meeting (ABM)** – The Committee discussed the chain of events at the ABM. Chair Gavlak said Commissioner Cheryl Serrano (CO) has agreed to present the historical overview of the leadership and former/current election process, while Commissioner Neuenswander would present the slate of candidates. ED Imai confirmed General Counsel Rick Masters will be present to answer any questions regarding Robert's Rules of Order and the legality of the process.
  - a. The Committee agreed that each nominee would be provided three minutes to address to floor. National staff will monitor the time.
  - b. 1<sup>st</sup> day - General Session at 4:00pm: Election presentation, slate of candidates, nominations from the floor; 5:30pm Evening reception to interact with the candidates.
  - c. 2nd day - Distribution of ballots in morning at 7:00am. General Session at 8:30am, and closing of the voting period: Ballots will be counted by staff, and results will be delivered directly to Chair Rosemarie Kraeger to announce to the Commission.
  - d. The current Chair will preside over the meeting until close, and the new Chair will take over post-ABM.
5. **Voting Ballot** – The Committee agreed that one ballot with all candidate names listed is viable. Staff will revise the ballot with floor nominees if needed.
6. **Slides** – The Committee reviewed and approved the slide deck on the elections segment of the ABM. Slides were developed to provide the history, background of the LDC and the new elections process. ED Imai mentioned there are several new Commissioners that may not be aware of what transpired in the past, therefore this information is important to ensure they are well-informed. The goal is to provide a clear and concise description of the past and the new process to support the discussion. Commissioner Herman expressed appreciation for the information and work to develop the slides. The slides will be provided in the Docket Book for review by the Commission prior to the ABM.

**ITEM 4 – POST-ABM DEBRIEF MEETING – will be scheduled and more info will be released.**

**ITEM 5 – ADJOURNMENT** – With no further business to conduct, Chair Gavlak adjourned the meeting at 2:28 PM ET.

Respectfully submitted by,  
Cherise Imai  
Secretary/Executive Director