



LEADERSHIP DEVELOPMENT COMMITTEE MEETING MINUTES
MONDAY, AUGUST 26, 2019

Table with 3 columns: Status (PRESENT, EXCUSED, RESIGNED), Name, and Title. Includes names like Rosemarie Kraeger, Debra Jackson, and titles like Rhode Island Commissioner, New York Commissioner, etc.

ITEM 1 – CALL TO ORDER AND WELCOME

- 1. On behalf of LDC Chair Rosemarie Kraeger (RI), Executive Director Cherise Imai called the meeting to order at 1:00 PM ET. Roll call was conducted, and a quorum was established.

ITEM 2 – AGENDA AND MINUTES

- 2. Commissioner Deanna McLaughlin (TN) motioned to approve the agenda, seconded by Commissioner Tony Trongone (NJ). Motion carried. Commissioner McLaughlin motioned to approve the meeting minutes from July 22, 2019, seconded by Commissioner Debra Jackson (NY). Motion carried.

ITEM 3 – OLD BUSINESS

- 3. Application Review – ED Imai reported three applications from Commissioners in total were received, one for each elected position: Chair – Don Kaminar (AR), Vice Chair – Laura Anastasio (CT), and Treasurer Craig Neuenswander (KS).
4. The Committee confirmed that as there was only one candidate for each position, this was the final “slate of candidates” therefore a vote of approval by the Committee was not necessary.
5. Election Guide – The Committee agreed to release the guide the same day as the Docket Book – projected for October 1. This will allow the Commission ample time for review prior to the Annual Business Meeting (ABM). (OPEN ITEM)

6. **ABM Election Slides** – Presenter –The Committee reviewed the slides which will be presented to the Commission during the General Session. ED Imai reported there may be 13 new Commissioners at the ABM and members agreed the presentation is important to refresh and educate members on the process. ED Imai reported former Commissioner Cheryl Serrano (CO) stated Commissioner Neunswander was suggested to brief, however as he has resigned from the Committee, she will contact Commissioner Sarah Forster (ME). She added that both have served on the LDC Committee since the first year of the Ad Hoc.
7. Commissioner McLaughlin reflected the Committee had not fulfilled the goal to “identify mature states to draw from for leadership opportunities” and the mission for the Committee has changed to focus on the electoral process and transparency. She felt it was important to reflect this in the presentation. **(OPEN ITEM)**
8. **Presentation of the Slate of Candidates** – The Committee reconfirmed that should a nomination be received from the floor, each candidate will have up to two minutes to speak to the Commission, and a clock would be visible on the screen.
9. **Election Ballot and Voting** – The Committee agreed on continued use of a secret ballot. They requested a copy of the secret ballot, date and time of the elections be included in the election guide. **(OPEN ITEM)**
10. **Committee Permanence** – The Committee agreed on the need for the Committee to be made permanent and the name be revised to Leadership Nomination Committee”. Members reviewed the revised bylaws language and agreed unanimously to recommend the change to the Rules and Executive Committees.

ITEM 4 – OTHER BUSINESS

11. **Items for the Executive Committee** – The Committee did not have any items to bring forward to the EXCOM’s attention.
12. ED Imai reminded members to register for the upcoming ABM and reserve their hotel room and submit their Code of Conduct and Conflict of Interest forms.
13. ED Imai reported a new Communications Associate Beth Workman would be starting on Thursday. She has an extensive marketing and Communications background, and experience in government and non-profits.

ITEM 5 – ADJOURNMENT

14. Chair Kraeger thanked members for attending and the discussion. With no further business to discuss, Commissioner Jackson she adjourned the meeting at 1:56 PM ET.

Respectfully submitted by,
Cherise Imai
Secretary/Executive Director