

**MINUTES OF THE RULES COMMITTEE MEETING HELD BY CONFERENCE CALL ON
APRIL 11, 2018**

PRESENT	Mary Gable Brig Gen (Ret) Kathleen Berg Daniel Dunham Alex Erwin Douglas Ragland Robert Staver Charles Tack for Diane Douglas	Chair and Maryland Commissioner Hawaii Commissioner Virginia Commissioner Designee North Carolina Commissioner Alabama Commissioner Pennsylvania Commissioner Arizona Commissioner Designee
	Cherise Imai Richard Pryor	Executive Director, Secretary Communications Associate
ABSENT	Taneka Miller Pete Koehler	Vice-Chair and District of Columbia Commissioner Idaho Commissioner

ITEM 1 – CALL TO ORDER AND WELCOME

1. Committee Chair and Maryland Commissioner, Mary Gable, called the meeting to order at 2:08 PM EST.

ITEM 2 – AGENDA AND PREVIOUS MINUTES

2. Brig Gen (ret) Kathleen Berg (HI) moved to approve the meeting agenda, seconded by Bob Staver (PA). The agenda was approved as presented. Berg motioned to approve the minutes from the January 3, 2018 meeting, seconded by Dan Dunham (VA), which were approved unanimously as presented.

ITEM 3 – OLD BUSINESS

3. *Case Report Form Field Testing* – Members agreed to provide additional time to input cases to trial the form, and will add to the agenda in July for full Commission use.

It was clarified that the form has been online on the MIC3 website as of September 11. Chair Gable restated that the purpose of the form was to collect best practices and to share information on cases that would be helpful for Commissioners. The form is not mandatory and may be submitted by Commissioners, school personnel, etc. Field testing will continue until the Annual Business Meeting.

Commissioner Dan Dunham (VA) recalled that the discussion also included concern about FERPA and details. All agreed that we will pilot the form for Commissioner only use, and the form will be moved to the *Commissioners Only* portal on the website in addition to the revisions: **(OPEN ITEM)**

- Add a line that student specific information should not be shared in line with FERPA.
- Information in this form is for data collection purposes and may be used for training.

- Include that this form is adapted from a form used by the Interstate Compact for Juveniles for the transfer of students across state lines.

In addition, all agreed that each Committee member would complete the form with a case from their state by the next Committee meeting, and evaluate the process and data. Additional changes could be made if necessary. (OPEN ITEM)

ITEM 4 – NEW BUSINESS

4. **National Office Case Report** – ED Imai reviewed the report and cases and/or inquiries received by the national office to date.
5. **Dues increase proposal from the Finance Committee** – Kathy Berg (HI) moved to approve the Rules Language as accepted, seconded by Dan Dunham (VA). Rick Masters stated that he would clean up the language of phasing in of the formula. Also ensures equity in the increase. Rick clarified that today's vote is to simply forward to the Commission for posting. Rick Masters was asked to draft a legal rationale to assist Commissioners in having their conversations within their states. Members voted in support. Bob Staver opposed. (OPEN ITEM)

ITEM 5 – ANNOUNCEMENTS AND OTHER BUSINESS

5. **Rules Book Reprint** – Chair Gable said the MIC3 Rules book inventory is almost depleted and a reprint is needed. Therefore the national office will revise the document to align with our MIC3 brand and color scheme, and submit to the Committee for review and approval. The intent is to make the resource available online and print inventory for training and meeting purposes. (OPEN ITEM)
6. **Rules Language Changes** – Chair Gable said she is expecting language submittals from both the Leadership Development Ad Hoc on elections and succession planning, as well as Finance on the Dues formula this year.

ITEM 5 – ADJOURNMENT

With no further business to discuss, Chair Gable adjourned the meeting at 2:45 PM EST.

Respectfully submitted by:



Cherise Imai
Executive Director/Secretary