

**TRAINING COMMITTEE MINUTES**  
**Tuesday, January 28, 2020**

PRESENT	Ernise Singleton Yolande Anderson Rosemarie Kraeger Tim McMurtrey Kathleen Murphy David Young	Louisiana Commissioner South Carolina Commissioner Rhode Island Commissioner Idaho Commissioner New Hampshire Commissioner Vermont Commissioner	Chair
STAFF	Cherise Imai Lindsey Dablow Beth Workman	Executive Director Training and Operations Associate Communications Associate	Secretary
EXCUSED	David Splitek	MCEC, Ex-officio Member	
ABSENT	Alex Erwin III	North Carolina Commissioner	

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**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 1:00 PM EST by Ernise Singleton, Louisiana Commissioner and Training Committee Chair. Roll call was taken by Lindsey Dablow, MIC3 Training and Operations Associate.

**ITEM 2 – AGENDA AND MINUTES**

2. Commissioner Rosemarie Kraeger (RI) made a motion to approve the agenda as presented, seconded by Commissioner Kathleen Murphy (NH). Motion carried. Commissioner Murphy motioned to approve the September 24, 2019 minutes as presented, seconded by Commissioner Tim McMurtrey (ID). Motion carried.

**ITEM 3 – REPORTS**

3. **Executive Committee** – Prior to the Chair's Executive Committee (EXCOM) report the Members introduced themselves and welcomed new Committee Members. Chair Singleton updated Members on topics the EXCOM discussed during the Committee's meetings in December and January. She stated the EXCOM were focused on launching the 2020-2022 Strategic Plan and preparing for the upcoming year.

4. **2019 Training Committee Review** – Chair Singleton reviewed the Committee outcomes from 2019 including collaterals, development of the Compact bookmarks, and the New Commissioner Mentoring Program. The Committee will continue to focus on the New Commissioner Mentoring Program in 2020 concentrating on the development of the criteria for mentors which will address Goal 1 of the current Strategic Plan.

**ITEM 4 – OLD BUSINESS**

5. **ABM-Breakout Session Feedback** – The Chair yielded the floor to Ms. Dablow who reported feedback from the 2019 Annual Business Meeting (ABM) Breakout Sessions was positive, and all the sessions were well attended. Ms. Dablow reminded the Members that ABM sites are chosen two years

in advance and that has caused some rooms to overflow or be uncomfortable for the Breakout Sessions due to an increase in attendance. She assured the Committee that space concerns would be addressed at the 2020 ABM in Little Rock, Arkansas.

6. The popularity of the Responsibilities of a State Commissioner and State Council, along with the recent turnover in Commissioners has prompted the EXCOM to explore adding that session to the General Session Agenda. It would be presented as a panel featuring best practices within states who have established, effective state councils.

7. Ms. Dablow concluded her report by discussing the Case Studies Breakout Session, which is a perennial favorite among ABM attendees. The National Office would like to explore breaking the Training Committee into small groups and each group facilitating their own Case Studies session instead of having three different Breakout Session topics. This idea will be discussed in more detail at the March Committee meeting. [OPEN]

8. **Commissioner Mentoring Program** – Chair Singleton reviewed the 2020-2022 Strategic Plan and requested feedback regarding Goal 1 and the criteria to become a mentor. The Committee discussed criteria including:

- Mentor has served as a Commissioner for \_\_ number of years
- Willingness to serve for a predetermined period of time
- Traditional mentoring program versus a non-traditional model
- Ability to provide sample documents to new Commissioners for their use
- Shared experiences: States with similar impactation, Superintendents with Superintendents
- Mentor has developed a relationship with their School Liaison Officer and/or local military installation command

9. Commissioner David Young (VT) voiced support for developing additional criteria for mentors and the creation of an application for Commissioners interested in becoming mentors. Commissioner Young provided examples of application questions and suggested allowing new Commissioners to pick their mentor at the ABM. The Members favored creating an application.

10. Chair Singleton asked the Committee how long a mentor should serve? Commissioner Murphy responded the mentor should be prepared to serve in that role for two years, but the mentor and mentee could decide when the relationship ends based on the confidence of the mentee to establish, implement, and communicate the Compact within their state. The Members supported a two-year commitment with the provision Commissioner Murphy provided.

11. Chair Singleton will prepare a draft criteria document based on the discussion for the Committee to review at the March meeting. [OPEN]

## ITEM 5 – NEW BUSINESS

12. **2020–2022 Strategic Plan** - Chair Singleton reviewed the Training Committee tactics on the Strategic Plan. She requested an inventory of the training materials currently available from the Commission and for staff to organize them by stakeholder groups. [OPEN]

## ITEM 6 – OTHER BUSINESS AND ANNOUNCEMENTS

13. **Items for the Executive Committee** – Chair Singleton asked Members if they had any comments or feedback for the EXCOM. There were no comments from the Members, but Ms. Dablow  
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informed the Committee that a mid-year survey would be released to the full Commission this Spring. The EXCOM did not issue a mid-year survey in 2019 due to developing and planning for a new strategic plan. Ms. Dablow asked the Members to consider any questions the Committee would want to add to the survey. She informed the Members they could submit those during the next Committee meeting. There being no further discussion the Chair asked for a motion to adjourn.

#### **ITEM 5 – ADJOURNMENT**

14. Motion to adjourn was made by Commissioner Kraeger, seconded by Commissioner Murphy. Motion carried.

15. The Committee meeting adjourned at 1:42 PM EST.

Respectfully submitted by,  
Lindsey M. Dablow  
Training and Operations Associate, Secretary