

TRAINING COMMITTEE MINUTES
Tuesday, August 7, 2018

PRESENT	John 'Don' Kaminar	Arkansas Commissioner	Chair
	Kate Wren Gavlak	California Commissioner	Vice Chair
	Marcy Herman	Alaska Commissioner	
	David Young	Vermont Commissioner	
	Kathy Facon	DoD Representative	Ex-Officio
	Cherise Imai	Executive Director	
	Lindsey Dablow	Training and Operations Associate	Secretary
	Richard Pryor	Communications Associate	
EXCUSED	Yolande Anderson	South Carolina Commissioner	
	Kathleen Murphy	New Hampshire Commissioner	
	Eileen Huck	NMFA	Ex-Officio
ABSENT	Margaret Seals	Iowa Commissioner	
OBSERVER	Patty Ewen	DoD	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:03 PM EST by John Kaminar, Arkansas Commissioner and Training Committee Chair, and roll call was taken by Lindsey Dablow, MIC3 Training and Operation Associate.

ITEM 2 – AGENDA AND MINUTES

2. The meeting agenda was approved unanimously. The minutes of the June 5, 2018 meeting were approved unanimously as presented.

ITEM 3 – OLD BUSINESS

3. **PsychArmor** – Chair Kaminar provided a brief history of the PsychArmor video project and its progression from the Training Committee to the Executive Committee (EXCOM). The Committee reviewed the video designed by MIC3's Communications Associate Richard Pryor using Powtoon's video software. (<http://www.powtoon.com/m/fBZoAsAm4Uy/1/m>)

Chair Kaminar asked if the video was available on MIC3's website and Richard Pryor (MIC3) clarified the Powtoon video is a draft to be voted on and passed out of Training to the EXCOM for review and to be voted on. Commissioner Marcy Herman (AK) voiced support for the video. Chair Kaminar presented the positive feedback the video received when it was presented at the Military Impacted School Administrators meeting in Nashville, Tennessee in July.

Motion to accept the PsychArmor video but not require use of the video was made by Commissioner Kate Wren Gavlak (CA) and seconded by Commissioner David Young (VT). Motion carried.

Motion to recommend adoption of the Powtoon video pending changes provided by the EXCOM was made by Commissioner Gavlak and seconded by Commissioner Young. Motion carried. Richard Pryor asked the Committee Members to email him any feedback they have about the video.

4. **ABM Breakout Topics** – The Chair asked each team to briefly review the materials their team developed for the Breakout sessions at the Annual Business Meeting (ABM) in October.

Topic 1 “*Duties and Responsibilities of State Commissioners*” created by Commissioner Herman and Commissioner Gavlak. The information provided in this slide deck comes from the Model Language. Department of Defense (DoD) representative Kathy Facon asked if the presentation could include details on engaging the military representative and state councils. Commissioner Gavlak and Commissioner Herman agreed to add a slide that would provide more on that topic.

Kathy Facon offered to provide the Military Representative resource guide DoD provides to Military Reps providing the Commissioners into the information Military Reps receive when they onboard to the Commission. Chair Kaminar, supported by Commissioner Gavlak, asked if the National Office could provide that document in both electronic and print form for the ABM. Lindsey Dablow agreed to copy the Military Representative Resource Guide and provide copies at the ABM.

Topic 2 “*Organization, Structure, and Running of a State Council*” is being organized by Commissioner Kathleen Murphy (NH) and Commissioner Yolande Anderson (SC) both were unable to attend this meeting, but Commissioner Murphy assured the Chair the presentation would be forthcoming.

Topic 3 “*MIC3 Case Studies*” Chair Kaminar outlined the format of the Breakout session. Commissioner Gavlak recommended reading all the presentations for grammar. Commissioner Gavlak confirmed the feedback she receives after providing trainings supports the use of case studies because the situations are real to the attendees. The Chair informed Committee Members the National Office would bring copies of the Compact’s Rules to ABM for the participants to reference.

Kathy Facon recommended highlighting “who” was involved in each case and adding a case study exploring what happens when it not a Compact issue. Chair Kaminar agreed with the group’s feedback and stated he would make changes and send the updated presentation out to the committee for review.

Topic 4 “*Support Systems for Military Families*” Kathy Facon provided an overview of the fourth topic. The idea is to provide a hands-on approach to the resources available within and outside the Compact. If possible, the resource material will be available for participants to take with them. Topics will include “How to reach school liaison officers”, “What state liaisons do”, and a review of www.tudor.com. The presentation is a gallery walk through the resources. Eileen Huck (NMFA) has offered additional resources including Military OneSource and Penn State partnership. The idea is who can assess it, how to access it, and what the resources are. [OPEN]

ITEM 4 – NEW BUSINESS

5. **Strategic Plan** – Chair Kaminar reviewed the current goals of the Training Committee as outlined in the Strategic Plan. Strategy 2, Goal 1 “Development of videos and other resources...” This item includes the PsychArmor video, Powtoon video, MIC3 public service announcements (PSA), and the development of materials for the Breakout training sessions for the 2018 ABM which are underway and close to completion. [OPEN]

Strategy 4, Goal 4 “Update MIC3 Video – Professional production.” The Chair recognized Kathy Facon and thanked her team for developing one of the PSAs for MIC3. The Chair asked if longer videos are being considered or produced. Ms. Facon reminded Members a video idea had been discussed that would include the voices of the Commissioners that could be woven into a longer training video but is not currently being produced. [OPEN]

Strategy 4, Goal 5 “Update/create a webinar program” Chair Kaminar provided a brief overview of a conversation he and Training Associate Lindsey Dablow had regarding a web series of training videos. Chair Kaminar did not wish to go into detail at this time but wanted to add this to the Training Committee’s agenda for discussion at the ABM. [OPEN]

6. **MIC3 PSA (Informational)** – The Training Committee reviewed the three PSA videos. Kathy Facon stated the DoD video was developed to be used by defense media, armed forces network, and other defense media outlets requiring some components be purchased so it could be used in that manner. Chair Kaminar asked if the DoD PSA was a finished product or if changes could be made to it, and Ms. Facon confirmed changes could be made.

Chair Kaminar recommended the Training Committee vote to support the use of the PSAs pending the Communications & Outreach Committee’s vote and feedback from the EXCOM. Commissioner Gavlak made the motion and Commissioner Young seconded. Motion carried.

Commissioner Gavlak asked if the video from DoD was intended for Department of Defense audience instead of the public? Kathy Facon stated MIC3’s EXCOM voted and provided the script which is the same in all the PSAs. She stated the platform was chosen so it could be used to broadcast on the Department of Defense media outlets. Richard Pryor clarified the Powtoon videos were created in addition to DoD’s video because the feedback provided on the PsychArmor video led the National Office to create something inhouse that could be easily modified or manipulated at a low cost to the Commission. The Powtoon videos can be used on any platform and were meant to be used “as well as” not “instead of”. Commissioner Young voiced support for having different looks because it allows the presenter to use the video best suited for their audience.

7. **New Training Materials** – Chair Kaminar, with the consent of the Committee Members, tabled the discussion of new training materials until after ABM.

Chair Kaminar asked the Committee to have their ABM materials finalized before the next Training Committee meeting on September 4, 2018. He asked Members to discuss any logistical needs they have for ABM with Lindsey Dablow. The Chair then opened the floor to National Office Staff. Ms. Dablow asked the Members who have not registered for ABM or booked their hotel rooms to go ahead and do so. She also asked those members running a Breakout session to bring their own laptop to

avoid the cost of renting them but stated anyone who could not bring a laptop would need to contact the National Office and staff would make the necessary arrangements.

ITEM 5 – ADJOURNMENT

8. The Committee meeting adjourned at 1:52 PM ET.

Respectfully submitted by,
Lindsey M. Dablow
Training and Operations Associate, Secretary

Next Meeting – September 4, 2018 @ 1:00 p.m. EST

DRAFT