

**LEADERSHIP DEVELOPMENT COMMITTEE MEETING MINUTES  
MONDAY, JULY 16, 2018**

PRESENT	Kate Wren Gavlak Laura Anastasio Sarah Forster Gary Hartman Cheryl Serrano Cherise Imai Lindsey Dablow Richard Pryor Rick Masters	California Commissioner Connecticut Commissioner Maine Commissioner Wyoming Commissioner Colorado Commissioner Executive Director Training and Operations Associate Communications Associate General Counsel	Chair           Secretary
EXCUSED	Craig Neuenswander	Kansas Commissioner	
ABSENT	Marcy Herman	Alaska Commissioner	

**ITEM 1 – CALL TO ORDER AND WELCOME**

1. Chair Kate Wren Gavlak called the meeting to order at 1:03PM EST. Roll call was conducted by Executive Director (ED) Cherise Imai.

**ITEM 2 – AGENDA AND MINUTES**

2. The agenda was motioned for approval by Commissioner Cheryl Serrano (CO) and seconded by Commissioner Gary Hartman (WY). Motion carried. The minutes from May 21, 2018 was motioned for approval by Commissioner Sarah Forster (ME) seconded by Commissioner Hartman. The motion carried.

**ITEM 3 – OLD BUSINESS – LDC Response to Commissioner Deanna McLaughlin (TN)**

3. There being no new discussion Chair Gavlak thanked General Counsel Masters for drafting the response. Commissioner Serrano asked if any Commissioners or the National Office had received any feedback. Executive Director Cherise Imai stated Constant Contact showed 54% of recipients opened the document, but the National Office has had no other feedback.

**ITEM 4 – NEW BUSINESS – Review of Survey of Interest (SOI) Report**

4. ED Imai reviewed the Survey of Interest results with committee members. Chair Gavlak requested clarification on current Executive Committee Chair Kraeger's submission for a third term. ED Imai explained currently there is no Compact rule or bylaw prohibiting a third term, and Commissioner Rosemarie Kraeger (RI) submitted her name thinking the LDC might request the current officers stay in place during the next year while the new process is tested.
5. Commissioner Serrano questioned how the process would unfold because some individuals had submitted their name for various positions. Chair Gavlak thought the next step of sending the Commissioners who indicated interest the application would clarify which position they were specifically interested in holding. Commissioner Serrano asked if the committee's understanding was that if a person submitted their name for Vice Chair and Chair of a Standing Committee then failed to become Vice Chair then the Chair would use this information to appoint Standing Committee Chairs that want to serve in that capacity as they

indicated on the application? Chair Gavlak indicated that was her understanding. Commissioner Serrano questioned if individuals who had selected multiple position on the Executive Committee (EXCOM) would need to only choose one to run for but could submit their names for Standing Committee Chair positions. Counsel Masters was away from his phone so this question was held over until later in the meeting.

6. Commissioner Sarah Forster (ME) asked if LDC would be submitting the slate of candidates or would that be handled at the Annual Business Meeting (ABM). Chair Gavlak reminded the members that anyone can still nominate themselves or another Commissioner from the floor. Commissioner Serrano stated LDC essentially created the process and the candidates gathered through this process would be known prior to ABM. Chair Gavlak stated she hoped the nomination form would clarify that for those commissioners. Commissioner Serrano asked for Counsel Masters to clarify how the situation would be handled in the instances where individuals selected multiple leadership positions. Counsel Masters stated there is no provision in the statute that precludes someone from running for multiple offices.
7. Commissioner Forester clarified her understanding based on the wording of the SOI questions was centered on the totality of their service. For example, "Would you like to serve as Chair someday?", not necessarily do you want to be on the ballot this year. Commissioner Laura Anastasio (CT) thought the respondents might have read the SOI as "Yes, I am interested in becoming Chair and in the absence of Chair I would like to be considered for Vice Chair and if I am not chosen for that then I would like" etc....like a ranking. Chair Gavlak stated she hoped the nomination form would clarify that for those commissioners.
8. Commissioner Serrano clarified the process was to identify early interest for leadership positions but at the ABM there may be three Commissioners who filled out the SOI and one Commissioner that was nominated from the floor, but all would be given equal time to address the room. Chair Gavlak agreed with Commissioner Serrano the ballot would indicate these are names received by the LDC, but it would not preclude anyone else from submitting their name.

**ITEM 4 – DISCUSS NEXT STEPS** – Send application to Commissioners that indicated both elected and appointed positions.

9. ED Imai asked the Committee if they wanted to change the deadline for submitting the nomination application since July 31<sup>st</sup> was only a few weeks away. The members agreed to extend the deadline and send it to every Commissioner, not just those who had indicated their intent to run.
10. The question of Open Meeting Rules was raised, and General Counsel Masters indicated the Compact is not bound by a specific state's Open Meeting laws just the wording in the Compact's statute.
11. ED Imai reminded the Committee that in previous meetings it was discussed to create a booklet, separate from the docket book, containing bios of the candidates. Chair Gavlak noted it would need to be clear this did not preclude anyone from nominating themselves or others from the floor. The booklet should also contain information about the voting and process, so it is transparent.

**ITEM 4 – DISCUSS NEXT STEPS** – b) Review ballot draft, c) Discuss ABM voting and tally process

12. The Committee reviewed a draft of the ballot. Discussion centered on how to insure each voting member received only one ballot and how to know identify those that were outstanding. Commissioner Hartman asked if anyone had explored the electronic voting. ED Imai explained CSG used to vote electronically but they reverted to paper ballots. Commissioner Hartman stated Interstate Compact for Juveniles (ICJ)

uses electronic clickers and maybe we could discuss it with them. ED Imai agreed to explore that lead and have a discussion with ICJ.

13. The Committee agreed to allow the nominees to speak and take additional nominations during the 4:00 PM General Session. Then all nominations would close, and voting would take place the next morning. Results could be announced at lunch the second day. This allows the incoming Chair to prepare remarks to close the ABM.

**ITEM 5 – ADJOURNMENT** – With no further business to conduct, Chair Gavlak adjourned the meeting at 1:45 PM ET.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read 'Cherise Imai', written in black ink.

Cherise Imai  
Secretary/Executive Director