

# ABM Review and Discussion



**Chair John "Don" Kaminar (AR)**



**Vice Chair Laura Anastasio (CT)**



**Executive Director Cherise Imai**

## Housekeeping

- ✓ This meeting is being recorded.
- ✓ To reduce noise during the conversation, mics should be muted.
- ✓ Please use the ***chat box*** or ***raise your hand*** to indicate you wish to speak. Your question will be addressed or you will be recognized to speak.

# Status of the 2021 Annual Business Meeting

A. 2021 ABM General FAQ

B. ABM Registration

1. Itinerary (Draft)
2. Little Rock Marriott
3. Booking Travel

# Travel Policy & Reimbursement Process

- A. 1-2014 Travel Policy and Reimbursement Guidelines
- B. ABM Travel Reimbursement FAQ
- C. ABM Reimbursement
  - 1. Expense Reimbursement Form
- D. ABM Liability Waivers
  - 1. COVID-19 Liability Release Waiver
  - 2. Attendee Liability Waiver and Assumption of Risk Statement

## ABM Discussion

### COVID-19 and the State of Arkansas

- Please feel free to share your webcam during the Q&A.
- To be recognized to speak please put your question in the ***chat box*** or ***raise your hand***.

## Closing Remarks

- A. EXCOM will continue to monitor the situation in Arkansas.
- B. First and foremost is the safety of Commissioner, in-person attendees, and staff.
- C. Don't forget to:
  1. [Register](#) for the ABM whether attending in person or virtually.
  2. Read all Commission newsletters and emails to stay current.
  3. [Contact the National Office](#) if you have questions or concerns.