

ELECTION GUIDE



2021

LEADERSHIP NOMINATION COMMITTEE - LNC

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2020-2021 Leadership Nomination Committee

Rosemarie Kraeger, Rhode Island Commissioner and Chair
Chad Delbridge, Wyoming Commissioner
Teresa Ferenczhalmay, New Mexico Commissioner
Debra Jackson, New York Commissioner
Greg Lynch, Washington Commissioner
Deanna McLaughlin, Tennessee Commissioner
Tim McMurtrey, Idaho Commissioner
Douglas Ragland, Alabama Commissioner
Tony Trongone, New Jersey Commissioner

History

Since its inception in 2008, the Commission established a past practice and understanding that the Chair and Vice Chair serve two (2) consecutive one-year terms. Although this practice is not formalized in the by-laws, the Commission recognized early on that identifying members who were active, engaged, and possessed the necessary leadership skills and experience was important for organizational consistency and longevity.

In accordance with ***MIC3 By Laws, Article III (Officers), Section 1. Election and Succession:***

1. Elections will continue to be held annually
2. Nominations are accepted from the floor (at the Annual Business Meeting).

Leadership Positions

Three (3) Executive positions are elected annually:

1. Commission Chair
 - historically served two (2) one-year consecutive terms
 - historically served two (2) one-year consecutive terms as Vice Chair
 - upon election of the new Chair, the individual will succeed to Past Chair
2. Vice-Chair
 - historically served two (2) one-year consecutive terms
 - historically served two (2) one-year consecutive terms as a Committee Chair
3. Treasurer (and Chair of the Finance Committee)
 - historically there has not been a term limit for this position

Executive Committee Responsibilities

- Overall Compact governance and oversight; implementation of the organization's Strategic Plan, and alignment to the mission and vision
- Assisting National Office staff with Compact efforts
- Working with fellow Commissioners and supporting state implementation
- Manage and implement programs

Time Commitment

Commitment varies according to the position. Historically, the Chair invests the most time in comparison to the Vice-Chair and Treasurer. All positions may expect to spend 50+ hours annually:

- Attending EXCOM Meetings (1 hour/month = 12 hours)
- Preparation, planning and other duties (average 20 hours)
- Attend two-day EXCOM Meetings held in Lexington in April (average 18 hours)
- The Chair has the discretion to hold a two-day Leadership Retreat in the Fall/Winter for onboarding new officers.

Application

Interested State Commissioners/Designees may complete the **on-line self-nomination form**.

In addition to completing the application, individuals may submit **up to two documents of evidence** - limited to a resume, letter of recommendation, or their biography - that demonstrates their viability as a candidate. Documents cannot be uploaded to the application and must be emailed directly to: mic3info@csg.org.

Although not required in the Commission by-laws, an ideal candidate:

- would have, at minimum, one calendar year of experience as a Commissioner/Designee
- is an active member of and regularly participates on a standing committee
- has a member state in good standing and meets the obligations of the Compact

The slate of candidates, applications, and evidence documents will be released to the Commission through the *Election Guide* prior to the ABM. During the ABM, candidates will be provided two-minutes to address members of the Commission. In addition, members of the Commission will have the opportunity to meet candidates at the ABM Reception.

Note - Should the ABM be held virtually all processes and procedures normally present during an in-person ABM will be followed to the extent possible.

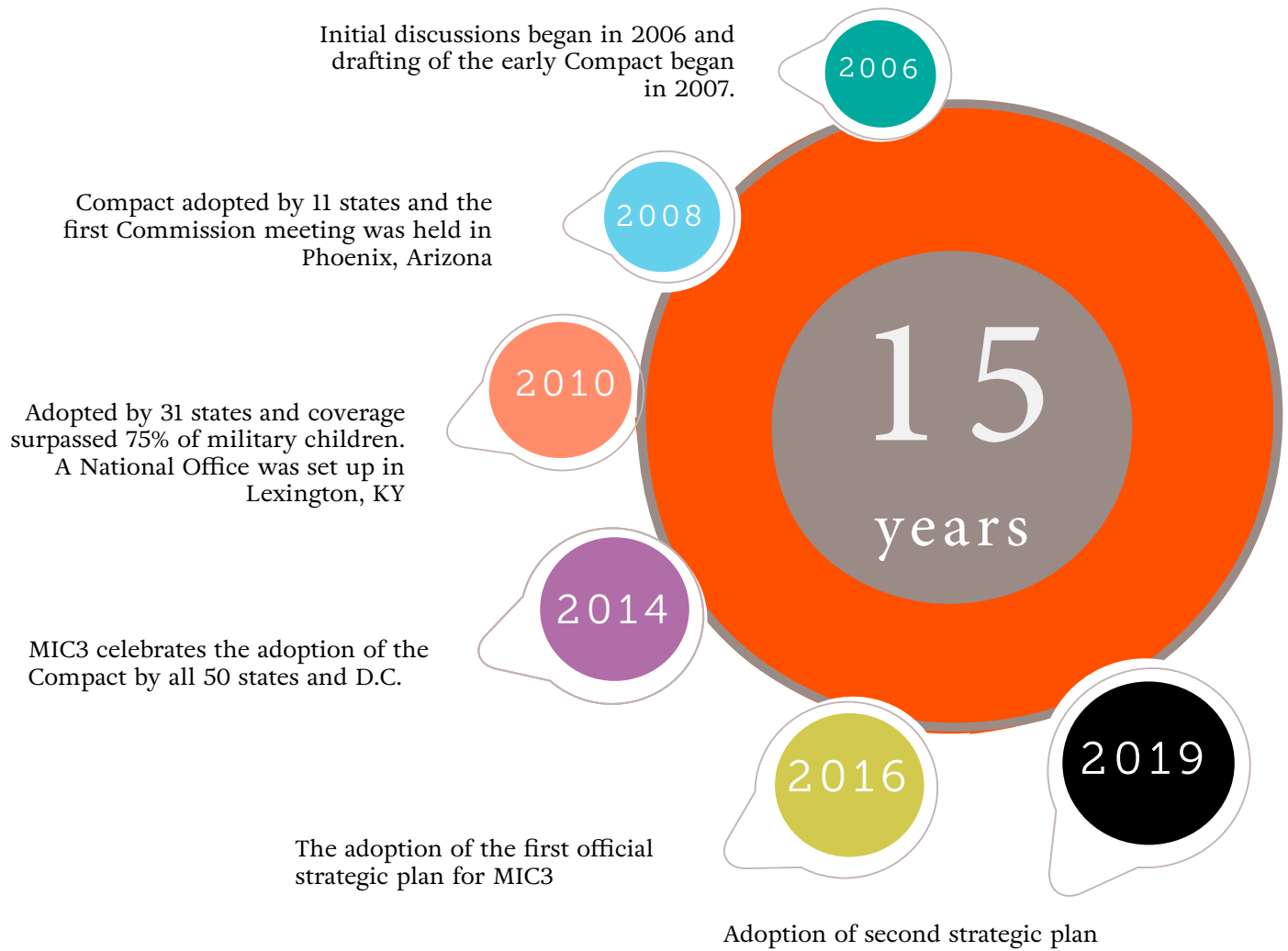
Deadline

The online application and up to two evidence documents must be received by Tuesday, July 6, 2021, 6:00pm Hawaii Time.

Evidence documents must be emailed directly to: mic3info@csg.org.

Should you have additional questions, feel free to contact us directly.

Organization Timeline



Leadership

2008-2010 Cheryl Serrano (CO)
 2010-2011 Mark Needham (KY)
 2011-2014 Kathy Berg (HI)
 2014-2016 Kate Wren Gavlak (CA)
 2016-2018 Rosemarie Kraeger (RI)
 2018-Present Don Kaminar (AR)

2008-2009 Mark Needham (KY)
 2009-2011 Kathy Berg (HI)
 2012-2014 Kate Wren Gavlak (CA)
 2014-2016 Rosemarie Kraeger (RI)
 2016-2017 Mary Gable (MD)
 2017-2018 Pete LuPiba (OH)
 2018-Present Laura Anastasio (CT)

2010-2011 Brad Neuenswander
 2011-2013 Pam Deering
 2014-2019 Bob Buehn
 2020-Present Craig Neuenswander

2010-2013 Norman Arflack
 2013-2015 Stephen Hogan
 2016-Present Cherise Imai

Committee Chairs

2008-2010 Cheryl Serrano (CO)
 2010-2011 Mark Needham (KY)
 2011-2014 Kathy Berg (HI)
 2014-2016 Kate Wren Gavlak (CA)
 2016-2018 Rosemarie Kraeger (RI)
 2018-Present John "Don" I. Kaminar (AR)

2010-2011 Brad Neuenswander
 2011-2013 Pam Deering
 2014-2019 Bob Buehn
 2020-Present Craig Neuenswander

2012-2013 Laura Anastasio (CT)
 2013-2014 Mark Oettinger (VT)
 2014-2017 Pete LuPiba (OH)
 2018-Present Daron Korte (MN)

2016-2017 John "Don" I. Kaminar (AR)
 2018-Present Mary Gable (MD)

2017-2018 John "Don" I. Kaminar (AR)
 2018-Present Ernise Singleton (LA)

2017-2018 Shelley Joan Weiss (WI)
 2019-Present Brian Henry (MO)

(Split into two committees in 2017)
 2011-2014 Rosemarie Kraeger (RI)
 2014-2017 Davina French (ND)

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MILITARY INTERSTATE
 CHILDREN'S COMPACT
 COMMISSION

CHAIR



Leadership Candidate Self-Nomination Application

Your Name

Laura Anastasio

I am the appointed Commissioner/Designee for the state of:

Connecticut

I am interested in running for: (select one)

Chair

Describe why you would be a good leader for this position and the Commission. (max 500 words)

I am pleased to offer my candidacy to continue the important work of this organization and supporting our commissioners in their work within their respective states. I have been proud to support this organization as a member, a Committee Chair, a Committee Vice-Chair and now as Vice-Chair of the Commission. As Commission Vice-Chair, I have worked closely with our Chair and our Committee Chairs as stewards of our Commission. This past year has presented all of us with unprecedented challenges. However, our MIC-3 leadership team has worked to support all state commissioners in fulfilling their mission, planning a seamless and informative annual business meeting remotely, monitoring state compliance with the Compact and conducting outreach to our constituents. While I did not seek leadership positions in this organization for many years, I feel that this is a very critical point in time for MIC3. We have grown quickly, and with that growth we have experienced the growing pains that naturally arise from such success. I am seeking this position because I feel that MIC3 needs grounded leadership to navigate the complicated issues that are coming before us. Most importantly, we need to stay true to the mission of this Compact and never forget what we are tasked to do—that is, represent our states and the students moving into and out of our jurisdictions. These children must be treated in a consistent manner when they transition from state to state, and we must ensure this happens for every military-connected student.

Describe your contributions to the Commission: Connecticut was among the first group of states to join the Interstate Compact in 2008, and I have served as the Commissioner's Designee since 2008, attending every annual business meeting. During this time, I have watched the Commission grow from the original founding group of 11 member states to a national organization with all 50 states plus the District of Columbia. I established the Connecticut State Council, and I ensure that the Council has all members required by statute. I conduct trainings, outreach, and information sessions throughout the state to educate administrators, teachers, school counselors, local boards of education, and military families on the Compact. I work closely with the School Liaison Officer for the Naval Submarine Base and military impacted school districts to help resolve transition issues for military students, including children of the Coast Guard and the National Guard and Reserves. I have served on the MIC3 Compliance Committee as a member, Vice-Chair, and as Chair. I served on the search committee for MIC3's first Executive Director, and I served for one year on the Leadership Development Committee (now the Leadership Nominations Committee). For the past three years, I have served as the Vice-Chair of the Commission. As requested by our current Chair, I have organized and held regular meetings for our ex officio members to ensure their full engagement as valued members of our organization.

Describe your contributions to the Commission. (max 500 words) Connecticut was among the first group of states to join the Interstate Compact in 2008, and I have served as the Commissioner's Designee since 2008, attending every annual business meeting. During this time, I have watched the Commission grow from the original founding group of 11 member states to a national organization with all 50 states plus the District of Columbia. I established the Connecticut State Council, and I ensure that the Council has all members required by statute. I conduct trainings, outreach, and information sessions throughout the state to educate administrators, teachers, school counselors, local boards of education, and military families on the Compact. I work closely with the School Liaison Officer for the Naval Submarine Base and military impacted school districts to help resolve transition issues for military students, including children of the Coast Guard and the National Guard and Reserves. I have served on the MIC3 Compliance Committee as a member, Vice-Chair, and as Chair. I served on the search committee for MIC3's first Executive Director, and I served for one year on the Leadership Development Committee (now the Leadership Nominations Committee). For the past three years, I have served as the Vice-Chair of the Commission. As requested by our current Chair, I have organized and held regular meetings for our ex officio members to ensure their full engagement as valued members of our organization.

Describe your professional experience and other relevant qualifications for this position. (max 500 words) With a B.A. from Emory University in Spanish and International Studies, I began my professional career in education as a high school Spanish teacher, which was born out of my love of the Spanish language and culture through living in Sevilla as a young child and later spending a school year abroad in Barcelona. I later received a Juris Doctor from the University of Connecticut, School of Law and began my legal career at Shipman & Goodwin LLP, working in the Education Law Practice Group. While at Shipman & Goodwin, I represented many school districts in a wide variety of areas related to public education, including but not limited to, special education, school accommodations, student expulsions, collective bargaining negotiations, and employment discrimination. Upon joining the legal team at the Connecticut State Department of Education (CSDE), I have provided legal counsel to assist CSDE's leaders in the development and implementation of education policy. For the past 18 years, I have provided legal support in a wide range of areas, including but not limited to: the Freedom of Information Act, school finance, data privacy and FERPA compliance, school lunch programs, teacher certification and tenure, graduation requirements, school accommodations, truancy, student health and immunizations, student assessment, homeschooling, private school approvals, racial imbalance, ESSA (and NCLB), records retention, discovery requests, subpoenas, and monitoring school district compliance with the Teacher Negotiations Act. I also review, revise and approve all CSDE contracts to ensure compliance with state procurement requirements. I provide legal support and assistance to the Legal Director of the Connecticut Technical Education and Career System, the state's system of 17 technical high schools, which includes contract review, Freedom of Information guidance, records retention, assistance in addressing the various stages of litigation, and other miscellaneous matters. This past year I completed a student privacy training course with the Future of Privacy Forum to better understand the legal and logistical issues arising from the dramatic increase in the use of technology in public schools and how that use impacts data privacy concerns.

Laura Anastasio
Attorney

Connecticut State Department of Education
450 Columbus Boulevard, Suite 605
Hartford, CT 06103
860-713-6512
laura.anastasio@ct.gov

Education:

2001	University of Connecticut School of Law Juris Doctor with Honors <ul style="list-style-type: none">▪ CALI Award: Education Law▪ Connecticut Law Review▪ Phi Delta Phi Fraternity▪ Civil Rights Clinic	Hartford, CT
1987	Emory University Bachelor of Arts, International Studies and Spanish <ul style="list-style-type: none">▪ Dean's List 1984-1987▪ Chi Omega Fraternity: Vice President and Secretary	Atlanta, GA
1983	Hotchkiss School	Lakeville, CT

Experience:

2003 to Present:	Connecticut State Department of Education Attorney:	Hartford, CT
	<ul style="list-style-type: none">▪ Responsible for providing legal counsel to the Commissioner of Education, Department staff, and constituents on education law topics, including but not limited to: FOIA, ESSA (NCLB) and FERPA compliance, school accommodations, truancy, attendance, graduation requirements, school finance, teacher tenure, grading, accountability, assessment, student rights, immunizations, National School Lunch Program.▪ Private school approval: Manage state approval of private schools, including accrediting agency approval and certificates of exemption for boarding schools.▪ Racial Imbalance: Review racial imbalance statistics, notify districts with identified schools, provide technical assistance in the development of racial imbalance plans.▪ Serve as the agency's Records Management Liaison Officer.▪ Monitor negotiations under the Teacher Negotiations Act for all school districts.▪ Assist in litigation matters, including discovery requests and subpoenas.▪ Review, revise and approve all agency contracts to ensure compliance with federal and state law and state procurement practices.▪ Respond to and investigate complaints filed under Section 10-4b of the General Statutes.▪ Serve as the Commissioner's Designee to the Interstate Compact on Educational Opportunities for Military Children (2008 to present).▪ Provide guidance and legal counsel upon request to the Connecticut Technical Education Career Center, Performance Office, Talent Office, Bureau of Special Education, Health Services and Adult Education, Academic Office, Human Resources, Grants Management and Fiscal Services.	

Completed the Education Policy Fellowship Program, a leadership development program for emerging and experienced leaders sponsored by the Institute for Educational Leadership (2008). Completed the Student Privacy Train the Trainer Program with the Future of Privacy Forum (2020).

2001 to 2003: Shipman and Goodwin LLP Hartford, CT
Associate Attorney: Education Law Practice Group
Represented school districts throughout the state, including special education due process hearings, collective bargaining negotiations, student expulsions, school accommodations, employment discrimination, and Child Advocate investigations.

Additional Experience:

- Day, Berry & Howard, LLP Hartford, CT
Summer Associate
- Clerk's Office, Superior Court Bantam, CT
Legal Intern
- ARAMARK Corporation Salisbury, CT
Assistant Food Service Director
- St. Edward's School Vero Beach, FL
Spanish Teacher: Spanish I, II, and II-Honors
- Salisbury School Salisbury, CT
Spanish Teacher/Drama Director: Spanish I, II-Honors, III and V; directed student productions of *This is a Test* and *Godspell*.

Interests:

Travel: attended the School Year Abroad Program in Barcelona, Spain; traveled extensively through Europe, including Spain, France, England, Belgium, Holland, Italy, Switzerland, and Austria.
Embroidery, quilting, painting.

Volunteer: Soka Gakkai International-USA Connecticut Region
District Leader, Chapter Leader, Vice-District Leader



STATE OF CONNECTICUT
STATE BOARD OF EDUCATION



June 25, 2021

Leadership Nominations Committee
Military Interstate Children's Compact Commission

RE: Recommendation for Attorney Laura Anastasio

To Whom It May Concern:

I am pleased to recommend Attorney Laura Anastasio to serve as the Chair of the Military Interstate Children's Compact Commission (MIC-3). For the past 18 years, Attorney Anastasio has been a valued member of the Connecticut State Department of Education's (CSDE) Division of Legal and Governmental Affairs. First designated as the Commissioner's Designee for Connecticut in 2008 when Connecticut joined the Interstate Compact, Attorney Anastasio organized the Connecticut State Council, set the framework for the implementation of the Interstate Compact in our state, and continues to ensure our compliance by assisting military families transitioning into and out of our public schools and by conducting continuous outreach and training.

In her role as an attorney with the CSDE, Attorney Anastasio provides sound counsel on a wide range of topics related to education law, including but not limited to, data privacy and FERPA compliance, Freedom of Information, contract review and oversight, school accommodations, and racial imbalance. During the past year, she has pivoted along with her colleagues to provide the leadership team at CSDE with support and assistance with the many legal and logistical issues raised during the COVID-19 pandemic.

Attorney Anastasio has dedicated significant time and expertise to MIC-3 for the past 13 years as a committee Vice-Chair, a committee Chair, and most recently as the Vice-Chair of the Commission. I have had the opportunity to work with her over the past 18 years and have been impressed by her integrity, dedication, and professionalism. Therefore, I highly recommend her to serve as the Chair of the Interstate Compact.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Charlene M. Russell-Tucker
Acting Commissioner of Education

VICE CHAIR



Leadership Candidate Self-Nomination Application

Your Name

Ernise Singleton

I am the appointed Commissioner/Designee for the state of:

Louisiana

I am interested in running for: (select one)

Vice Chair

Describe why you would be a good leader for this position and the Commission. (max 500 words)

A great leader is someone who engages in self reflection and continuous improvement. I strive to be that sort of person in all aspects of my life, from personal to professional. I recognize my accomplishments as well as my faults. I aim to use both to make me a better person and to provide guidance to those who I am selected to lead. I believe I have the qualities to lead in this position. I am an active listener, a quick study, an intentional study, and I take constructive criticism to heart. One way in which I have exhibited these qualities is by listening. I firmly believe that one has to listen in order to lead. I make it a point to be an active and attentive listener. Doing so allows me to fully take in and absorb what is being shared. From there I can form an action plan to move forward with whatever the issue is at hand. As a trained educator I believe in providing the best educational outcomes for all students. My own belief leads me to believing in the mission, values and vision of MIC3. The Compact has a mission of addressing key issues specifically related to military connected young people; it values providing support and respect to military families; and has a vision for successful educational transitions. As a co-leader of this Commission my goal would be to ensure we are living up to the mission, vision, and goals.

Describe your professional experience and other relevant qualifications for this position. (max 500 words)

Although I have been on the Commission a short three years, I have been an active member since my arrival. Starting out on the Training Committee, I have continued to serve that committee as chair for the past two years. During that time I have participated monthly in EXCOM meetings; scheduled Training Committee meetings; in-person and virtual retreats held for members of EXCOM; and three Annual Business Meetings. One key activity I participated in during this time was the development of the Strategic Plan. In the spring of 2019 EXCOM participated in an intense 1-day session focused on building out a Strategic Plan to guide the work of the Commission for the next three years. Over the course of the day and the next few months we worked to solidify a plan that was visionary, action-oriented, and focused on the needs of the stakeholders we have been appointed to serve. The Training Committee has been fully committed to meeting identified goals outlined in the Strategic Plan. Specifically, we have focused on increasing the visibility and awareness of the Compact and ensuring Commissioners have the knowledge needed to implement the Compact. To that end the committee has developed collateral focused on the various provisions of the Compact; utilized surveys to determine additional training needs; and developed and implemented a New Commissioner Mentoring Program. At present, we are producing materials for stakeholders focused on key provisions of the Compact. These materials will aid in understanding how the Compact affects various individuals.

As stated previously, my time has been short, overall, on the Commission, but it has been impactful. I have learned a great deal, I continue to increase my knowledge and awareness of the Compact, and how it impacts the community as a whole.

Describe your professional experience and other relevant qualifications for this position (max 500 words) I started my career on the elementary level teaching. Over the course of eight years I taught in the public schools of Louisiana and Texas. Upon earning a Master's degree I decided to enter a doctoral program. One year after completion of the PhD program at the University of Georgia I returned to Louisiana to take a position with the Louisiana Department of Education (LDOE). I have been continuously employed with LDOE for the past 14 years. During my tenure with LDOE I have served in various capacities. At present, I am the Deputy Chief of Staff for the Office of Career and College Readiness. In my current role I am responsible for ensuring that a staff of 25 individuals are meeting the needs of students and educators across the state. Specifically, our office focuses on providing guidance to students entering, persisting, and exiting high school. I believe my current role lends itself to not only serving on the commission, but a leadership role. I am tasked with being knowledgeable with regard to state policy for students to persist through high school, providing input on changes or improvements to state policy, and assisting with solving any issues that may arise due to special cases (i.e., international students, transfer students, etc.). Many times I am the first line of communication with the public when issues arise. My professional role lends itself to the work we do as a Commission. On the personal side I am in several service organizations with a mission of public service. I have served in leadership positions in those organizations, currently serving as 1st Vice-President of one organization and the Technology Chair of another. I am also the Financial Secretary of my church and lead our Disaster Response Ministry. Overall, I feel that my professional and personal contributions lend to the role I am seeking as Vice-chair of the Commission.

TREASURER



Leadership Candidate Self-Nomination Application

Your Name

Brian Henry

I am the appointed Commissioner/Designee for the state of:

Missouri

I am interested in running for: (select one)

Treasurer (Finance Chair)

Describe why you would be a good leader for this position and the Commission. (max 500 words)

Fiscal stability and wise stewardship of state revenues paid to operate the Military Interstate Children's Compact Commission are critical to the overall success of our organization, as well as the reputation our organization enjoys in each state and the District of Columbia. Having served as the superintendent of one of the most heavily impacted, non-coterminous public school districts in the country with an annual budget of more than \$85 million a year, I understand the importance of financial oversight and conservative budgeting to help an organization reach its goals. In addition, I understand the importance of transparency and communication of financial and budgetary needs and would strive to provide this to representatives from each of our contributing members and to the commission as a whole. During my tenure as superintendent, we have maintained strong reserves to position our organization for economic downturns, while providing the necessary resources to create a high quality learning environment for our students. As Treasurer for the Military Interstate Children's Compact Commission, I intend to apply the knowledge I have gained to ensure the goals of our strategic plan are met, we remain fiscally strong now and during any potential economic downturns, and the resources are available to ensure the transitional needs of our students are protected.

Describe your contributions to the Commission. (max 500 words) I have served as Commissioner of Missouri since 2014. During this time, I facilitated the creation of our first state council and expanded the council to include diverse representation from key constituent groups across our state. Recently, I led our state's efforts to hold a kick-off event for the Month of the Military Child, the lighting of our state capital on Purple Up Day, and have been involved with the development of a statewide program to recognize military students and develop training initiatives for school districts to support military students. During the past two years, I have served as the Chair of the Communications and Outreach Committee and as a member of the MIC3 Executive Committee. I appreciate the work of my colleagues on the Communication and Outreach Committee and the input they have provided in the creation of action steps for our new strategic plan, updating press releases and documents for Month of the Military Child and Purple Up, and the creation of Successful Compact Transitions Video Program. Throughout the COVID Pandemic, Communication and Outreach Committee Members garnered quorum at nearly all meetings and provided a great deal of input for the National Office to support our organizations communication efforts. In addition to these contributions, I have provided training to regional school districts and to all Department of Elementary and Secondary Education Area Supervisors in the State of Missouri.

Describe your professional experience and other relevant qualifications for this position: I have extensive experience in developing budgetary guidelines, allocation of funds, and presenting budget alternatives to a board of directors, as well as conveying the fiscal conditions of the organization to a community. In addition, I have been involved in the writing and submission of various federal grants to provide revenues for educational programs and construction. Over the past eight years, our district has

created funding scenarios and budgeting for a new transportation facility, a fully renovated middle school facility, new playgrounds, a FEMA shelter, and various infrastructure upgrades throughout the school district. I am heavily involved with Impact Aid funding for our school district, the negotiation and development of salary increases and insurance benefits for our staff and monitor financing options for district bonds.

2021 Campaign Guidelines

Purpose: To provide all candidates with direction and expectations for the annual election campaign process.

Applications and Evidence Documents

- The on-line application and document must be received by **Tuesday, July 6, 2021, 6:00pm Hawaii Time.**
- In addition to completing the application, individuals may submit **up to two supplemental documents**, limited to a resume, letter of recommendation, or a biography, that demonstrates their viability as a candidate.
- Documents must be emailed separately to mic3info@csg.org.
- Applications and documents received beyond the deadline will not be considered. Incomplete applications will not be considered.
- Applications will be reviewed by the Leadership Nomination Committee.

Lobbying, Campaigning and Advertisements

Candidates will not:

- Campaign or lobby members of the Commission.
- Email or utilize social media to distribute campaign materials or lobby members of the Commission.
- Display campaign materials or advertisements at any meeting of the Commission.
- Use Commission publications to advertise or lobby for office.

Election Guide

- An Election Guide with the received candidate applications and supporting documents will be disseminated to the Commission prior to the Annual Business Meeting.

Opportunity to Meet with Commission Members

- Members of the Commission will have the opportunity to speak with candidates at the Annual Business Meeting evening reception.

Note: Should the meeting be held virtually, a virtual opportunity to speak with the candidates may be provided to the extent possible as determined by the Executive Committee.

Speeches

- Each candidate will be provided two minutes to address the Commission at the Annual Business Meeting.

Floor nominations

- In accordance with Commission bylaws, floor nominations are accepted.
- After a floor nomination is accepted, these candidates will be permitted to distribute their application and up to two supplemental documents, limited to a resume, letter of recommendation, or their biography, that demonstrates their viability as a candidate.
- Copies will be provided by the candidate to members.

Note: Should the meeting be held virtually, floor nomination candidates will email their documents to mic3info@csg.org for dissemination to members.

Violations

- Any discrepancies, clarifications or concerns can be reported to mic3info@csg.org and will be addressed by the Leadership Nomination Committee. Significant infractions that are verified by the Committee will be addressed.

Definitions and Position Descriptions

(ref. [Commission By-laws](#), as amended October 2017)

Executive Committee

Responsible for guiding and overseeing the administration of all Commission activities and for acting on behalf of the Commission, as permitted by the Compact, during the interim between Commission meetings.

- **Chairperson** - The chairperson shall call and preside at all meetings of the Commission and in conjunction with the Executive Committee shall prepare agendas for such meetings, shall make appointments to all committees of the Commission, and, in accordance with the Commission's directions, or subject to ratification by the Commission, shall act on the Commission's behalf during the interims between Commission meetings.
- **Vice Chairperson** - The vice chairperson shall, in the absence or at the direction of the chairperson, perform any or all of the duties of the chairperson. In the event of a vacancy in the office of chairperson, the vice chairperson shall serve as acting until a new chairperson is elected by the Commission.
- **Treasurer** - The treasurer, with the assistance of the Commission's executive director, shall act as custodian of all Commission funds and shall be responsible for monitoring the administration of all fiscal policies and procedures set forth in the Compact or adopted by the Commission. Pursuant to the Compact, the treasurer shall execute such bond as may be required by the Commission covering the treasurer, the executive director and any other officers, Commission members and Commission personnel, as determined by the Commission, who may be responsible for the receipt, disbursement, or management of Commission funds. *Note: Also serves as Finance Committee Chair*
- **Past Chair** - The past chair is the most recent previous chair who is still serving as a Commissioner member and shall perform duties as may be requested by the Commission. *Note: Serves as an advisor and historian for the Commission*

Standing Committee Chairpersons

The composition, procedures, duties, budget and tenure of such committees shall be determined by the Commission. *Note: Positions are appointed annually by the Commission Chair.*

- **Training** – Responsible for developing educational resources and training materials for use in the member states to help ensure awareness of, and compliance with, the terms of the Compact and the Commission's rules.
- **Communications and Outreach** – Responsible for raising awareness, informing, and promoting the Compact to member states and other stakeholders.
- **Compliance** – Responsible for monitoring the compliance by member states with the terms of the Compact and the Commission's rules, and for developing appropriate enforcement procedures for the Commission's consideration.
- **Rules** – Responsible for administering the Commission's rulemaking procedures, and for developing proposed rules for the Commission's consideration as appropriate.
- **Finance** – Responsible for monitoring the Commission's budget and financial practices, including the collection and expenditure of Commission revenues, and for developing recommendations for the Commission's consideration as appropriate.

For more information, refer to Commission Bylaws:

Article III Officers; Section 2. Duties.

c. *Secretary.* The secretary shall keep minutes of all Commission meetings and shall act as the custodian of all documents and records pertaining to the status of the Compact and the business of the Commission.

Article IV – Commission Personnel

Section 1. Commission Staff and Offices.

The Commission may by a majority of its Members, or through its executive committee appoint or retain an executive director, who shall serve at its pleasure and who shall act as secretary to the Commission, but shall not be a Member of the Commission. The executive director shall hire and supervise such other staff as may be authorized by the Commission. The executive director shall establish and manage the Commission's office or offices, which shall be located in one or more of the Compacting States as determined by the Commission.

Article VII Committees

Section 1. Executive Committee.

The Commission may establish an executive committee, which shall be empowered to act on behalf of the Commission during the interim between Commission meetings, except for rulemaking or amendment of the Compact. The Committee shall be composed of all officers of the Interstate Commission and the chairpersons of each committee. The procedures, duties, budget, and tenure of such an executive committee shall be determined by the Commission. The power of such an executive committee to act on behalf of the Commission shall at all times be subject to any limitations imposed by the Commission, the Compact or these By-laws.

Section 2. Other Committees.

The Commission may establish such other committees as it deems necessary to carry out its objectives, which shall include, but not be limited to Finance, Rules, Compliance, Training, Communications and Outreach, and Leadership Nomination. The composition, procedures, duties, budget and tenure of such committees shall be determined by the Commission.

Elections: Frequently Asked Questions

- 1) **Q: While the Commission is planning for an in-person Annual Business Meeting (ABM) this year. What happens if the event needs to be moved to an 100% virtual environment?**

A: To the extent possible, all processes and procedures normally present during an in-person ABM will be followed.

- 2) **Q: How often does the Commission hold officer elections?**

A: Officers shall be elected annually by the Commission at any meeting at which a quorum is present (MIC3 Bylaws, Article III Officers, Section 1. Election and Succession). It has normally been at the ABM held in the fall. For continuity, individuals are typically elected for 2 consecutive one-year terms.

- 3) **Q: If individuals are elected for 2 consecutive terms, why doesn't the Commission hold elections every other year?**

A: The model compact language was developed in 2008 by an Advisory Group, which included federal, state and local officials as well as national stakeholder organizations representing education groups and military families which was adopted by member states. Adopted by all 50 states and the District of Columbia, the statute mandates annual elections be held, therefore holding elections every other year would require a statute change for each member state. In 2018, the Commission determined a statute change was not a feasible activity to pursue.

- 4) **Q: What leadership positions are available and what are their roles?**

A: The Chair, Vice Chair, and Treasurer are elected annually at the Annual Business Meeting.

MIC3 Bylaws, Article III Officers, Section 1. Election and Succession and Section 2. Duties

Section 1. Election and Succession

The officers of the Commission shall include a chairperson, vice chairperson, secretary, treasurer and the past chair. The officers shall be duly appointed Commission Members, except that if the Commission appoints an Executive Director, then the Executive Director shall serve as the secretary.

Section 2. Duties.

The officers shall perform all duties of their respective offices as provided by the Compact and these By-laws. Such duties shall include, but are not limited to, the following:

a. *Chairperson.* The chairperson shall call and preside at all meetings of the Commission and in conjunction with the Executive Committee shall prepare agendas for such meetings, shall make appointments to all committees of the Commission, and, in accordance with the Commission's directions, or subject to ratification by the Commission, shall act on the Commission's behalf during the interims between Commission meetings.

b. *Vice Chairperson.* The vice chairperson shall, in the absence or at the direction of the chairperson, perform any or all of the duties of the chairperson. In the event of a vacancy in the office of chairperson, the vice chairperson shall serve as acting until a new chairperson is elected by the Commission.

c. *Secretary.* The secretary shall keep minutes of all Commission meetings and shall act as the custodian of all documents and records pertaining to the status of the Compact and the business of the Commission.

d. *Treasurer.* The treasurer, with the assistance of the Commission's executive director, shall act as custodian of all Commission funds and shall be responsible for monitoring the administration of all fiscal policies and procedures set forth in the Compact or adopted by the Commission. Pursuant to the Compact, the treasurer shall execute such bond as may be required by the Commission covering the treasurer, the executive director and any other officers, Commission Members and Commission personnel, as determined by the Commission, who may be responsible for the receipt, disbursement, or management of Commission funds.

e. *Past Chair.* The past chair is the most recent previous chair who is still serving as a Commission member and shall perform such duties as may be requested by the Commission

5) Q: Who can be nominated for a leadership position within MIC3?

A: Duly appointed State Commissioners or Designees who have been appointed by the *MIC3 Delegation of Authority Form* may run for office.

MIC3 Bylaws, Article III, Section 1. Election and Succession

"The officers shall be duly appointed Commission Members, except that if the Commission appoints an Executive Director, then the Executive Director shall serve as the secretary."

MIC3 Rules. Chapter – 100, SEC.1.101 Definitions

"Compact Commissioner' means: the voting representative of each compacting State, appointed pursuant to Article VIII of this compact."

MIC3 Model Compact Language. Article VIII STATE COORDINATION

"C. The compact commissioner responsible for the administration and management of the state's participation in the compact shall be appointed by the Governor or as otherwise determined by each member state."

6) Q: Can nominations for leadership positions be made from the floor?

A: Yes, under Robert's Rules of Order, nominations for an office may be conducted through a nominations committee or from the floor.

MIC3 Bylaws, Article VI, Section 4. Procedure

"Matters of parliamentary procedure not covered by these By-laws shall be governed by Robert's Rules of Order." The two most common means of nominating candidates for office are nominations from the floor and by a nominating committee.

7) Q: If no floor nominations are received, how will elections be conducted?

A: If no floor nominations are received, and the candidate(s) are running unopposed, then a slate of candidate(s) may be elected by acclamation and a roll call vote will not be utilized.

8) Q: How will voting be conducted at the 2021 ABM?

A: In the interest of transparency, the Leadership Nominations Committee (LNC) has determined that as a quasi-governmental, publicly funded entity, whose meetings are open to the public, voting for Commission leadership positions will be held by roll call vote.

9) Q: If a member state's appointed Commissioner is unable to attend the meeting can they vote?

A: No, a member state Commissioner or Designee must be present at the Annual Business Meeting to vote in elections.

As defined by the Compact Rules Chapter 100, SEC. 1.101 the "*Compact Commissioner*" means: *the voting representative of each compacting State, appointed pursuant to Article VIII of this*

compact. This individual, as indicated by an appointment letter from their state's appointing authority, administers and manages the Compact in their state.

If the Compact Commissioner or Designee is unable to attend the Annual Business Meeting, then a "Proxy" may be selected by the appointing authority, Compact Commissioner, State Council, or Designee, to serve as the voting representative for their state only for the duration of the specified Annual Business Meeting.

In accordance with MIC3 Policy 5-2019:

- A "proxy" will not serve on a Standing Committee but may attend any meetings held during the Annual Business Meeting, so they may communicate relevant information to their Commissioner or State Council upon the conclusion of the Annual Business Meeting. A proxy may not run for or hold a leadership position on the Commission.
- The *MIC3 Delegation of Authority Form* for the Annual Business Meeting containing the name and contact information of the selected individual must be submitted at least 60 business days but no later than 30 business days prior to the first day of the Annual Business Meeting to insure all pertinent information, i.e. items to be voted on, are communicated.
- The *MIC3 Delegation of Authority Form* must be submitted at minimum, 30 days prior to the Annual Business Meeting.

MIC3 Delegation of Authority Forms received less than the required 30 days' notice will be addressed by the Executive Committee.

10) Q: I submitted my application by the deadline, which has passed, however I remembered I forgot to complete a field. Can I revise my submittal?

A: No, complete applications must be received by the Tuesday, July 6, 2021, 6:00pm Hawaii Time deadline. If the deadline has passed, incomplete applications will not be considered.

11) Q: I submitted my application by the deadline, however I forgot to submit my evidence documents, can I email these later?

A: Applications and evidence documents must be received by the Tuesday, July 6, 2021, 6:00pm Hawaii Time deadline. While the application is mandatory, evidence documents are optional.