

COMMUNICATION AND OUTREACH MINUTES
Wednesday, July 7, 2021

PRESENT	Brian Henry Steven Bullard Pete LuPiba Felicia Gonzales Keith Owen Teresa Ferenczhalmy Tony Trongone Darcy Benway Becky Porter	Missouri Commissioner Kentucky Commissioner Ohio Commissioner Nevada Commissioner Colorado Commissioner New Mexico Commissioner New Jersey Commissioner Illinois Commissioner Military Child Education Coalition	Chair
EXCUSED	William Hardin	Georgia Commissioner	
GUESTS	Cherise Imai Lindsey Dablow	Executive Director, MIC3 Training and Operations Associate, MIC3	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 2:01 PM ET by Committee Chair, Commissioner Brian Henry (MO).

ITEM 2 – ROLL CALL

2. Roll call was taken by Cherise Imai, Executive Director. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Steven Bullard (KY) motioned to approve the agenda as presented. The motion was seconded by Commissioner Teresa Ferenczhalmy (NM). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES – MAY 5, 2021

4. Commissioner Bullard motioned to approve the minutes from the May 5, 2021, meeting. The motion was seconded by Commissioner Tony Trongone (NJ). Motion carried.

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Henry gave a summary of the June 17, 2021, EXCOM meeting. He noted Vice Chair Laura Anastasio led the meeting in Chair Don Kaminar's absence. He said ED Imai reported Council of State Governments (CSG) vaccinated employees returned to the office and the school liaison webpage has been updated. Chair Henry noted some new staffing policies the Rules Committee reported on as well as the Leadership Nomination Committee reported self-nominations are open for leadership positions. He noted the EXCOM announced the 2022 Annual Business Meeting (ABM) will be held in Baton Rouge, LA. ED Imai added the arrival date for the 2021 ABM in Little Rock, AR is Wednesday, November 3rd. Meetings will begin on Thursday morning, November 4, 2021 and will conclude the morning of Friday, November 5th.

ITEM 6 – OLD BUSINESS

6. **Successful Compact Transitions Video Program** – Chair Henry noted the timeline for Successful Compact Transitions Video Program will be extended in hopes of getting more videos. ED Imai said New York reached out to the National Office about doing a video so there may be one video from NY this year.
7. **Updated Commissioner Toolkit** – ED Imai presented the updated MIC3 Training Toolkit for Commissioners. The two-page document was presented for feedback and approval. The Commissioners shared positive feedback.
8. Commissioner Bullard motioned to approve the updated toolkit. Commissioner Darcy Benway (IL) seconded the motion. Motion carried.
9. **Draft Cover Letter Memorandum** – ED Imai reviewed the template that will be sent to all State Commissioners each year releasing the updated Commissioner Toolkit. ED noted the toolkits will be reviewed annually and released. She asked the committee for feedback on any changes that need to be made, positive feedback was given. A question was asked if it automatically goes to new Commissioners, ED Imai said it will be highlighted in the onboarding sessions.

ITEM 7 – NEW BUSINESS

10. **1-2015 Awards, New Commissioner Years of Service Program** – ED Imai noted the strategic plan charged the Executive Committee to develop a program to recognize Commissioners for their years of service. Resulting in the MIC3 Merit Award, ED Imai explained pins will be bestowed for 5, 10, 15, 20, 25, and 30+ years at the ABM if the anniversary falls anytime within the calendar year.
11. Commissioner Bullard motioned to approve the MIC3 Merit Award, Commissioner Benway seconded by the motion. Motion carried.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

12. **Items for Executive Committee** – There were no items for the EXCOM.
13. **New Policies: 1-2021, 2-2021, 3-2021** – ED Imai introduced three new policies that CSG introduced regarding meetings and travel during the pandemic that apply to staff. The policies are as follows: Staffing for In-Person Meetings During the COVID-19 Pandemic; Attendance by MIC3 Employees at In-Person Events Convened by Other Entities During the COVID-19 Pandemic; and Establishing Health and Safety Protocols for In-Person MIC3 Events Convened During the COVID-19 Pandemic. She noted MIC3 generally adopts the policies CSG introduces. These policies remain in place until the end of the COVID-19 health emergency. ED Imai stated all MIC3 employees have been fully vaccinated and are permitted to travel per the new policy.
14. **2021 ABM** – ED Imai said the videos submitted by Commissioners (like the one submitted by Commissioner Bullard highlighting Month of the Military Child in Kentucky) will be shown at the ABM.

ITEM 9 – ADJOURNMENT

15. With no further business to conduct, Commissioner Bullard motioned to adjourn the meeting. Commissioner Pete LuPiba (OH) seconded the motion. Motion carried. Chair Henry adjourned the meeting at 2:29 PM EST.