



Transitioning to Special Services at USD 207

Fort Leavenworth School District USD 207

Special Education Department
207 Education Way, Fort Leavenworth 66027-1425
Email: specialservices@usd207.org
Phone Number: 913-651-7373
Fax: 913-758-6010



What to Do Before Arriving

- Inform the Special Services Department at 913-758-6044 that you will be enrolling your child at USD 207
- Visit the school district's website to begin an online enrollment application for your child: <https://rb.gy/afbuwn>
- While completing your child's application, be sure to:
 - provide consent for USD 207 to obtain official IEP, Evaluation, and/or 504 records from their previous school
 - upload the current IEP, Evaluation, and/or 504 records

How to Ensure Services Begin the First Week of School

Provide copies of your child's current IEP, Evaluation, or 504 to the USD 207 Special Services Department by using one of the following methods:

- email records to specialservices@usd207.org,
- upload records while completing the online enrollment application,
- drop them off or mail them to the Board of Education Office located at 207 Education Way, Fort Leavenworth, KS 66027-1425, or
- fax them to 913-758-6010

What to Expect When the School Year Starts

- **If a copy of your child's IEP or 504 has been provided to USD 207,** comparable special education services and/or accommodations will begin the first week of school or as soon as records have been obtained
- Within the first two weeks of school, a USD 207 staff member will contact you to schedule a move-in meeting so you can meet the service team and review services

Additional Resources

Kansas State Special Education Statute:
<https://bit.ly/39PMslk>

All 50 States Special Education Regulation:
<https://bit.ly/31RVU3i>

Kansas Special Education Procedural Rights Document:
<https://bit.ly/3mmOILD>

Department of Defense Section 504 Accommodations:
<https://bit.ly/3up1SoE>

National Military Family Association Modules:

Special Education Frequently Asked Questions

What do I do if I think my child has a disability?

USD 207 engages in a “child find” process designed to identify children ages 3 through 21 who may be eligible for special education services. If you have a concern about your child, your child is enrolled at USD 207 and between the ages of 3 and 21, contact your child’s teacher or school counselor to arrange a conference to discuss your concerns. If your child is between the ages of 3 and 5, not currently enrolled at USD 207, and you reside on Post, contact the Special Services Department at 913-758-6043 to schedule an early childhood screening. If your child is under the age of 3, contact the Early Intervention Network (tiny-K) at 913-250-1111.

What if my child was in a gifted general education program but does not have an IEP?

The State Special Education Statute includes the category of giftedness as such, in Kansas, students must meet eligibility requirements under special education. If your child demonstrates a need for enrichment and does not have an IEP, he/she will be referred for interventions (see below: What is the Student Intervention Team (SIT)?). If you would like to learn more about enrichment interventions in the classroom, the SIT process, or special education evaluations, contact the school psychologist at your child’s school.

What is the difference between an IEP and a 504 plan?

Special education is specially designed instruction that is provided to meet a child’s unique needs. An IEP plan documents specially designed instruction, who provides the instruction, and how often the instruction occurs.

Section 504 of the Rehabilitation Act requires schools to provide students with disabilities reasonable accommodations that allow them to access the general education program and associated activities. A 504 plan documents the accommodations that are provided, who provides them, and when they are provided.

What is the Student Intervention Team (SIT)?

If a child has difficulty with academic achievement, behavior, is not making developmental progress at a similar rate to his/her peers, or is in need of enrichment the student may be referred to the SIT. The team explores interventions that may be implemented to address the difficulties the student is having. If no noticeable improvements are made as a result of the implementation of the interventions, the intervention data becomes a part of pre-referral documentation that supports a formal referral for a special education evaluation.

If my child has an IEP from a different state, will my child be eligible for special education services in your district ?

State regulations for special education may vary from state to state. To ensure your child meets Kansas eligibility regulations, a team will review your child’s current evaluation report. If additional information is needed, an evaluation will be initiated in order to determine if your child is eligible to continue receiving special education services based on Kansas eligibility codes. During the review/evaluation process, your child will be provided comparable special education services.

Can the school district change IEP services without parental consent?

In Kansas, school teams can make changes to IEP services without parental consent if the changes to a service is less than 25%. If the change is 25% or more, then it is considered a material change and parental consent is required.