



MILITARY INTERSTATE  
CHILDREN'S COMPACT  
COMMISSION

## RULES COMMITTEE MINUTES

FISCAL YEAR 2018

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**MINUTES OF THE RULES COMMITTEE MEETING HELD BY CONFERENCE CALL ON SEPTEMBER 26, 2017**

PRESENT	Don "John" Kaminar	Chair and Arkansas Commissioner
	Taneka Miller	Vice-Chair and District of Columbia Commissioner
	Brig Gen (Ret) Kathleen Berg	Hawaii Commissioner
	Daniel Dunham	Virginia Commissioner Designee
	Pete Koehler	Idaho Commissioner
	Alexis Susdorf for Diane Douglas	Arizona Commissioner
	Cherise Imai	Executive Director, Secretary
	Richard Pryor	Operations Coordinator
	Rick Masters	General Counsel
	Mary Gable	Maryland Commissioner
ABSENT	Douglas Ragland	Alabama Commissioner
	Mike Reed	Mississippi Commissioner
	Robert Staver	Pennsylvania Commissioner

**ITEM 1 – CALL TO ORDER**

1. Committee Chair and Arkansas Commissioner, John Kaminar, called the meeting to order at 2:00 PM EDT and with roll call by Cherise Imai, MIC3 Executive Director. Six of nine voting members and three staff members were present.

**ITEM 2 – AGENDA AND PREVIOUS MINUTES**

2. The meeting agenda was approved as presented. The minutes from the June 13, 2017 meeting were approved as presented.

**ITEM 3 – OLD BUSINESS**

3. **Case Report Form Field Testing** – Chair Kaminar reviewed the first case report submittal by Kansas State Commissioner, Craig Neuenswander. The form is online on the website as of September 11. It was restated that the purpose of the form was to collect best practices and to share information on cases that would be helpful for Commissioners. The form is not mandatory and may be submitted by Commissioners, school personnel, etc. Field testing will continue until the Annual Business Meeting.

Suggestions:

- Add a line regarding that student specific information should not be shared in line with FERPA.
- Information in this form is data collection purposes and may be used for training, or summarized.
- Include that this form is adapted a form used by ISJ for the transfer of students across state lines.

4. **Case Report Feedback** – Wisconsin Commissioner, Shelley Joan Weiss provided feedback on the form to the committee: *“I am uncomfortable with unfiltered information going directly from an individual (not a commissioner) to the national level without first going through the state commissioner and the*

Approved January 3, 2018

state council. The cases belong to the state and I think that the process of allowing others to submit undermines the intended purpose of the commissioner and the state councils.”

4. **Case Report Revisions** – Chair Kaminar stated that the instrument is good, and it’s evolving, but can be used to train new commissioner, and use it for best practices. The committee agreed to develop a list on background, what kind of data is used, how will the data be used. Cherise Imai added that this will organize and make it easier/streamline and organizing on the data submission process. We already connect with the Commissioners to notify them of any inquiries or cases that are sent to the National Office. (OPEN ITEM)

#### ITEM 4 – NEW BUSINESS

5. **National Office Case Report** – reviewed the results which will be shared at the national meeting. relevant updates, provided to keep the committee updated on MIC3’s progress. Commissioner Berg asked that the matrix clarify acronyms and additional detail for readers not familiar with the report. She will forward her suggestions to the Imai for review. (OPEN ITEM)

6. **General Counsel** – Rick Masters reviewed the most recent Legal Advisory from KS, also approved advisories for WA and NV were posted to the website as well.

#### ITEM 5 – ADJOURNMENT

With no further business to discuss, Chair Kaminar adjourned the meeting at 2:52 PM EDT.

Respectfully submitted by:



Cherise Imai  
Secretary

**MINUTES OF THE RULES COMMITTEE MEETING HELD BY CONFERENCE CALL ON  
JANUARY 3, 2018**

PRESENT	Mary Gable Brig Gen (Ret) Kathleen Berg Daniel Dunham Alex Erwin Pete Koehler Douglas Ragland	Chair and Maryland Commissioner Hawaii Commissioner Virginia Commissioner Designee North Carolina Commissioner Idaho Commissioner Alabama Commissioner
	Cherise Imai Richard Pryor	Executive Director, Secretary Communications Associate
ABSENT	Taneka Miller Charles Tack for Diane Douglas Mike Reed Robert Staver	Vice-Chair and District of Columbia Commissioner Arizona Commissioner Mississippi Commissioner Pennsylvania Commissioner

**ITEM 1 – CALL TO ORDER AND WELCOME**

1. Committee Chair and Maryland Commissioner, Mary Gable, called the meeting to order at 2:08 PM EST. Six of ten voting members and two staff members were present. Chair Gable welcomed the committee to the first committee meeting of the year. She recognized Commissioners Alex Erwin (NC) and Douglas Ragland (AL) as this was their first meeting.

**ITEM 2 – AGENDA AND PREVIOUS MINUTES**

2. Brig Gen (ret) Kathleen Berg (HI) moved to approve the meeting agenda, seconded by Pete Koehler (ID). The agenda was approved as presented. Berg motioned to approve the minutes from the September 26, 2017 meeting, seconded by Dan Dunham (VA), which were approved unanimously as presented.

**ITEM 3 – OLD BUSINESS**

3. *Case Report Form Field Testing* – Chair Gable recognized former Rules Chair, Don Kaminar and the committee for their work on the form and field testing over the past year. The form was developed as an opportunity to collect cases that would be evidence of rules being implemented and used for training for new chairs and other training opportunities at the Annual Meeting. At the last meeting we reviewed the first (and only) case report submittal by Kansas State Commissioner. The committee discussed how they could obtain submittals from the other Commissioners.

The committee discussed one Commissioner's concern that the form could be completed by anyone other than the Commissioner (such as School Liaisons, Parents, and or others). Chair Gable stated that if we did receive a submittal from someone other than a Commissioner and the submittal wasn't appropriate, we would not publish or use the submittal.

It was clarified that the form has been online on the MIC3 website as of September 11. She restated that the purpose of the form was to collect best practices and to share information on cases that would be helpful for Commissioners. The form is not mandatory and may be submitted by Commissioners, school personnel, etc. Field testing will continue until the Annual Business Meeting.

Commissioner Dan Dunham (VA) recalled that the discussion also included concern about FERPA and details. All agreed that we will pilot the form for Commissioner only use, and the form will be moved to the *Commissioners Only* portal on the website in addition to the revisions: **(OPEN ITEM)**

- Add a line that student specific information should not be shared in line with FERPA.
- Information in this form is for data collection purposes and may be used for training.
- Include that this form is adapted from a form used by the Interstate Compact for Juveniles for the transfer of students across state lines.

In addition, all agreed that each Committee member would complete the form with a case from their state by the next Committee meeting, and evaluate the process and data. Additional changes could be made if necessary. **(OPEN ITEM)**

#### ITEM 4 – NEW BUSINESS

4. *National Office Case Report* – ED Imai reviewed the report and cases and/or inquiries received by the national office to date.

#### ITEM 5 – ANNOUNCEMENTS AND OTHER BUSINESS

5. *Rules Book Reprint* – Chair Gable said the MIC3 Rules book inventory is almost depleted and a reprint is needed. Therefore the national office will revise the document to align with our MIC3 brand and color scheme, and submit to the Committee for review and approval. The intent is to make the resource available online and print inventory for training and meeting purposes. **(OPEN ITEM)**

6. *Rules Language Changes* – Chair Gable said she is expecting language submittals from both the Leadership Development Ad Hoc on elections and succession planning, as well as Finance on the Dues formula this year.

#### ITEM 5 – ADJOURNMENT

With no further business to discuss, Chair Gable adjourned the meeting at 2:45 PM EST.

Respectfully submitted by:



Cherise Imai  
Executive Director/Secretary

January 6, 2018

**MINUTES OF THE RULES COMMITTEE MEETING HELD BY CONFERENCE CALL ON  
APRIL 11, 2018**

PRESENT	Mary Gable Brig Gen (Ret) Kathleen Berg Daniel Dunham Alex Erwin Douglas Ragland Robert Staver Charles Tack for Diane Douglas	Chair and Maryland Commissioner Hawaii Commissioner Virginia Commissioner Designee North Carolina Commissioner Alabama Commissioner Pennsylvania Commissioner Arizona Commissioner Designee
	Cherise Imai Richard Pryor	Executive Director, Secretary Communications Associate
ABSENT	Taneka Miller  Pete Koehler	Vice-Chair and District of Columbia Commissioner Idaho Commissioner

**ITEM 1 – CALL TO ORDER AND WELCOME**

1. Committee Chair and Maryland Commissioner, Mary Gable, called the meeting to order at 2:08 PM EST.

**ITEM 2 – AGENDA AND PREVIOUS MINUTES**

2. Brig Gen (ret) Kathleen Berg (HI) moved to approve the meeting agenda, seconded by Bob Staver (PA). The agenda was approved as presented. Berg motioned to approve the minutes from the January 3, 2018 meeting, seconded by Dan Dunham (VA), which were approved unanimously as presented.

**ITEM 3 – OLD BUSINESS**

3. *Case Report Form Field Testing* – Members agreed to provide additional time to input cases to trial the form, and will add to the agenda in July for full Commission use.

It was clarified that the form has been online on the MIC3 website as of September 11. Chair Gable restated that the purpose of the form was to collect best practices and to share information on cases that would be helpful for Commissioners. The form is not mandatory and may be submitted by Commissioners, school personnel, etc. Field testing will continue until the Annual Business Meeting.

Commissioner Dan Dunham (VA) recalled that the discussion also included concern about FERPA and details. All agreed that we will pilot the form for Commissioner only use, and the form will be moved to the *Commissioners Only* portal on the website in addition to the revisions: **(OPEN ITEM)**

- Add a line that student specific information should not be shared in line with FERPA.
- Information in this form is for data collection purposes and may be used for training.

- Include that this form is adapted from a form used by the Interstate Compact for Juveniles for the transfer of students across state lines.

In addition, all agreed that each Committee member would complete the form with a case from their state by the next Committee meeting, and evaluate the process and data. Additional changes could be made if necessary. (OPEN ITEM)

#### ITEM 4 – NEW BUSINESS

4. **National Office Case Report** – ED Imai reviewed the report and cases and/or inquiries received by the national office to date.
5. **Dues increase proposal from the Finance Committee** – Kathy Berg (HI) moved to approve the Rules Language as accepted, seconded by Dan Dunham (VA). Rick Masters stated that he would clean up the language of phasing in of the formula. Also ensures equity in the increase. Rick clarified that today's vote is to simply forward to the Commission for posting. Rick Masters was asked to draft a legal rationale to assist Commissioners in having their conversations within their states. Members voted in support. Bob Staver opposed. (OPEN ITEM)

#### ITEM 5 – ANNOUNCEMENTS AND OTHER BUSINESS

5. **Rules Book Reprint** – Chair Gable said the MIC3 Rules book inventory is almost depleted and a reprint is needed. Therefore the national office will revise the document to align with our MIC3 brand and color scheme, and submit to the Committee for review and approval. The intent is to make the resource available online and print inventory for training and meeting purposes. (OPEN ITEM)
6. **Rules Language Changes** – Chair Gable said she is expecting language submittals from both the Leadership Development Ad Hoc on elections and succession planning, as well as Finance on the Dues formula this year.

#### ITEM 5 – ADJOURNMENT

With no further business to discuss, Chair Gable adjourned the meeting at 2:45 PM EST.

Respectfully submitted by:



Cherise Imai  
Executive Director/Secretary

April 18, 2018