



MILITARY INTERSTATE  
CHILDREN'S COMPACT  
COMMISSION

## TRAINING COMMITTEE MINUTES

FISCAL YEAR 2018

**TABLE OF CONTENTS**

**TRAINING COMMITTEE MINUTES FY18**

JANUARY 9, 2018 ..... 1  
MARCH 6, 2018 ..... 3  
JUNE 5, 2018..... 5

**TRAINING COMMITTEE MINUTES**  
**Tuesday, Jan 9, 2018**

PRESENT	John 'Don' Kaminar	Arkansas Commissioner	Chair
	Kate Wren Gavlak	California Commissioner	Vice Chair
	Margaret Seals	Iowa Commissioner	
	Clay Corley	Louisiana Commissioner	
	Kathleen Murphy	New Hampshire Commissioner	
	Kathy Facon	DoD Representative	
	Eileen Huck	NMFA	
	Richard Pryor	Operations Coordinator	Secretary
EXCUSED	Marcy Herman	Alaska Commissioner	
ABSENT	Yolande Anderson	South Carolina Commissioner	
	David Young	Vermont Commissioner	

**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 2:02 PM ET on Jan 9, 2017, by Don Kaminar, Arkansas Commissioner and Training Committee Chair. The roll call was taken by Richard Pryor, Operations Coordinator. 5 voting members, 2 Ex-Officio and one member of staff were present.

**ITEM 2 – AGENDA AND MINUTES**

2. The agenda for the meeting was approved. The minutes from November 15, 2016 were approved with one grammatical change.

**ITEM 3 – OLD BUSINESS**

3. **Review of Strategic Plan**

**Strategy 4, Goal 4 – Update MIC3 Video.** Chair Kaminar discussed the MIC3 video and stated that there were two types of videos. The short Public Service Announcement (PSA) which would be run by the Communication and Outreach Committee and the longer more informative video to be adopted by the Training Committee. Chair Kaminar thanked Kathy Facon and DoD for their continued support in this area. Chair Kaminar informed the Committee that he would take guidance from the EXCOM on what product to work on in preparation for the 2018 Annual Business Meeting (ABM). [OPEN]

**Strategy 4, Goal 5 – Webinar Program.** Clay Corley (LA) talked about the discussion at the ABM and that they asked if this was a training or a communication product and who was the audience that we trying to educate. Chair Kaminar said that he would seek guidance from the EXCOM. Eileen Huck (NMFA) mentioned that they have already created webinars through a company called 'Site Armor' that could be utilized, Kathy Facon (DoDEA) echoed the comments and that we should also leverage existing resources by refining or replicating them. [OPEN]

**Strategy 4, Goal 6** – Chair Kaminar stated this goal would go to the Communication Committee. He further stated that the Strategic Plan document would be amended to reflect the new Committees post the next EXCOM meeting. [OPEN]

**Strategy 2, Goal 1** - This area is in progress and will be discussed later in the meeting.

**Strategy 3, Goal 2** - To be adopted by the Communication Committee.

#### ITEM 4 – NEW BUSINESS

4. **Training Committee Vice Chair** - Chair Kaminar asked for a volunteer to become the vice chair of the Training Committee. Kate Wren Gavlak volunteered and this was accepted.

5. **Training Needs Survey** - Chair Kaminar began discussing the results of the survey. He shared the possible 5 breakout points for the 2018 ABM from the survey as:

- Duties and Responsibilities of a Commissioner
- Organization structure and running of a State Council
- Case Studies
- Legal aspects and limitations of the Compact
- Support systems for military families

Facon (DoDEA), agreed with the topics but suggested that these could be freshened up and more focus paid to where the Compact has helped families.

Margaret Seals (IA) commented that maybe some tracks for Commissioners based on the level of experience could be added. Kathleen Murphy (NH) suggested that there should be follow up training up from the parent/student panel at the 2017 ABM. This type of activity needs to be replicated at the forthcoming ABM where possible. Chair Kaminar stated that he would take these points to the EXCOM for discussion. Huck (NMFA) mentioned that it may be not as easy to convene a panel in Cleveland and that alternative options may need to be explored. The option of video conferencing for panels was also mentioned. Facon (DoD) mentioned that they were already looking at developing some video along these same lines that could be used [OPEN]

6. **Training Committee Milestones** - Chair Kaminar introduced the draft training milestones that he had produced, these were very well received. Facon (DoD) suggested that names are assigned to responsibilities, Chair Kaminar agreed that this would be done following the EXCOM. [OPEN]

7. **Reviewing Materials** - Chair Kaminar asked Gavlak (CA) and Murphy (NH) to look at the current materials MIC3 use (Parent Guides/Quad Folds) to see if they needed to be refreshed or revised. [OPEN]

#### ITEM 5 – ADJOURNMENT

8. The Committee meeting was adjourned at 2:53 PM ET

Respectfully submitted by,

Richard Pryor  
Operations Coordinator

Jan 10, 2017

**TRAINING COMMITTEE MINUTES**  
**Tuesday, March 6, 2018**

PRESENT	John 'Don' Kaminar	Arkansas Commissioner	Chair
	Kate Wren Gavlak	California Commissioner	Vice Chair
	Marcy Herman	Alaska Commissioner	
	Margaret Seals	Iowa Commissioner	
	Yolande Anderson	South Carolina Commissioner	
	David Young	Vermont Commissioner	
	Kathleen Murphy	New Hampshire Commissioner	
	Patty Ewen for Kathy Facon	DoD Representative	Ex-Officio
	Cherise Imai	Executive Director	
	Richard Pryor	Communications Associate	Secretary
EXCUSED	Eileen Huck	NMFA	
ABSENT	Clay Corley	Louisiana Commissioner	

**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 2:03 PM ET on March 6, 2018, by John Kaminar, Arkansas Commissioner and Training Committee Chair. The roll call was taken by Richard Pryor, Communications Associate. 7 voting members, 1 Ex-Officio and two staff members were present.

**ITEM 2 – AGENDA AND MINUTES**

2. The agenda was approved unanimously as presented. Motioned by Kathleen Murphy (NH), seconded by Marcy Herman (AK) the minutes of the January 9, 2018 were approved unanimously.

**ITEM 3 – OLD BUSINESS**

3. **Training Committee Milestones and Topics** – Chair Kaminar explained that he had sent out the spreadsheet detailing assignments for the breakouts for the ABM. He asked that in preparation for the April meeting, the committee members prepare a draft of what they intend on presenting for the respective breakouts. He would be able to brief this at the Spring Executive Committee (EXCOM) meeting. Kathleen Murphy (NH) suggested an evaluation form for each breakout which was supported by the Chair. Motioned by Margaret Seals (IA), Seconded by Kathleen Murphy (NH) to approve the topics for the Committee Breakout assignments, the motion passed unanimously. **[OPEN]**

4. **PsychArmor** – Richard Pryor (MIC3) updated the committee on the PsychArmor webinar and asked the committee to vote on sending forward a proposal to the EXCOM to commit the funding, the total not to exceed \$900 for PsychArmor to make the agreed changes and provide MIC3 with the amended webinar. Motioned by Kathleen Murphy (NH), seconded by Kate Wren Gavlak (CA) the proposal was approved unanimously. **[OPEN]**

5. **Reviewing MIC3 Materials** – Kate Wren Gavlak (CA) and Kathleen Murphy (NH) reviewed the materials and agreed they were well presented and there was sufficient variety. Members agreed that at this time, no changes were required.

6. **Storyboard for Training Video** – Richard Pryor spoke about the script for the training video and that from this script we would create the Public Service Announcement that the Communication and Outreach Committee would produce with support from Kathy Facon and the resources of her Department.

#### **ITEM 4 – NEW BUSINESS**

7. **PowerPoint Template** – Chair Kaminar briefed the committee on the importance of using the MIC3 PowerPoint master template when creating briefings and presentations for the ABM.

8. **Actions Items for April Meeting** – Chair Kaminar emphasized to the members the need to submit outlines of their individual presentations to him along with any logistical requirements prior to the meeting on April 10. **[OPEN]**

#### **ITEM 5 – ADJOURNMENT**

9. The Committee meeting adjourned at 2:36 PM ET.

Respectfully submitted by,  
Richard Pryor  
Communications Associate/Secretary

**TRAINING COMMITTEE MINUTES**  
**Tuesday, June 5, 2018**

PRESENT	John 'Don' Kaminar	Arkansas Commissioner	Chair
	Kate Wren Gavlak	California Commissioner	Vice Chair
	Marcy Herman	Alaska Commissioner	
	Kathleen Murphy	New Hampshire Commissioner	
	Patty Ewen for Kathy Facon	DoD Representative	Ex-Officio
	Cherise Imai	Executive Director	
	Lindsey Dablow	Training and Operations Associate	Secretary
	Richard Pryor	Communications Associate	
EXCUSED	Eileen Huck	NMFA	
ABSENT	Yolande Anderson	South Carolina Commissioner	
	Clay Corley	Louisiana Commissioner	
	Margaret Seals	Iowa Commissioner	
	David Young	Vermont Commissioner	

**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 1:01 PM ET on June 5, 2018, by John Kaminar, Arkansas Commissioner and Training Committee Chair. The roll call was taken by Cherise Imai, Executive Director. Four voting members, 1 Ex-Officio and two staff members were present.
2. Chair Kaminar introduced the new staff member for MIC3 Lindsey Dablow.

**ITEM 2 – AGENDA AND MINUTES**

3. The agenda was approved unanimously as presented. Motioned by Commissioner Kathleen Murphy (NH), seconded by Commissioner Kate Wren Gavlak (CA) the minutes of the March 6, 2018 were approved unanimously.

**ITEM 3 – OLD BUSINESS**

4. **PsychArmor** – Chair Kaminar provided a brief history of the PsychArmor video project. The Chair stated a video link was provided to the Executive Committee (EXCOM) Members prior to their March 15, 2018 meeting. At the March 2018 meeting the EXCOM voted to proceed working with PsychArmor on production of the video.

Communications Associate Richard Pryor provided a link to the updated video to EXCOM Members before their May meeting. The feedback from Members was substantial and additional research revealed incorporating the requested edits would require the creation of a new video. PsychArmor estimated making the proposed modifications would cost at least \$20,000. At the May meeting EXCOM Members, based on the feedback received, decided to hold over the issue until

EXCOM's June Meeting. Chair Kaminar stated it did not appear the Members were willing, at this point, to move forward and make the suggested changes, whether with PsychArmor or another vendor.

ED Imai informed the Training Committee that PsychArmor had requested the balance of their contract and confirmed it was paid. Patty Ewen (DoD) asked if someone had requested incremental pricing from PsychArmor for implementing some of the suggestions? Richard Pryor (MIC3) stated the volume of feedback was such that it could not be separated. Ms. Ewen asked for clarification regarding the intent or use of the video. Chair Kaminar responded the intent was to use the video to inform audiences of the role and responsibilities of MIC3.

ED Imai, with Chair Kaminar's consent, provided an outline of the comments made via email by members of the EXCOM regarding the video so committee members could review some of the feedback. Commissioner Murphy (NH) agreed some of the comments were significant and could not be addressed with minor changes to the video. Chair Kaminar acknowledged the instructive nature of the feedback, praising the EXCOM for picking up on elements that had been missed, but regretted the edits were not caught when the video was initially provided for them to view. Commissioner Gavlak (CA) supported the Chair's recommendation to the EXCOM to accept the video as is since payment has been made and allow it to be used or not used depending on the individual Commissioner's desire.

[OPEN]

5. **ABM Breakout Topics** – The Chair asked each team to update the committee members on their progress. Topic 1 “Duties and Responsibilities of State Commissioners” materials are being created by Commissioner Herman (AK) and Commissioner Gavlak (CA). Unfortunately, due to work and various responsibilities the materials are still being developed.

Topic 2 “Organization, Structure, and Running of a State Council” is being organized by Commissioner Kathleen Murphy (NH) and Commissioner Yolande Anderson (SC). Commissioner Murphy (NH) stated she has developed an outline with four key goals and plans to include reviewing the Compact Language from state compacts. Other topics include state council composition, what's required, what's important for broad representation, and frequency of meetings. Also, how to build a meaningful agenda which will include samples. Finally, the presentation will include information on incorporating School Liaison Officers. Commissioner Murphy (NH) will go through an exercise using case studies to apply the practices presented stressing positive and clear communication techniques throughout the round table portion of the Breakout Session.

Topic 3 “MIC3 Case Studies” Chair Kaminar informed Members there are 8 resolved case studies relating to article topics and include guiding questions. An overview of what each article addresses will be given. The members will break into groups taking a couple cases and working through them. When the larger group reconvenes, they will discuss the cases they worked through. The feedback will include how the case unfolded, how it was resolved, what sections of the compact legislation applied, what MIC3 rules applied, and what resources they used to resolve the case.

Topic 4 “Support Systems for Military Families” Patty Ewen (DoD) provided information on the subject material from Kathy Facon (DoD). The training plan has three goals: awareness of various support mechanisms regarding military-connected issues, understanding how to use and how to gain access to military support systems, and awareness of resources for state commissioners, state education school districts, and school personnel serving military families. The PowerPoint presentation will feature an overview, general information, and then break into three information areas: family



support, education focus, and educational support programs. A making connections segment will follow and the presentation will conclude with a gallery walk that provides visuals of the resources.

Chair Kaminar stated Topic 5 “Legal Aspects and Limitations of the Compact” was set aside because the topic material is covered in General Counsel Rick Masters’ presentation.

Regarding next steps Chair Kaminar asked the members to have their visuals emailed to himself and Lindsey Dablow (MIC3) before the next Committee Meeting. Committee Members should have their materials to Lindsey by *July 31, 2018*. The Chair directed her to email the Members her contact information and the MIC3 PowerPoint template after the Committee Meeting. [OPEN]

#### ITEM 4 – NEW BUSINESS

6. **New Training Materials** – Chair Kaminar requested feedback from the Committee regarding additional training materials that could be provided for Commissioners, SLOs, and State Councils accessible from the MIC3 website that they could utilize for their purposes. The Chair reminded Members previous discussions explored creating more instructional videos from scratch. He opened the floor for comments. Commissioner Gavlak (CA) stated she uses the current training materials and pairs it with case studies. This format has been well received because it explains the Compact and provides real world situations for the participants to consider. Commissioner Herman (AK) supported Commissioner Gavlak’s (CA) previous statement and added the case studies were helpful during the first few years working with the Compact.

The Chair informed that EXCOM Members will be releasing a mid-year survey that might reveal areas or topics of interest that the Training Committee may want to address. [OPEN]

7. **New Jersey Training** – Commissioner Gavlak (CA) recently traveled to New Jersey for a training session with 28 attendees, including the presumed Commissioner appointee from New Jersey. Attendees at the morning session were mainly from the education field with the afternoon session featuring either parents or military personnel. Commissioner Gavlak (CA) recognized MISA and their leadership in organizing these training sessions. More trainings are scheduled for this fall in Kansas and Texas but the details for those have not been released. Chair Kaminar thanked Commissioner Gavlak (CA) for spearheading this effort and working with Military Impacted Schools Association (MISA) to provide military families and educators with information regarding the Compact.

#### ITEM 5 – ADJOURNMENT

8. The Committee meeting adjourned at 1:37 PM ET.

Respectfully submitted by,  
Lindsey M. Dablow  
Training and Operations Associate, Secretary

**Next Meeting – August 7, 2018 @ 1:00 p.m. EST**