



EXECUTIVE COMMITTEE MINUTES
Thursday, November 18, 2021

PRESENT	Laura Anastasio Ernise Singleton Brian Henry John "Don" Kaminar Shelly Ramos Chad Delbridge Chuck Clymer	Connecticut Commissioner Louisiana Commissioner Missouri Commissioner Arkansas Commissioner Texas Commissioner Wyoming Commissioner DoD Representative	Chair Vice Chair Treasure & Finance Past Chair Training Comm & Outreach Ex-Officio
EXCUSED	Mary Gable	Maryland Commissioner	Rules
STAFF	Cherise Imai Lindsey Dablow Stephanie Ramsey	Executive Director Training & Operations Associate Communications Associate	Secretary

ITEM 1 – CALL TO ORDER

1. Chair Laura Anastasio (CT) called the meeting to order at 1:08 PM ET on Thursday, November 18, 2021.

ITEM 2 – ROLL CALL

2. Roll call was taken by Cherise Imai, Executive Director (ED). A quorum was established.

ITEM 3 – WELCOME

3. Chair Anastasio welcomed members to the first meeting. She welcomed new members, Commissioner Shelly Ramos (TX) and Chad Delbridge (WY) in their new roles and looked forward to working with members to support military students.

ITEM 4 – INTRODUCTIONS

4. Members and staff conducted self-introductions.

ITEM 5 – APPROVAL OF THE AGENDA

5. Commissioner John "Don" Kaminar (AR) motioned to approve the agenda as presented, seconded by Commissioner and Vice Chair Ernise Singleton (LA). Motion carried.

ITEM 6 – NEW BUSINESS

6. **EXECUTIVE COMMITTEE MANUAL** – Chair Anastasio and ED Imai reviewed the document which outlined roles, responsibilities, and clear expectations of committee members and staff.

7. **STRATEGIC PLAN** – Chair Anastasio briefed the Strategic Plan. She noted the organization is moving into Year 3, and every standing committee has goals and action items. She added staff will be scheduling calls with incoming and outgoing chairs to support a smooth transition into new roles.

8. **2022 STANDING COMMITTEES/COMMITTEE GOALS** – ED Imai reviewed tracking report which outlines committee goals, action items, and the status of the strategic plan.

9. **MEETING DATES** – ED Imai presented the proposed meeting dates and times. She asked members to confirm the dates and/or inform staff if there is a conflict. She added dates could be adjusted based on their availability. The document would be approved by the committee in December for dissemination to the Commission.

ITEM 7 – ADJOURNMENT

10. With no further business to conduct, Vice Chair Singleton motioned to adjourn the meeting, seconded by Commissioner Kaminar. Chair Anastasio adjourned the meeting at 2:02 PM ET.