

FINANCE COMMITTEE MINUTES
Tuesday, September 28, 2021

PRESENT	Craig Neuenswander Bob Buehn Brian Halstead Debra Jackson J. Clarke Orzalli Douglas Ragland Chad Delbridge Tyler Backus Kyle Fairbairn	Kansas Commissioner Florida Commissioner Nebraska Commissioner New York Commissioner Massachusetts Commissioner Alabama Commissioner Wyoming Commissioner Maine Commissioner Military Impacted Schools Association	Committee Chair
EXCUSED	Greg Lynch Hal Stearns	Washington Commissioner Montana Commissioner	
STAFF	Cherise Imai Lindsey Dablow	Executive Director, MIC3 Training and Operations Associate, MIC3	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 11:03 AM ET by Executive Director, Cherise Imai. Roll call was taken by ED Imai. Quorum was established.

ITEM 2 – APPROVAL OF THE AGENDA

2. Commissioner Bob Buehn (FL) moved to approve the agenda. The motion was seconded by Commissioner Chad Delbridge (WY). Motion carried.

ITEM 3 – APPROVAL OF THE MINUTES FROM AUGUST 31, 2021

3. Commissioner Buehn moved to approve the minutes from August 31, 2021. The motion was seconded by Commissioner Debra Jackson (NY). Motion carried.

ITEM 4 – EXECUTIVE COMMITTEE REPORT

4. Committee Chair Craig Neuenswander (KS) reported the Executive Committee reviewed state position papers on the National Guard and Reserve. He noted there states selected various options and there was no consensus on one option. ED Imai said the Communications and Outreach Committee released updated Commissioner and State Council toolkits, and the Parent and School Toolkits are currently being revised. She noted the Compliance Committee reviewed and discussed which states held State Council meetings and submitted end of year reports. They also discussed the commissioner vacancies in Indiana and the District of Columbia.

ITEM 5 – SPECIAL PRESENTATION: OPERATION AUDIT

5. Mr. Brian Riggs, Consultant, presented a preliminary report on the MIC3 Organizational Assessment. He detailed the approach used which included interviews, a review of MIC3 documents, and a comparison of MIC3 to similar organizations. He displayed the interview questions used and

summarized the responses. He noted he has some additional interviews of EXCOM members to conduct and will present the final report at the 2021 Annual Business Meeting. Mr. Riggs opened up the floor for feedback or questions.

6. Commission Clarke Orzalli (MA) commented it would be helpful to have a network of military connected staff so handoffs of cases that are non-Compact related would go more smoothly. ED Imai stated Mr. Riggs would brief the final report to the Executive Committee at their October meeting.

ITEM 6 – REPORTS

7. **FY2021 Outstanding Dues** – Chair Neuenswander noted there are three states with outstanding Fiscal Year 2021 dues. He noted Missouri's payment is pending, the New Hampshire commissioner has spoken with the State Superintendent of Education regarding payment, and the New Jersey Department of Education accounting division was contacted, and payment is forthcoming.

8. **FY2022 Dues, Balance, Revenue and Expenses, Vanguard Investment** – Chair Neuenswander noted 38 of the 51 member states have paid FY2022 dues, approximately 53%. He reviewed the Balance Sheet, Revenue and Expenses Sheets, and the Vanguard Investment report. He noted everything looks favorable financially.

9. Chair Neuenswander reported 33 states have paid their FY2022 dues. He summarized the Balance Sheet, Revenue and Expenses, and Vanguard Investment report for the committee.

ITEM 7 – OLD BUSINESS

10. **State Fiscal Support for the Compact** – Chair Neuenswander referenced the draft *Guidance on Compact Program Funding* document. He said this document can be used as a resource to seek funding for Compact related activities. ED Imai requested feedback from the commissioners and noted the committee would review the document in January at their first meeting of 2022.

11. **FY2021 Audit (FINAL)** – Chair Neuenswander and the committee reviewed the final version of the FY2021 audit. He noted the audit was clean and there were no findings. He attributed the stability of commission finances and annual audit to the committee and national office staff.

12. Commissioner Buehn moved to approve the FY2021 audit report, the motion was seconded by Commissioner Jackson. Motion carried.

ITEM 8 – NEW BUSINESS

13. **FY2023 Proposed Dues and Budget** – ED Imai noted last year's data for National Oceanic and Atmospheric Administration (NOAA) and the US Public Health Service (USPHS) were utilized for the budget proposal because the US Department of Defense did not provide the information in this year's data report to the commission. Overall, there is an increase in the number of military-connected children over last year's number, with increases primarily in the Navy and Air Force. She stated the U.S. Space Force's numbers are included in the Air Force data.

14. Chair Neuenswander noted the FY2023 budget proposal reflects the drop in cost for the Kentucky Retirement System from 49% to 10%. He said the Annual Business Meeting in 2023 is projected to be in person with increased costs to \$170K. The increase is due to holding the meeting in a hybrid format, in the event the pandemic is still in place and members are unable to travel due to travel restrictions or personal reasons. ED Imai clarified the budget amount for 2023 ABM is higher

because Baton Rouge is a higher cost locale than Little Rock, and to account for the substantial audiovisual costs for the hybrid format.

15. ED Imai noted the budget shows 4 full-time positions, including the addition of a full-time administrative position.

16. Commissioner Jackson moved to approve the FY2023 dues as proposed, the motion was seconded by Commission Douglas Ragland (AL). Motion carried.

17. Commissioner Jackson moved to approve the FY2023 budget as proposed, the motion was seconded by Commissioner Buehn. Motion carried.

18. **ABM Finance Presentation Slides** – The committee reviewed the Finance Presentation Slides for the 2021 ABM. Commissioner Ragland noted his name is missing from the committee member slide. ED Imai apologized for the error and noted it will be corrected.

ITEM 9 – OTHER BUSINESS

19. **2021 ABM** – ED Imai said commissioners will be mailed docket books and other items for the 2021 ABM. They will also be provided digital docket books, but she noted they can opt out of a physical docket book if they prefer only a digital copy.

20. ED Imai noted Administrative Assistant Mary Pendleton accepted a new job and will be leaving the organization on September 30, 2021. In addition, a new Commissioner for Montana (MT) has been appointed, replacing long-time member, Hal Stearns. Commissioner Stearns will be bestowed an award from the Commission at the next MT State Council Meeting.

21. ED Imai thanked Chair Neuenswander for his service as Treasurer for three years. Chair Neuenswander noted his new position within the Kansas Department of Education does not allow for flexibility to be as available for meetings, but he hopes to remain on the Finance Committee.

ITEM 10 – ITEMS FOR THE EXECUTIVE COMMITTEE

22. No items were brought forth for the Executive Committee.

ITEM 11 – ADJOURNMENT

23. With no further business to conduct, Commissioner Buehn motioned to adjourn the meeting. Commissioner Ragland seconded the motion. Motion carried. Chair Neuenswander adjourned the meeting at 12:05 PM ET.



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