



**Training Committee Minutes  
January 18, 2022**

PRESENT	Shelly Ramos Leah Johnson Kathleen Murphy Tremekia Priester Deanna McLaughlin Barbara Clemmer William Hardin	Texas Commissioner Iowa Commissioner New Hampshire Commissioner South Carolina Commissioner Tennessee Commissioner Pennsylvania Commissioner Georgia Commissioner	Committee Chair
EXCUSED	Joel Wilson David Young Becky Porter	Idaho Commissioner Vermont Commissioner Military Child Education Coalition	Ex-officio Member
GUEST	Tim Farrell	Military Child Education Coalition	
STAFF	Cherise Imai Lindsey Dablow Stephanie Ramsey	Executive Director Training & Operations Assoc. Communications Associate	

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**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order at 1:00 PM ET by Committee Chair, Commissioner Shelly Ramos (TX). Chair Ramos welcomed the Members and provided additional background information about herself and the implementation of the Compact in Texas.

**ITEM 2 – ROLL CALL**

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

**ITEM 3 – APPROVAL OF THE AGENDA**

3. Commissioner Deanna McLaughlin (TN) moved to approve the agenda. The motion was seconded by Commissioner Kathleen Murphy (NH). Motion carried.

**ITEM 4 – APPROVAL OF THE MINUTES**

4. Commissioner Murphy (NH) moved to approve the minutes from the October 26, 2021, as presented. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.

**ITEM 5 – REPORTS**

5. **Executive Committee (EXCOM)** – Chair Ramos reminded the Members to submit their Code of Conduct and Conflict of Interest forms. She noted the forms are available on mic3.net and can be submitted online. The links to those forms were provided in the agenda for the Members convenience.

6. Chair Ramos reported the EXCOM met in November and December 2021. Most of the Commission's Standing Committees had not met since the Annual Business Meeting (ABM) but she

provided updates for those that had. Finance Committee reported New Jersey has not submitted the state's annual dues for Fiscal Year (FY) 2021. However, for FY22, more than 84% of member states have submitted their annual dues.

7. The Compliance Committee informed the EXCOM that during FY21, 86% of states have submitted the state's End-Of-Year Report and 91% of states held at least one State Council meeting. Finally, the Post-ABM Survey closed on December 3, 2021, and those results will be shared with the EXCOM at the January meeting.

## **ITEM 6 – OLD BUSINESS**

8. **MIC3 Commissioner Mentoring Program Update** – Chair Ramos yielded the floor to Training and Operations Associate Lindsey Dablow. Ms. Dablow provided background information regarding the Mentoring Program for those Commissioners new to the Training Committee. In FY21, eight new Commissioners were appointed, and they were assigned a mentor from a pool of Commissioners that indicated their willingness to serve as a mentor by completing the online application. Ms. Dablow offered additional details of the Meet and Greet held for mentors and mentees prior to the 2021 ABM.

9. Ms. Dablow reported the Commission currently has three newly appointed Commissioners: Ray Shaw (MT), Ann Pettit (SD), Brian Murphy (IN). They have been assigned mentors and the National Office, in collaboration with Vice Chair Ernise Singleton (LA) and Training Chair Ramos, are in the process of scheduling a Meet and Greet for those mentors and mentees. There being no questions from the Committee Ms. Dablow yielded the floor to the Chair.

10. **2020-2022 Strategic Plan** – Chair Ramos noted those items that are outstanding for the Training Committee on the current Strategic Plan. She stated the creation of a laminate acronym card for non-military personnel and individuals who are not familiar with educational terminology is a due out from this committee. Chair Ramos reminded the Members that the Committee has been working on the development of a Learning Management System (LMS) since 2021. Finally, how to engage national associations so training on the Compact can be offered to their members and make that training beneficial through development of a certificate or along with the LMS curriculum that could be part of continuing education credit.

11. Commissioner Murphy asked what the timeline is to complete the remaining items on the Strategic Plan. Ms. Dablow responded that some items, like the LMS, will be carried over to the next Strategic Plan because the scope of implementing such a program will require additional time. Ms. Dablow noted there is no penalty for carrying tasks over to the next Strategic Plan.

12. **Learning Management System** – The Chair yielded the floor to Ms. Dablow to provide a summary of the Committee's LMS discussion and the status of the project. Ms. Dablow reviewed the LMS Comparison document and updated the Members on the status. She stated the Members are currently reviewing three LMS programs but the goal for the Committee's February meeting is to narrow the number of options or select an option. Chair Ramos shared the timeline to select an LMS in April. To that end, the Chair asked Members to review the demo links provided on the meeting agenda and contact Ms. Dablow or herself with questions or feedback on the three platforms.

13. Commissioner Murphy asked if any users of the three proposed LMS have been contacted to get their feedback on the platforms. Ms. Dablow responded that she has not connected with other users but would research and try to provide that feedback to the Members in February. Commissioner Murphy asked if any of the three platforms offer a pilot so the software can be tried without committing. Ms. Dablow noted the importance of beta testing and would find out if that is something the proposed companies allow. She stated it would be beneficial for the Committee to narrow the number of potential LMS options to two because then an in-depth comparison could be performed. Ms. Dablow agreed to

research those topics brought forth by Commissioner Murphy and concluded her report. Chair Ramos asked for any additional comments.

14. Commissioner Barbara Clemmer (PA) stated she had experience with Moodle in her previous position. Commissioner Will Hardin (GA) asked if staff had a preference between the LMS options and Ms. Dablow responded that she did, but the Executive Director and Communications Associate have not been able to review the LMS options. Chair Ramos noted she would like staff to offer their feedback to the Committee before any decision is made. The Chair reminded Members to review the LMS demos and provide feedback to Ms. Dablow or herself. She requested Ms. Dablow send a reminder in two weeks to the Members. **[OPEN ITEM]**

## **ITEM 7 – NEW BUSINESS**

15. **Military Terminology Card** – Chair Ramos reminded the Members that this is one of the tactics assigned to the Committee on the current Strategic Plan. The Chair asked Ms. Dablow to provide background and she stated the link available on mic3.net was provided by the Department of Defense Representative Chuck Clymer. The link provides military acronyms and terms related to the military that could be used by the Commission. Ms. Dablow asked the Committee if the link provided is sufficient or would the Members prefer to develop something similar.

16. Commissioner McLaughlin supported using the current link. Commissioner Murphy asked what Commission documents currently contain the acronyms that a person would need to find the acronym's meaning. She suggested attaching the document to any document produced by the Commission. Commissioner McLaughlin noted this could be done within the document by providing the meaning the first time the word is used and Commissioner Murphy agreed that could be a solution. Commissioner Priester stated, based on her experience, hyperlinking the document when the term is used helps and cuts down on a congested footnotes section. Commissioner Murphy supported hyperlinking as a best practice and use in Commission documents.

17. Ms. Dablow asked if the Committee wants to update the toolkits to reflect both military acronyms and education acronyms. Commissioner Clemmer explained how education related acronyms can vary from state to state and Chair Ramos agreed but noted the U.S. Department of Education has a list that might be generic. Ms. Dablow offered to look at both lists and provide the Committee with options at the February meeting if the Members preferred that.

18. Commissioner Murphy supported use of both terminology lists and motioned to table this agenda item until the February 2022 meeting. Commissioner Clemmer seconded the motion. Motion carried. **[OPEN ITEM]**

19. **Innovative Strategies to Promote Training in States** – The Chair yielded the floor to Ms. Dablow who informed the Committee that part of her job duties is to expand the scope of training offered on the Compact. She explained several member states and organizations have collaborated with the National Office to expand the training they offer to their stakeholders. She noted California, for the second year, is holding training for the School Liaisons within their state focused not only on the Compact 101 Training but also the Compact 201 Training. She explained the 101 focuses on the provisions of the Compact and how it applies to military-connected students. The 201 focuses on case studies and allows participants to discuss the grey areas of the Compact, best practices, the purpose and use of the Commission's Advisory Opinions. Other states, for example, South Carolina's Commissioner scheduled the Compact 101 Training for guidance counselors within the military-impacted school district and broke it down by elementary, middle, and high school recognizing the issues may be different for each group depending on the student's grade level.

20. Ms. Dablow requested feedback from the Training Committee Members on best practices or suggestions related to training. Chair Ramos asked the Members to provide feedback based on their training needs and suggestions for the training component offered by National Office.

21. **Compact Training Video Series – Topic Selection** – Chair Ramos asked Ms. Dablow to display the Training Calendar developed by the Committee in 2021. The Chair asked for a motion regarding which Compact Article the Members would like to focus on for the 2022 video. Commissioner McLaughlin stated she gets questions about course placement and Commissioner Murphy and Commissioner Clemmer agreed.

22. Commissioner McLaughlin motioned to develop a video on *Compact Article V – Placement and Attendance*. Commissioner Murphy seconded the motion. Motion carried.

#### **ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS**

23. **2021-2022 Activities** – Ms. Dablow updated the Committee on the training activities of the Commission. She explained staff is working to connect with the American School Counselors Association and hopefully present at their Annual Conference during the summer. This is agenda item is to inform Members regarding the activities of the National Office.

24. **Items for the Executive Committee** – Commissioner Murphy requested periodic updates on the status of the National Guard and Reserve issue.

#### **ITEM 9 – ADJOURNMENT**

25. There being no further business to conduct, the meeting was adjourned at 2:00 PM ET.