**LEADERSHIP NOMINATING COMMITTEE MINUTES**

**Monday, March 21, 2022**

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| PRESENT | John “Don” Kaminar | Arkansas Commissioner | Chair |
|  | Dan Dunham | Virginia Commissioner |  |
|  | Susan Haberstroh | Delaware Commissioner |  |
|  | Debra Jackson | New York Commissioner | Vice Chair |
|  | Khieem “Khi” Jackson | California Commissioner |  |
|  | Michael Price | Michigan Commissioner |  |
|  | Ben Rasmussen | Utah Commissioner |  |
|  | Douglas Ragland | Alabama Commissioner |  |
|  |  |  |  |
| EXCUSED | Teresa Ferenczhalmy | New Mexico Commissioner |  |
|  | Lindsey Dablow | Training & Operations Associate, MIC3 |  |
|  |  |  |  |
| STAFF | Cherise Imai | Executive Director, MIC3 |  |
|  | Stephanie Ramsey | Communications Associate, MIC3 |  |

**ITEM 1 – WECOME AND CALL TO ORDER**

1. The meeting was called to order at 1:01 PM ET by Committee Chair and Arkansas Commissioner Don Kaminar. As the committee is composed of newly appointed members, Chair Kaminar asked members to introduce themselves. He introduced Commissioner Debra Jackson (NY) as a returning member and the Vice Chair of the Committee. He noted Commissioner Douglas Ragland (AL) as a returning member of the Committee.

**ITEM 2 – ROLL CALL**

2. Roll call was conducted by MIC3 Executive Director (ED) Cherise Imai. A quorum was established.

**ITEM 3 – APPROVAL OF THE AGENDA**

3. Commissioner Ben Rasmussen (UT) motioned to approve the agenda as presented. The motion was seconded by Commissioner Michael Price (MI). Motion carried.

**ITEM 4 – APPROVAL OF THE MINUTES FROM MARC**

4. Commissioner D. Jackson motioned to approve the minutes from the November 15, 2021, meeting. The motion was seconded by Commissioner Khi Jackson (CA). Motion carried.

**ITEM 5 – COMMITTEE PURPOSE**

5. Chair Kaminar stated the Committee purpose was to ensure a fair and transparent electoral process.

**ITEM 6 – KEY DATES**

6. Chair Kaminar reviewed the timeline and key dates. Members agreed the dates were reasonable to accommodate the Committee’s work.

* 1. Update Documents: Monday, May 16
	2. Application Release: Wednesday, June 1
	3. Application Deadline: Tuesday, July 5
	4. Application Review: Monday, July 18
	5. Guide Approval: Monday, August 15
	6. Slide Approval: By Monday, September 19 (via email)
	7. Guide Release: By early October

**ITEM 7 –** **REVIEW COMMENTS/FEEDBACK TO IMPROVE THE ELECTION PROCESS**

7. **Examining the Purpose of the LNC - Make the LNC a leadership development committee again** – ED Imai provided background on the history of the Committee. She reported the group was formerly an Ad Hoc Committee titled the Leadership Development Committee to identify potential leaders of the organization that may serve in leadership positions and develop their skills. The Committee also oversaw the election process to ensure a transparent and fair process. As the Committee worked on their priorities, they developed the election process, and recognized that members should express interest to serve. Currently, members can indicate their interest in the November/December committee preference survey if they would like to serve in a capacity beyond a commissioner. This list used by to Executive Committee for leadership positions, including standing committee chairs, tier group facilitators, mentors, and other opportunities. Once this process was in place, the LNC determined it was best to focus primarily on the electoral process, hence when their recommendation for the name change to the Leadership Nomination Committee to the Commission when they became a permanent committee. Vice Chair D. Jackson agreed with ED Imai on the synopsis. Based on this explanation, the members agreed this was a sufficient reason to maintain the focus of the committee on the transparency of the electoral process. Commissioner Dunham stated this process was good and to identity possible leaders into the organization. He added members know their capability, experience, and time they have to serve in additional capacities.

8. **Voting Process and Transparency** – ED Imai reported there was a comment on conducting voting by a rollcall vote to support transparency and noting no and yes votes for the record. Commissioner Dunham asked the hypothetical question of what the action would be if a majority of members voted no for a (sole) candidate (running for office). ED Imai replied this has never occurred in the past voting for the Commission. Vice Chair D. Jackson said the purpose of the Committee is to examine possibilities like this. (OPEN ITEM)

9. **ABM Post Event Survey Results and Feedback, LNC Brief** –ED Imai reviewed the feedback. Overall, it was favorable of the process. There was desire to shorten the election presentation as it takes considerable time. ED Imai stated the new commissioner onboarding process includes the elections brief, in addition, members are provided the LNC’s Election Guide – therefore there was ample understanding of the electoral process as it is straightforward. Based on this, members agreed a summary version be considered for the next ABM.

10. **Robert’s Rules and Nominations from the Floor** – ED Imai reported that General Counsel Rick Masters stated the Commission was mandated to have nominations from the floor under Robert’s Rules. Chair Kaminar asked ED Imai to obtain a review by the new General Counsel, the Embry firm. Embry conducted a review of the matter and stated Robert’s Rules guides the Commission and provides a framework. She noted the second firm was secured prior to COVID due in part to Mr. Masters work schedule on the occupational licensure with the Department of Defense. In fact, the Embry firm works with Mr. Masters on this initiative.

11. ED Imai stated Embry said the statute provides the Commission hold annual elections only and does not mandate nominations from the floor. Therefore the Commission has the flexibility to determine an electoral process that best meets our needs as long as it meets the statute. Chair Kaminar summarized the Commission can streamline the process and nominations from the floor are not mandated. The Commission can utilize the application process for the elections. He suggested if this was agreed on, the Committee may want to consider developing a policy on elections.

12. Members asked if most candidates file an application for the elections, and how often are nominations from the floor utilized. ED Imai replied since the application process has been in place, applicants have used the application. In Cleveland three years ago, three applicants had applied for the three vacancies, and nominations were made from the floor for the Chair and Vice Chair positions – and there was a runoff. The original applicants won the seats. Prior to that year, a nomination from the floor was made for Vice Chair, and the floor candidate won against the incumbent. In sum, the application process.

13. Commissioner Dunham liked the idea of individuals applying ahead of time, so commissioners had the opportunity to review qualifications and be prepared to vote at the ABM. He was concerned if commissioners did not have faith in the applicant and the floor nominations option was eliminated, it would prevent the Commission from electing a candidate they supported.

14. Commissioner Rasmussen said there was benefitted to having nominations from the floor, as the applications are due in July, and members priorities may change up the ABM. He was concerned this would eliminate members that may have determined they would like to run for office. He understood this would extend the election process into the next day of the general session.

15. Commissioner K. Jackson asked if members take the election information back to the state council and state officials in order to vote for the leadership positions. Commissioner Susan Haberstroh (DE) replied she makes the decision on the candidate she votes for as she is most familiar with the Commission and Compact. She said that if an individual wants to run for office, they should follow the application process.

16. Commissioner Douglas Ragland (AL) said he supports the application process as it requires the individual to put thought into why they are running for office, it also provides clear documentation on their experience – and is fair and transparent. He also stated he supports streamlining the process and not accepting nominations from the floor. He added if someone withdraws their candidacy, we could accept a nomination from the floor.

17. Chair Kaminar thanked members for their comments, and members agreed to discuss the matter further at the next meeting. (OPEN ITEM)

**ITEM 8 –** **REVIEW LNC DOCUMENTS**

18. In the interest of time, Chair Kaminar asked ED Imai to email the LNC documents for to members for review. He asked members to provide their feedback to ED Imai and Chair Kaminar by Friday, April 1.

**ITEM 9 – OTHER BUSINESS**

19. Members did not have any issuesfor the Executive Committee. Commissioner Ragland commended Chair Kaminar for his leadership and facilitating today’s discussion. Chair Kaminar replied he is only as good as the members and thanked him for his kind words.

**ITEM 10 – ADJOURNMENT**

20. Chair Kaminar motioned to adjourn the meeting, seconded by Commissioner D. Jackson, seconded by Commissioner Price. Chair Kaminar adjourned the meeting at 2:01 PM ET.