

LEADERSHIP NOMINATING COMMITTEE MINUTES
Wednesday, May 24, 2023

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Debra Jackson	New York Commissioner	Vice Chair
	Dan Dunham	Virginia Commissioner Designee	
	Clarke Orzalli	Massachusetts Commissioner	
	Michael Price	Michigan Commissioner	
	Ben Rasmussen	Utah Commissioner	
EXCUSED	Khieem "Khi" Jackson	California Commissioner	
	Douglas Ragland	Alabama Commissioner	
STAFF	Cherise Imai	Executive Director, MIC3	
	Lindsey Dablow	Training & Operations Associate, MIC3	
	Christina King	Communications Associate, MIC3	

ITEM 1 – WELCOME AND CALL TO ORDER

1. The meeting was called to order at 1:02 PM EST by Committee Chair and Arkansas Commissioner Don Kaminar.

ITEM 2 – ROLL CALL

2. Roll call was conducted by MIC3 Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Michael Price (MI) motioned to approve the agenda with amendments. The motion was seconded by Commissioner Clarke Orzalli (MA). The motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES FROM MARCH 20, 2023

4. **Commissioner Ben Rasmussen (UT) motioned to approve the meeting minutes as presented. The motion was seconded by Commissioner Orzalli. The motion carried.**

ITEM 5 – APPROVAL OF THE MINUTES FROM MAY 22, 2023

5. **Commissioner Designee Dan Dunham (VA) motioned to approve the meeting minutes as presented. The motion was seconded by Commissioner Price. The motion carried.**

ITEM 6 – KEY DATES

6. Chair Kaminar reviewed the key dates for the Committee.
- A. Update Documents: Monday, May 15
 - B. Application Release: Wednesday, June 1
 - C. Application Deadline: Tuesday, July 5

- D. Application Review: Monday, July 17
- E. Guide Approval: Monday, August 21
- F. Slide Approval: By Monday, September 18 (via email)
- G. Guide Release: By early October

ITEM 7 – GENERAL COUNSEL ON ROBERT’S RULES AND NOMINATIONS FROM THE FLOOR.

7. Chair Kaminar reported General Counsel has stated Robert’s Rules serves as a guide for the Commission processes, however it does not mandate for the Commission to accept nominations from the floor. Therefore, it is acceptable for the Commission to determine it will not accept nominations from the floor.

8. Commissioner Debra Jackson (NY) stated she preferred this option, as applicants were obligated to provide an application and background information on why they were seeking office, which provides Members for a more informed decision on elections.

ITEM 8 – COMMITTEE FEEDBACK: CLARIFY WHY “HAWAII TIME” WAS UTILIZED ON DOCUMENTS

9. ED Imai reported the decision by the Committee on the matter was due to feedback received from Commissioner Kathleen Berg (HI) to use Hawaii Time instead of Eastern Time. She recently spoke with Commissioner Berg who stated she was amicable if Eastern Time was utilized instead. The Committee requested staff to make the change to Eastern Time on all documents.

ITEM 9 – REVIEW AND FINALIZE DOCUMENTS

10. History and Application – **Commissioner Rasmussen motioned to approve the document. The motion was seconded by Commissioner Designee Dunham. The motion carried.**

11. Self-Nomination Online Form – **Commissioner Rasmussen motioned to approve the document. The motion was seconded by Commissioner Designee Dunham. The motion carried.**

12. Campaign Guidelines – **Commissioner Orzalli motioned to approve the document. The motion was seconded by Commissioner Designee Dunham. The motion carried.**

13. Definitions and Position Descriptions – **Commissioner Rasmussen motioned to approve the document. The motion was seconded by Commissioner Price. The motion carried.**

14. Election Frequently Asked Questions (FAQ) – **Commissioner Rasmussen motioned to approve the document. The motion was seconded by Commissioner Jackson. The motion carried.**

15. Historical Leadership – **Commissioner Price motioned to approve the document. The motion was seconded by Commissioner Designee Dunham. The motion carried.**

16. Election Memorandum – **Commissioner Rasmussen motioned to approve the document. The motion was seconded by Commissioner Jackson. The motion carried.**

17. Election Guide Cover – **Commissioner Orzalli motioned to approve the document. The motion was seconded by Commissioner Designee Dunham. The motion carried.**

ITEM 10 – OTHER BUSINESS AND ANNOUNCEMENTS

18. **Items for the Executive Committee** – No items were noted for submittal.

ITEM 11 – ADJOURNMENT

19. Chair Kaminar thanked members for their attendance as we could not accomplish the work without the support. With no further business to discuss, he adjourned the meeting at 1:30 PM ET.