

**LEADERSHIP NOMINATING COMMITTEE MINUTES**  
**Monday, July 17, 2023**

|         |                    |                                       |            |
|---------|--------------------|---------------------------------------|------------|
| PRESENT | John "Don" Kaminar | Arkansas Commissioner                 | Chair      |
|         | Dan Dunham         | Virginia Commissioner Designee        |            |
|         | Clarke Orzalli     | Massachusetts Commissioner            |            |
|         | Michael Price      | Michigan Commissioner                 |            |
|         | Douglas Ragland    | Alabama Commissioner                  |            |
|         | Ben Rasmussen      | Utah Commissioner                     |            |
|         |                    |                                       |            |
| STAFF   | Cherise Imai       | Executive Director, MIC3              |            |
|         | Lindsey Dablow     | Training & Operations Associate, MIC3 |            |
|         | Christina King     | Communications Associate, MIC3        |            |
|         |                    |                                       |            |
| EXCUSED | Debra Jackson      | New York Commissioner                 | Vice Chair |

**ITEM 1 – WELCOME AND CALL TO ORDER**

1. The meeting was called to order at 1:00 PM ET by Committee Chair and Arkansas Commissioner Don Kaminar.

**ITEM 2 – ROLL CALL**

2. Roll call was conducted by MIC3 Executive Director (ED) Cherise Imai. A quorum was established.

**ITEM 3 – APPROVAL OF THE AGENDA**

3. **Commissioner Ben Rasmussen (UT) motioned to approve the agenda with amendments. The motion was seconded by Commissioner Douglas Ragland (AL). The motion carried.**

**ITEM 4 – APPROVAL OF THE MINUTES FROM MAY 24, 2023**

4. **Commissioner Clarke Orzalli (MA) motioned to approve the meeting minutes as presented. The motion was seconded by Commissioner Designee Dan Dunham (VA). The motion carried.**

**ITEM 5 – KEY DATES**

5. Key Dates
- A. ~~Approve Documents: Monday, May 15~~
  - B. ~~Application Release: Thursday, June 1~~
  - C. ~~Application Deadline: Wednesday, July 5~~
  - D. Application Review: Monday, July 17
  - E. Guide Approval: Monday, August 21 / Monday, July 17
  - F. Slide Approval: ~~By Monday, September 18 (via email)~~ Monday, August 21
  - G. Guide Release: By early October

6. Chair Kaminar reviewed the key dates and timeline, and noted due to the diligence of the Committee, they were ahead of schedule. He stated the August meeting agenda would include reviewing the Annual Business Meeting slides. ED Imai added the slides would be emailed to members prior to the August meeting to allow for feedback and suggestions prior.

#### **ITEM 6 – APPLICATION REVIEW AND ELECTION GUIDE**

7. Chair Kaminar deferred the floor to ED Imai who reviewed the draft Election Guide. She reviewed the candidate submittals for Chair, Vice Chair, and Treasurer.

8. She noted Commissioner Weiss, who has filed an application for Vice Chair, contacted Chair Kaminar after the July 5<sup>th</sup> deadline, and asked if she could submit another supplemental document. As the deadline had passed, Chair Kaminar responded her request could not be accepted. ED Imai noted Commissioner Weiss had included one letter of recommendation in addition to her application which was received by the deadline.

9. Commissioner Ragland asked if supplemental documents were mandated. Chair Kaminar replied supplemental documents were not required, however up to two could be submitted. Commissioner Ragland asked if all the candidates met the required qualifications. ED Imai replied in the affirmative.

10. Commissioner Designee Dunham expressed the preference to release the Election Guide in September to allow for as much time as possible for review prior to the Annual Business Meeting in November. Members agreed the document would be released around September 18<sup>th</sup> which provides nearly 7 weeks for review.

11. Commissioner Orzalli asked if the leadership pool was sufficient for the Commission to select from and if the candidates that applied were willing to serve. ED Imai responded in the affirmative. She added the Commission surveys the Commission membership regarding their committee preference survey annually in December which includes a question on if they are willing to serve in an additional capacity beyond their commission role. She noted this activity has been very helpful to the Chair in filling vacancies.

#### **ITEM 7 – OTHER BUSINESS AND ANNOUNCEMENTS: ITEMS FOR THE EXECUTIVE COMMITTEE**

12. No items were brought forth for the Executive Committee.

#### **ITEM 8 – ADJOURNMENT**

13. **Commissioner Designee Dunham motioned to adjourn the meeting. The motion was seconded by Commissioner Orzalli. The motion carried.**

14. With no further business to conduct, Chair Kaminar motioned to adjourn the meeting at 1:15 PM ET.