

**Training Committee Minutes
June 27, 2023**

PRESENT	Shelly Ramos Barbara Clemmer Tremekia Priester Rene Sanchez Amanda Woodyard	Texas Commissioner Pennsylvania Commissioner South Carolina Commissioner Vermont Commissioner Military Child Education Coalition (MCEC)	Committee Chair Ex-officio Member
EXCUSED	Phil Cantrell Kathleen Murphy John Price	West Virginia Commissioner New Hampshire Commissioner Illinois Commissioner	
STAFF	Lindsey Dablow Christina King	Training & Operations Assoc. Communications Assoc.	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:09 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Tremekia Priester (SC) motioned to approve the agenda. The motion was seconded by Commissioner Rene Sanchez (VT). Motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES

4. **Commissioner Barbara Clemmer (PA) motioned to approve the Minutes from February 21, 2023. The motion was seconded by Commissioner Priester. Motion carried.**

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Ramos reported the EXCOM met on June 15, 2023. Executive Director (ED) Cherise Imai updated members on Commission vacancies for Arizona, Alaska, California, Oregon, Oklahoma, and the National Military Family Association (NMFA). The Chair noted since the EXCOM met the vacancies for Alaska, Oklahoma, and NMFA were filled. Treasurer Brian Henry (MO) provided an update on the FY23 annual dues noting the dues for District of Columbia and Illinois are outstanding.

6. The Communications and Outreach Committee announced the Guide for Parents, School Officials, and Public Administrators and the Commission brochure were translated into Spanish and were available for digital download on mic3.net. Those documents compliment the Compact 101 Training in Spanish the Training Committee debuted at the 2022 Annual Business Meeting (ABM).

7. Chair Ramos stated on Monday, June 26, 2023, Commissioners should have received a memo from the Rules Committee outlining five (5) proposed rules or amendments. The Chair announced, per the memo, Commissioners have 30 days to provide official comments on the proposals.

8. Chair Ramos requested Commissioners register for the ABM, if they had not already done so. She noted the registration information page and link were available on mic3.net on the 2023 Annual Business Meeting page. Chair Ramos directed Members to staff if they had questions.

ITEM 6 – OLD BUSINESS

9. **Compact 101 Training Accessibility – ASL** – Chair Ramos informed Members the Compact 101 Training in American Sign Language was completed. Ms. Dablow provided Members with a preview of the training. Chair Ramos stated the training resource would be highlighted in the Commission’s July 2023 newsletter and during the 2023 ABM.

10. **Learning Management System (LMS)** – Ms. Dablow provided Members with a preview of the site. She noted the LMS would be available to the Committee for beta testing during the summer.

ITEM 7 – NEW BUSINESS

11. **Compact Article Videos** – Chair Ramos asked Members if they had reviewed the three (3) videos prior to the meeting and all those present confirmed they had. The Committee had no additional feedback or edits to the proposed videos.

12. **Commissioner Clemmer made a motion to accept the three proposed videos as presented. Commissioner Sanchez seconded the motion. Motion carried.**

13. Chair Ramos thanked the Committee, noting the three videos were the final items needed to complete the LMS build.

14. **Strategic Plan Goal #3, Strategy #3 & #5** – Chair Ramos asked Ms. Dablow to outline the current training data collected by the Commission. Ms. Dablow provided data comparing FY22 and FY23 to the Members. Chair Ramos asked the Members what data could be collected to evaluate the effectiveness of the Commission’s training program. The Members suggested poll questions during training to determine the audience’s level of knowledge regarding the Compact prior to the training. Commissioner Clemmer suggested editing the End-of-Year Report wording to “Presentations and Training” to prompt Commissioners to report any training they provided in their state.

15. Commissioner Sanchez asked if individuals who register for the LMS could be emailed annually or six (6) months following completion of the Compact 101 to ask if the information provided was useful and if they used it to support a military student. He recommended asking registrants if they were able to recall the information or had to retake sections of the training to determine if the presentation method or style was useful. He explained the survey could consist of four (4) questions to gauge the value of the training format, style, and resources offered through the LMS.

16. MCEC Representative Amanda Woodyard asked if the Commission has identified gaps or areas of concern it wanted to address and then determined what data should be collected. Ms. Dablow provided background on the Commission’s training program noting, with the interruption of the pandemic, the Commission has only recently begun data collection related to training to identify the gaps and the Training Committee would be tasked with how to address those.

Pending Approval

17. The Committee determined to strengthen the training related questions on the End-of-Year Report. The questions will be reviewed during the Committee's August meeting.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

18. **Items for the EXCOM** – The Members had no items for the EXCOM.

19. **Commission Annual Deadlines** – Chair Ramos reminded Members to submit end of reports and outstanding dues payments for FY23 by Friday, June 30, 2023.

20. **Commission Election Key Dates** – Chair Ramos reviewed the Commission's election deadlines for Members interested in running for a leadership position.

ITEM 9 – ADJOURNMENT

21. There being no further business to conduct, the meeting was adjourned at 1:44 PM ET.