



Training Committee Minutes August 22, 2023

Table with 4 columns: Category, Name, Title, and Role. Rows include PRESENT (Shelly Ramos, Barbara Clemmer, Kathleen Murphy, Tremekia Priester, Rene Sanchez), EXCUSED (Phil Cantrell, John Price, Amanda Woodyard), and STAFF (Cherise Imai, Lindsey Dablow).

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:07 PM ET by Committee Chair Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Kathleen Murphy (NH) motioned to approve the agenda. The motion was seconded by Commissioner Rene Sanchez (VT). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner Barbara Clemmer (PA) motioned to approve the Minutes from June 27, 2023. Commissioner Sanchez seconded the motion. Commissioner Murphy was absent at the June meeting and abstained from voting. Motion carried.

ITEM 5 – REPORTS

5. Executive Committee (EXCOM) – Chair Ramos reported the EXCOM met on August 17, 2023. Vice Chair Ernise Singleton (LA) reported the ex-officio representatives met on July 6th to provide updates from their organizations and discuss their presentations during the Annual Business Meeting (ABM).

6. Executive Director (ED) Cherise Imai reported she and Commission Chair Laura Anastasio (CT) would attend the National Association of Federally Impacted Schools (NAFIS) conference in September to participate on a panel on military education issues, network, and promote the Compact.

7. Commission Treasurer Brian Henry (MO) reported the Commission's FY2023 audit would be delayed this year due to an accounting software installation being implemented by the Council of State Government's (CSG) Accounting Department.

8. The Rules Committee reported no official comments regarding the five proposed Rules were submitted during the Commission's 30-day comment period. Rules Chair Mary Gable (MD) noted all five proposed Rules or amendments were passed by the Committee. Four of the five rules were passed unanimously, with one being amended. During the meeting, the EXCOM also reviewed the five Rules and passed them out. The full Commission will vote on those Rules during the ABM. Chair Ramos noted the proposed Rules language was available for review on the 2023 ABM page of the Commission's website.

9. The Compliance Chair, Steve Bullard, reported Compliance was working with states that have not submitted FY23 dues, end-of-year reports, or held a state council meeting. Compliance passed policy *1-2023 Monitoring Compact Statute and State Legislation*. The intent of the proposed policy was to establish a procedure for the review of anticipated or proposed legislative changes to a member state's laws to allow for the transparent and timely analysis of proposed changes. Chair Bullard emphasized the intention was to preserve the Compact's integrity and the Commission's membership.

ITEM 6 – OLD BUSINESS

10. **Learning Management System (LMS)** – Ms. Dablow informed the Training Committee that a second WordPress site was purchased to accommodate the learning management system (LMS). She stated for security and formatting issues, Epic Technologies and CSG's IT Department advised MIC3 to develop a second site and connect it to the Commission's current website. Ms. Dablow noted the training portal would be located at MIC3Trainnig.net. Individuals interested in participating in MIC3's online Compact 101 Course will be able to access it via either the Commission's current website or the new website.

11. Ms. Dablow provided a preview of MIC3Training.net and noted beta testing would begin at the end of August or early September. Ms. Dablow stated the Commission budgeted \$8,000 to develop the LMS, and the cost to date was \$1,500. Commissioner Murphy asked if money was budgeted to maintain the website and promote the training portal. Ms. Dablow confirmed the Commission had budgeted funds for sustaining and promoting MIC3Training.net.

ITEM 7 – NEW BUSINESS

12. **ABM Training Presentation** – Chair Ramos yielded the floor to Ms. Dablow, who reviewed the Training Committee's presentation for ABM. There were no comments or questions.

13. **Commissioner Clemmer motioned to accept the ABM Training presentation as presented. Commissioner Murphy seconded the motion. Motion carried.**

14. **Training Bookmark** – Chair Ramos explained that headquarters began offering the Compact 101 Training sessions virtually during the pandemic, and the focus was on digital resources that could be provided to the audience to support the implementation of the Compact. The Chair noted that requests for in-person training were increasing, and virtual continued to be in demand; the focus was on supporting both groups equally.

15. Chair Ramos stated the National Office began working on a one-stop training resources page on mic3.net. The page allowed virtual participants to access all the resources in one place without clicking on multiple links. The Chair explained the question was how to provide access to the same resources to

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in-person attendees. To address the need, headquarters created the Training Bookmark. Attendees at an in-person training can scan the QR code on the bookmark to access the Training Resources page of mic3.net, providing the same resource to in-person participants.

16. Chair Ramos noted the bookmark satisfied three strategies under Goal 3 assigned to the Training Committee on the Strategic Plan. The Chair stated the Communications and Outreach Committee had reviewed the Training Bookmark and approved it for distribution at their last meeting.

17. **Commissioner Murphy motioned to accept the Training Bookmark as presented. Commissioner Clemmer seconded the motion. Motion carried.**

18. **Recommendation from Commissioner Greg Lynch (WA) Discussion** – Chair Ramos provided background information on the recommendation from Washington Commissioner Greg Lynch. She stated Commissioner Lynch joined the EXCOM's Spring meeting virtually to discuss the cost of training-related travel. Chair Ramos summarized Commissioner Lynch's comments to the EXCOM. He requested additional information on the National Office's process for accepting training sessions and questioned if a long-range budget strategy should be developed to address the rising costs associated with training. Ms. Dablow reviewed the procedure followed by headquarters for training requests. Chair Ramos stated the Committee would discuss this item further at the September committee meeting.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

19. **Items for the EXCOM** – The Members had no items for the EXCOM.

20. **Compact 101 Training** – Chair Ramos stated the next Compact 101 Training would be September 14, 2023, at 2:00 PM ET.

ITEM 9 – ADJOURNMENT

21. There being no further business to conduct, the meeting was adjourned at 2:01 PM ET.