# MIC3 TRAINING PORTAL FREQUENTLY ASKED QUESTIONS

### **Registering for MIC3Training.net**

- Type www.mic3training.net into your favorite browser; Chrome is recommended.
- Users will see a message, "You must belong to the <u>Registration</u> membership to access this content." Click on <u>Registration</u> to register and create your student profile.
- Only registered members can view the website's content and gain access to the Compact 101 Training course.
- On the registration page, click the "Enroll" button to register.
- Complete the registration form and click "Enroll Now" at the bottom of the screen.
- Anyone who registers is automatically enrolled in the Compact 101 Training course.
- · Once a user completes the registration process, two popups will appear
  - "Membership enrollment success!"
  - "Course enrollment success!"
- MIC3Training.net utilizes popup messages to communicate with participants; please ensure this feature is enabled on your computer before beginning the modules. Contact your organization's IT department if you are unsure if popup messages are enabled on our computer.

## **Getting Started - Compact 101 Training**

### Registered users can access the Compact 101 Training course content in two ways.

- 1. After registering, click "MIC3 Training Portal" on the banner to go to the homepage and click "Enroll."
- 2. After logging into your personal student account, click "Student Dashboard" on the header to view "My Courses." Then click on the "Compact 101 Training."

## **Frequently Asked Questions**

### Who do I contact if I have issues accessing the portal or registering?

If you need assistance, please email mic3info@csg.org or call (859) 244-8000 and request the MIC3 Office.

### Is there a fee to register and take the Compact 101 Training course?

There is no cost. This is a free online, on-demand training portal supported by the Commission.

## Who should register and complete the Compact 101 Training course?

The Compact 101 Training is recommended for Compact Commissioners, Ex-officio representatives to the Commission, MIC3 state council members, public school administrators, school counselors, registrars, Department of Defense Education Activity (DoDEA) school administrators, school liaisons, state Department of Education personnel, and military families

### How many modules does the Compact 101 Training contain?

There are ten modules that must be completed successfully for participants to be eligible for a certificate. After each module, participants must complete a quiz and obtain a passing score of 80% or higher to move on to the next module in the course.

## How long will it take to complete the Compact 101 Training modules?

The Compact 101 Training course takes 60-90 minutes to complete.

## If I exit the system without completing all the modules, will I have to start from the beginning?

No, all ten modules do not need to be completed simultaneously. Once you register, you can log in and out without losing your place in the course. However, participants must complete the module's assignment and quiz to move on to the next module in the course.



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#### Can I view the training modules in any order?

No, the Compact 101 Training modules must be taken in order. Participants must complete the assignment and score an 80% or greater on the quiz before advancing to the next lesson.

#### How long is my account active?

Once you create an account during registration, it will not expire.

#### Will I receive a certificate once I complete the Compact 101 Training?

Yes, a certificate of completion will be available for download on the "Student Dashboard", and a pop-up will appear once a participant completes all the modules successfully.



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