



**Training Committee Minutes  
September 26, 2023**

PRESENT	Shelly Ramos Curtis Jones Barbara Clemmer Kathleen Murphy Tremekia Priester Rene Sanchez	Texas Commissioner Georgia Commissioner Pennsylvania Commissioner New Hampshire Commissioner South Carolina Commissioner Vermont Commissioner	Committee Chair
EXCUSED	Phil Cantrell John Price Amanda Woodyard	West Virginia Commissioner Illinois Commissioner Military Child Education Coalition	Ex-officio Member
STAFF	Cherise Imai Lindsey Dablow	Executive Director Training and Operations Associate	

**ITEM 1 – CALL TO ORDER**

1. The meeting was called to order by the Committee Chair, Commissioner Shelly Ramos (TX), at 1:02 PM ET.

**ITEM 2 – ROLL CALL**

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

**ITEM 3 – APPROVAL OF THE AGENDA**

3. **Commissioner Barbara Clemmer (PA) motioned to approve the agenda. Commissioner Curtis Jones (GA) seconded the motion, which carried.**

**ITEM 4 – APPROVAL OF THE MINUTES**

4. **Commissioner Kathleen Murphy (NH) motioned to approve the June 27, 2023, minutes. Commissioner Sanchez seconded the motion, which carried.**

**ITEM 5 – REPORTS**

5. **Executive Committee (EXCOM)** – Chair Ramos reported the EXCOM met on September 21, 2023, and Executive Director (ED) Cherise Imai provided an update on national office activities, including the National Association of Federally Impacted Schools (NAFIS) conference that she and Commission Chair Laura Anastasio (CT) attended. The conference included participation in the Supports for Military-Connected Children panel and hill visits to inform people about the Compact.

6. Chair Ramos noted that the EXCOM adopted the amended Code of Conduct policy proposed by the Communications and Outreach Committee (C&O) that outlined acceptable use of Commissioner emails. She reminded members that new or amended policies are added to the Consent Calendar for full Commission review and vote during the Annual Business Meeting (ABM).

7. Chair Ramos reported that C&O released a memorandum to the Commission on September 12, 2023, outlining updated resources created during the past year that were available for Commission use. The Chair also stated the Finance Committee reported the fiscal year 2023 audit would be delayed due to a system upgrade by the Council of State Governments' accounting department. Chair Ramos explained that the Annual Report would be postponed, but both documents would be released once the audit was completed.

#### **ITEM 6 – OLD BUSINESS**

8. **Learning Management System (LMS): MIC3Training.net** – Ms. Dablow reviewed the feedback from the Training Committee, EXCOM, and selected stakeholders during the beta testing phase. She reviewed each question or comment and explained how it was addressed.

9. The Committee requested a “Frequently Asked Questions” document be developed to assist with registration and address new users' questions. Ms. Dablow stated she would work on the document and submit it to the Members for review before the ABM. However, as this was the final committee meeting before the ABM, Ms. Dablow noted that the document would have to be approved via email, and the members agreed.

#### **ITEM 7 – NEW BUSINESS**

10. Since there was no new business for the Committee to address, Chair Ramos moved on to other business and announcements.

#### **ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS**

11. **Items for the EXCOM** – The Members had no items for the EXCOM.

12. **Compact 101 Training** – Chair Ramos stated the next Compact 101 Training would be October 11, 2023, at 8:00 AM ET. She encouraged members to share the training schedule with stakeholders in their state.

#### **ITEM 9 – ADJOURNMENT**

13. There being no further business to conduct, the meeting was adjourned at 1:53 PM ET.