

LEADERSHIP NOMINATING COMMITTEE MINUTES
Monday, November 13, 2023

PRESENT	John "Don" Kaminar	Arkansas Commissioner	Chair
	Debra Jackson	New York Commissioner	Vice Chair
	Dan Dunham	Virginia Commissioner Designee	
	Douglas Ragland	Alabama Commissioner	
	Ben Rasmussen	Utah Commissioner	
EXCUSED	Clarke Orzalli	Massachusetts Commissioner	
	Michael Price	Michigan Commissioner	
STAFF	Cherise Imai	Executive Director, MIC3	
	Lindsey Dablow	Training & Operations Associate, MIC3	

ITEM 1 – WELCOME AND CALL TO ORDER

1. The meeting was called to order at 1:06 PM ET by Committee Chair and Arkansas Commissioner, Don Kaminar.

ITEM 2 – ROLL CALL

2. The roll call was conducted by the Executive Director (ED) Cherise Imai. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Ben Rasmussen (UT) motioned to approve the agenda with amendments. The motion was seconded by Commissioner Designee Dan Dunham (VA). The motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES FROM AUGUST 21, 2023

4. **Commissioner Designee Dunham motioned to approve the meeting minutes as presented. The motion was seconded by Commissioner Douglas Ragland (AL). The motion carried.**

ITEM 5 – DEBRIEF ELECTIONS PROCESS

5. A. Comments from the November 13th Meeting:
1. What worked well?
 - a. It was smooth and transparent. We were consistent with our messaging and actions.
 - b. We had responded to prior year comments and feedback from the ABM survey.
 - c. There was agreement that having the guidelines and the slides available ahead of schedule was appreciated by members.
 2. What didn't work well? No comments on this – everything went well.
 3. What needs to be revised or clarified in the next year?
 - a. Nominations not taken from the floor - Clarify in the election documentation General Counsel ruled we are not obligated to follow Robert's Rules, and we can determine our electoral process - as long as elections are held annually.
 - b. Specific and standardized requirements for what is submitted as two documents of evidence should be considered.
 4. Any other comments for the next team? There were no additional comments.

ITEM 6 – KEY DATES

6. Key Dates: The following dates were sufficient and met the needs of the electoral process.
 - a. Approve Documents: Monday, May 13
 - b. Application Release: Thursday, June 6
 - c. Application Deadline: Friday, July 8
 - d. Application Review: Monday, July 15
 - e. Guide Approval: Monday, August 19
 - f. Slide Approval: By Monday, September 9 (via email)
 - g. Guide Release: By early October

ITEM 7 – OTHER BUSINESS AND ANNOUNCEMENTS

7. **ITEMS FOR THE EXECUTIVE COMMITTEE**
 - a. There were no items.
8. **UPCOMING EVENTS**
 - a. There were no items.

ITEM 8 – ADJOURNMENT

9. Chair Kaminar thanked everyone for their service during his time on the committee as chair.
10. **Commissioner Rasmussen (UT) motioned to adjourn the meeting. The motion was seconded by Commissioner Ragland. The motion carried.**
11. With no further business to conduct, Chair Kaminar motioned to adjourn the meeting at 1:09 PM ET.