



Communication and Outreach Meeting Minutes
Wednesday, January 10, 2024
2:00 PM – 3:00 PM ET

PRESENT	Chad Delbridge Clara Botstein Felicia Gonzales Laura Kacer Keith Owen Tony Trongone	Wyoming Commissioner D.C. Commissioner Nevada Commissioner Iowa Commissioner Colorado Commissioner New Jersey Commissioner	Chair
EXCUSED	Teresa Ferenczhalmy Kristin Windham	New Mexico Commissioner Mississippi Commissioner	
STAFF	Cherise Imai Lindsey Dablow	Executive Director Training and Operations Associate	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 2:04 PM ET by Committee Chair, Commissioner Chad Delbridge (WY).

ITEM 2 – ROLL CALL

2. Roll call was taken by Cherise Imai, Executive Director (ED). A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Felicia Gonzales (NV) motioned to approve the agenda with a correction to a state acronym. The motion to adopt the agenda as amended was seconded by Commissioner Keith Owen (CO). The motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES – SEPTEMBER 13, 2023

4. **Commissioner Gonzales motioned to approve minutes from the September 13, 2023, meeting. The motion was seconded by Commissioner Owen. The motion carried.**

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM) Update** – ED Imai reported that the DoD was interested in the data that would track the rate of military enlistment after graduation. Currently, that information is not being tracked. The two open records requests from the Tennessee Commissioner were provided and closed. The results of the Penn State Study are not available to the public at this time.

6. **Communications Plan** – The communication plan and its alignment with the strategic plan was discussed, with ED Imai explaining the updates for the upcoming year.

7. **Commissioner Laura Kacer (IA) motioned to approve the Communications Plan. The motion was seconded by Commissioner Gonzales. The motion carried.**

ITEM 6 – NEW BUSINESS

8. **Toolkits** - The Purple Up Toolkit as well as the MIC3Training.net Toolkit were discussed, with ED Imai and Ms. Dablow explaining how the toolkits will be utilized.

9. **Commissioner Gonzales motioned to approve the Purple UP & MIC3Training.net training portal toolkit. The motion was seconded by Commissioner Kacer. The motion carried.**

ITEM 7 – OTHER BUSINESS AND ANNOUNCEMENTS

10. **Feedback for the Executive Committee** – No items were brought forth.

ITEM 8 – ADJOURNMENT

11. **With no further business to conduct, Chair Delbridge adjourned the meeting at 3:00 PM ET.**