



MILITARY INTERSTATE
CHILDREN'S COMPACT
COMMISSION

TRAINING COMMITTEE MINUTES

FISCAL YEAR 2022

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TRAINING COMMITTEE MINUTES
August 24, 2021

PRESENT	Ernise Singleton Barbara Clemmer Leah Johnson Kathleen Murphy Tremekia Priester David Young Rosemarie Kraeger Nicole Russell	Louisiana Commissioner Pennsylvania Commissioner Iowa Commissioner New Hampshire Commissioner South Carolina Commissioner Vermont Commissioner Rhode Island Commissioner National Military Family Association	Chair
EXCUSED	Shelly Ramos	Texas Commissioner	
STAFF	Cherise Imai Lindsey Dablow	Executive Director, MIC3 Training and Operations Associate, MIC3	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:02 PM ET by Committee Chair, Commissioner Ernise Singleton (LA).

ITEM 2 – ROLL CALL

2. Roll call was taken by Training and Operations Associate, Lindsey Dablow. Quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Kathleen Murphy (NH) moved to approve the agenda. The motion was seconded by Commissioner David Young (VT). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner Murphy moved to approve the minutes from the June 22, 2021, meeting. The motion was seconded by Commissioner Leah Johnson (IA). Motion carried.

ITEM 5 - REPORTS

5. **Executive Committee** – Chair Singleton said the EXCOM has met twice since the last Training Committee meeting and committees are working towards the goals in their Strategic Plan. She said the National Office participated in various workshops and webinars over the summer. Additionally, the National Office is working to reconcile the End-of-Year reports and collecting the National Guard and Reserve reports due at the end of August.

ITEM 6 – OLD BUSINESS

6. **MIC3 Commissioner Mentoring Program Update** – Ms. Dablow updated the committee on the Commissioner Mentoring Program. She noted there have been several new commissioners appointed who are in the onboarding process. She said these commissioners will be assigned mentors

once they complete onboarding. Ms. Dablow said the National Office will establish a training call that discusses expectations between a mentor and mentee.

7. **2020-2022 Strategic Plan: Initiative for 2021** – Chair Singleton said the committee reviewed the graduation videos at their June meeting. Ms. Dablow said she received a comment suggesting a new voice for the training without an accent. Also, she received a comment with a minor word choice change on Slides 11 and 12. Ms. Dablow said the script will be given to the voiceover artist hired and it will be used for the webinar and Powtoons video. Ms. Dablow said the National Office submitted a voiceover proposal to a company called Production Hub. Ms. Dablow provided three voice samples to the committee for review. The committee reviewed the cost estimates and confirmed the voice recording would need to be merged with the video. Chair Singleton suggested obtaining the price quote from all three voiceover artist before making a final decision.

8. Commissioner Johnson motioned to accept the Article VII Graduation Script as presented. The motion was seconded by Commissioner Young. Motion carried.

9. Chair Singleton recommended the committee would rank the individuals in order of preference, then the top candidate will be contacted to get the final price estimate, then the National Office will email the details and the committee will respond by the deadline whether they agree or disagree with the proposal cost. If agreement is reached via email, the National Office will contract with the top candidate identified. Ms. Dablow clarified that the price indicated is just for the current video though there may be additional videos in the future that can be contracted.

10. Commissioner Young motioned to accept the recommendation given by Chair Singleton on how the committee will proceed. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.

11. The committee listened to samples of the voiceover candidates. Ms. Dablow suggested she contact all the candidates and tell them they're a finalist and ask for a firm price quote since the script has been approved. Chair Singleton asked Ms. Dablow to contact them via email with the timeline for approving the candidates once the final cost estimates are received.

ITEM 7 – NEW BUSINESS

12. **Learning Management Systems Discussion** – Ms. Dablow shared the National Office has been receiving more requests for training during the past year. She said the next step would be to develop MIC3's own course in which participants' learning could be tracked. She displayed a document with the three learning management systems she researched and their features: Moodle, LifterLMS, and LearnDash. She noted the National Office will be getting feedback from Epic Technologies on these platforms.

13. Commissioner Murphy inquired about the budget for these platforms. Ms. Dablow noted it will be included in the next Strategic Plan and the budget will account for the cost. She said all the costs are reasonable in consideration of the budget. She noted Moodle doesn't offer a plugin to WordPress, a comment was made that this should rule out Moodle. Ms. Dablow said she will inquire with Epic Technologies if MIC3 could use some of its support hours with them to support the learning management system if needed. Chair Singleton stated the feedback from Epic Technologies will assist the committee in deciding which platform to choose. Ms. Dablow said the National Office will collect more information and present a recommendation at the September meeting.

ITEM 8 - OTHER BUSINES AND ANNOUNCEMENTS

14. **Items for the Executive Committee** – No items were brought forth for the EXCOM.
15. **2021 Annual Business Meeting** – Chair Singleton reminded the committee the ABM will be virtual and held on November 4-5, 2021.
16. **2022 Annual Business Meeting** – Chair Singleton stated the 2022 ABM will be held in Baton Rouge, LA on October 19-20, 2022.
17. **End-of-Year and NGR Reports** – Chair Singleton noted the Compliance Committee extended the deadline for the End of Year and NGR reports was extended to August 31, 2021.
18. **Trainings FY21** – Chair Singleton noted the National Office has the following upcoming trainings: Mississippi School Liaisons, Coast Guard EFMP on 9/21, and North Carolina ECAC on 10/6. Ms. Dablow said an Executive Director Report will be released later today and will provide guidance on the role of commissioners with special needs students and families.

ITEM 9 – ADJOURNMENT

20. With no further business to conduct, Commissioner Young motioned to adjourn the meeting. Commissioner Murphy seconded the motion. Motion carried. Chair Singleton adjourned the meeting at 1:59 ET.



**Training Committee Minutes
October 26, 2021**

PRESENT	Ernise Singleton	Louisiana Commissioner	Committee Chair
	Leah Johnson	Iowa Commissioner	
	Kathleen Murphy	New Hampshire Commissioner	
	Tremekia Priester	South Carolina Commissioner	
	Shelly Ramos	Texas Commissioner	
	Nicole Russell	Ex-officio Member	
EXCUSED	Joel Wilson	Idaho Commissioner	
	Barbara Clemmer	Pennsylvania Commissioner	
	Rosemarie Kraeger	Rhode Island Commissioner	
	David Young	Vermont Commissioner	
STAFF	Cherise Imai	Executive Director, MIC3	
	Lindsey Dablow	Training & Operations Assoc., MIC3	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:03 PM ET by Committee Chair, Commissioner Ernise Singleton (LA).

ITEM 2 – ROLL CALL

2. Roll call was conducted by Training and Operations Associate Lindsey Dablow. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Leah Johnson (IA) moved to approve the agenda. The motion was seconded by Commissioner Shelly Ramos (TX). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner Kathleen Murphy (NH) moved to approve the minutes, as amended, from the September 28, 2021 meeting. The motion was seconded by Commissioner Johnson. Motion carried.

ITEM 5 – REPORTS

5. **Executive Committee** – Chair Singleton noted the Executive Committee (EXCOM) met on October 21, 2021. Brian Riggs of Riggs Enterprise has completed the Operations Audit that is part of the Finance Committee’s tactics from the current Strategic Plan. The results of the audit will be presented at the 2021 Annual Business Meeting (ABM). Standing Committee Chairs presented their final reports to the EXCOM ahead of the ABM. Two states have indicated they intend to submit reports on their state’s position regarding National Guard and Reserve inclusion under the Compact, so the National Office is awaiting those before issuing the combined National Guard and Reserve Report. Doctoral Student Jenny Cogbill is researching topics related to the Compact and more information on that will be made available during ABM next week.

ITEM 6 – OLD BUSINESS

6. **MIC3 Commissioner Mentoring Program Update** – Chair Singleton informed the Committee the first meet and greet between newly appointed Commissioners (mentees) and their assigned mentors took place virtually on September 29, 2021. The event lasted an hour and allowed mentees and mentors to introduce themselves in a casual setting so they could connect before the ABM.
7. **2020-2022 Strategic Plan: Initiatives for 2021** – Chair Singleton noted the final edited version of the *Article VII – Graduation* video was shared with the Committee Members. Ms. Dablow stated the version of the video that was distributed to the Committee is the final version that the Members would vote on during the meeting. If the video is passed out of Committee, it will be shared with the full Commission during the ABM.
8. Commissioner Johnson stated she watched the full video and thought the length was appropriate. She noted any longer than 10 minutes and it stretches the viewers attention span. She asked if the introduction containing general information about the Compact would be the beginning of each video?
9. Ms. Dablow reminded the Members that three years ago the Commission released the *MIC3 Summary with Provisions* video that is roughly four minutes long. She noted the mic3.net website will have a page dedicated to training and that would list all the videos developed by the Commission in order of how they should be viewed. In that instance, the introduction will be edited out of each Compact Article video because viewers would watch the MIC3 Summary with Provisions video first.
10. Ms. Dablow also noted that as the Committee moves forward with possibly implementing a Learning Management System (LMS) these factors could also alter how the videos developed by the Committee are used or viewed. These will be items to address once the Committee meets in January 2022. Chair Singleton thanked Commissioner Johnson for her question and feedback.
11. Ms. Nicole Russell (NMFA) expressed her support of the final video product. Commissioner Johnson asked if the video could be shared now, and Chair Singleton stated it would be available for distribution following its debut at the 2021 ABM. Commissioner Murphy moved that the *Article VII – Graduation* video be presented at the ABM in November. The motion was seconded by Commissioner Johnson. Motion carried.
12. **Learning Management System Discussion** – Ms. Dablow shared the National Office has been in discussions with Epic Technologies regarding development of a Training page on mic3.net. She reminded the Members that Epic Technologies performed the website migration from Adobe Muse to WordPress and have continued to assist with issues on the website as they come up. Epic Technologies was asked to provide a quote based on implementation of one of the three LMS products that the Committee is considering. Epic Technologies recommended a flat fee of \$1,500 to develop the page and then a block of development hours for troubleshooting and integration of the LMS system. The total quote was \$3,000. Ms. Dablow noted the Committee can still seek additional quotes in January, but this was obtained to provide the Members with a starting point and because Epic Technologies is familiar with the website.
13. Finally, Ms. Dablow stated Epic Technologies has contacted the mic3.net host server Flywheel and all three LMS products meet the host server's requirements. The Committee will consider this item further in January. **[OPEN ITEM]**

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

14. Items for the Executive Committee – No items were brought forth for the EXCOM.

15. 2021 ABM – Chair Singleton reminded the Committee the virtual ABM will be held on November 4-5, 2021 and noted the digital version of the Docket Book was available online.

ITEM 9 – ADJOURNMENT

16. The Members recognized and thanked Chair Singleton for her guidance of the Committee. There being no further business to conduct, the meeting was adjourned at 1:32 PM ET.



Training Committee Minutes
January 18, 2022

Table with 4 columns: Status (PRESENT, EXCUSED, GUEST, STAFF), Name, Title, and Role (Committee Chair, Ex-officio Member). Lists attendees including Shelly Ramos, Leah Johnson, Kathleen Murphy, etc.

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:00 PM ET by Committee Chair, Commissioner Shelly Ramos (TX). Chair Ramos welcomed the Members and provided additional background information about herself and the implementation of the Compact in Texas.

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Deanna McLaughlin (TN) moved to approve the agenda. The motion was seconded by Commissioner Kathleen Murphy (NH). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner Murphy (NH) moved to approve the minutes from the October 26, 2021, as presented. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.

ITEM 5 – REPORTS

5. Executive Committee (EXCOM) – Chair Ramos reminded the Members to submit their Code of Conduct and Conflict of Interest forms. She noted the forms are available on mic3.net and can be submitted online. The links to those forms were provided in the agenda for the Members convenience.

6. Chair Ramos reported the EXCOM met in November and December 2021. Most of the Commission's Standing Committees had not met since the Annual Business Meeting (ABM) but she

provided updates for those that had. Finance Committee reported New Jersey has not submitted the state's annual dues for Fiscal Year (FY) 2021. However, for FY22, more than 84% of member states have submitted their annual dues.

7. The Compliance Committee informed the EXCOM that during FY21, 86% of states have submitted the state's End-Of-Year Report and 91% of states held at least one State Council meeting. Finally, the Post-ABM Survey closed on December 3, 2021, and those results will be shared with the EXCOM at the January meeting.

ITEM 6 – OLD BUSINESS

8. **MIC3 Commissioner Mentoring Program Update** – Chair Ramos yielded the floor to Training and Operations Associate Lindsey Dablow. Ms. Dablow provided background information regarding the Mentoring Program for those Commissioners new to the Training Committee. In FY21, eight new Commissioners were appointed, and they were assigned a mentor from a pool of Commissioners that indicated their willingness to serve as a mentor by completing the online application. Ms. Dablow offered additional details of the Meet and Greet held for mentors and mentees prior to the 2021 ABM.

9. Ms. Dablow reported the Commission currently has three newly appointed Commissioners: Ray Shaw (MT), Ann Pettit (SD), Brian Murphy (IN). They have been assigned mentors and the National Office, in collaboration with Vice Chair Ernise Singleton (LA) and Training Chair Ramos, are in the process of scheduling a Meet and Greet for those mentors and mentees. There being no questions from the Committee Ms. Dablow yielded the floor to the Chair.

10. **2020-2022 Strategic Plan** – Chair Ramos noted those items that are outstanding for the Training Committee on the current Strategic Plan. She stated the creation of a laminate acronym card for non-military personnel and individuals who are not familiar with educational terminology is a due out from this committee. Chair Ramos reminded the Members that the Committee has been working on the development of a Learning Management System (LMS) since 2021. Finally, how to engage national associations so training on the Compact can be offered to their members and make that training beneficial through development of a certificate or along with the LMS curriculum that could be part of continuing education credit.

11. Commissioner Murphy asked what the timeline is to complete the remaining items on the Strategic Plan. Ms. Dablow responded that some items, like the LMS, will be carried over to the next Strategic Plan because the scope of implementing such a program will require additional time. Ms. Dablow noted there is no penalty for carrying tasks over to the next Strategic Plan.

12. **Learning Management System** – The Chair yielded the floor to Ms. Dablow to provide a summary of the Committee's LMS discussion and the status of the project. Ms. Dablow reviewed the LMS Comparison document and updated the Members on the status. She stated the Members are currently reviewing three LMS programs but the goal for the Committee's February meeting is to narrow the number of options or select an option. Chair Ramos shared the timeline to select an LMS in April. To that end, the Chair asked Members to review the demo links provided on the meeting agenda and contact Ms. Dablow or herself with questions or feedback on the three platforms.

13. Commissioner Murphy asked if any users of the three proposed LMS have been contacted to get their feedback on the platforms. Ms. Dablow responded that she has not connected with other users but would research and try to provide that feedback to the Members in February. Commissioner Murphy asked if any of the three platforms offer a pilot so the software can be tried without committing. Ms. Dablow noted the importance of beta testing and would find out if that is something the proposed companies allow. She stated it would be beneficial for the Committee to narrow the number of potential LMS options to two because then an in-depth comparison could be performed. Ms. Dablow agreed to

research those topics brought forth by Commissioner Murphy and concluded her report. Chair Ramos asked for any additional comments.

14. Commissioner Barbara Clemmer (PA) stated she had experience with Moodle in her previous position. Commissioner Will Hardin (GA) asked if staff had a preference between the LMS options and Ms. Dablow responded that she did, but the Executive Director and Communications Associate have not been able to review the LMS options. Chair Ramos noted she would like staff to offer their feedback to the Committee before any decision is made. The Chair reminded Members to review the LMS demos and provide feedback to Ms. Dablow or herself. She requested Ms. Dablow send a reminder in two weeks to the Members. **[OPEN ITEM]**

ITEM 7 – NEW BUSINESS

15. **Military Terminology Card** – Chair Ramos reminded the Members that this is one of the tactics assigned to the Committee on the current Strategic Plan. The Chair asked Ms. Dablow to provide background and she stated the link available on mic3.net was provided by the Department of Defense Representative Chuck Clymer. The link provides military acronyms and terms related to the military that could be used by the Commission. Ms. Dablow asked the Committee if the link provided is sufficient or would the Members prefer to develop something similar.

16. Commissioner McLaughlin supported using the current link. Commissioner Murphy asked what Commission documents currently contain the acronyms that a person would need to find the acronym's meaning. She suggested attaching the document to any document produced by the Commission. Commissioner McLaughlin noted this could be done within the document by providing the meaning the first time the word is used and Commissioner Murphy agreed that could be a solution. Commissioner Priester stated, based on her experience, hyperlinking the document when the term is used helps and cuts down on a congested footnotes section. Commissioner Murphy supported hyperlinking as a best practice and use in Commission documents.

17. Ms. Dablow asked if the Committee wants to update the toolkits to reflect both military acronyms and education acronyms. Commissioner Clemmer explained how education related acronyms can vary from state to state and Chair Ramos agreed but noted the U.S. Department of Education has a list that might be generic. Ms. Dablow offered to look at both lists and provide the Committee with options at the February meeting if the Members preferred that.

18. Commissioner Murphy supported use of both terminology lists and motioned to table this agenda item until the February 2022 meeting. Commissioner Clemmer seconded the motion. Motion carried. **[OPEN ITEM]**

19. **Innovative Strategies to Promote Training in States** – The Chair yielded the floor to Ms. Dablow who informed the Committee that part of her job duties is to expand the scope of training offered on the Compact. She explained several member states and organizations have collaborated with the National Office to expand the training they offer to their stakeholders. She noted California, for the second year, is holding training for the School Liaisons within their state focused not only on the Compact 101 Training but also the Compact 201 Training. She explained the 101 focuses on the provisions of the Compact and how it applies to military-connected students. The 201 focuses on case studies and allows participants to discuss the grey areas of the Compact, best practices, the purpose and use of the Commission's Advisory Opinions. Other states, for example, South Carolina's Commissioner scheduled the Compact 101 Training for guidance counselors within the military-impacted school district and broke it down by elementary, middle, and high school recognizing the issues may be different for each group depending on the student's grade level.

20. Ms. Dablow requested feedback from the Training Committee Members on best practices or suggestions related to training. Chair Ramos asked the Members to provide feedback based on their training needs and suggestions for the training component offered by National Office.

21. **Compact Training Video Series – Topic Selection** – Chair Ramos asked Ms. Dablow to display the Training Calendar developed by the Committee in 2021. The Chair asked for a motion regarding which Compact Article the Members would like to focus on for the 2022 video. Commissioner McLaughlin stated she gets questions about course placement and Commissioner Murphy and Commissioner Clemmer agreed.

22. Commissioner McLaughlin motioned to develop a video on *Compact Article V – Placement and Attendance*. Commissioner Murphy seconded the motion. Motion carried.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

23. **2021-2022 Activities** – Ms. Dablow updated the Committee on the training activities of the Commission. She explained staff is working to connect with the American School Counselors Association and hopefully present at their Annual Conference during the summer. This is agenda item is to inform Members regarding the activities of the National Office.

24. **Items for the Executive Committee** – Commissioner Murphy requested periodic updates on the status of the National Guard and Reserve issue.

ITEM 9 – ADJOURNMENT

25. There being no further business to conduct, the meeting was adjourned at 2:00 PM ET.

**Training Committee Minutes
February 22, 2022**

PRESENT	Shelly Ramos Kathleen Murphy Tremekia Priester Deanna McLaughlin Barbara Clemmer William Hardin Joel Wilson David Young Becky Porter	Texas Commissioner New Hampshire Commissioner South Carolina Commissioner Tennessee Commissioner Pennsylvania Commissioner Georgia Commissioner Idaho Commissioner Vermont Commissioner Military Child Education Coalition	Committee Chair Ex-officio Member
EXCUSED	Leah Johnson	Iowa Commissioner	
STAFF	Cherise Imai Lindsey Dablow Stephanie Ramsey	Executive Director Training & Operations Assoc. Communications Associate	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:02 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Deanna McLaughlin (TN) motioned to approve the agenda. The motion was seconded by Commissioner Barbara Clemmer (PA). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner William Hardin (GA) motioned to approve the minutes from the January 18, 2022 meeting, as presented. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Ramos stated the EXCOM met on January 20, 2022, and on February 17, 2022. The EXCOM is planning for the Spring Retreat in April, where the focus will be on developing the Commission's third Strategic Plan. The Commission will be able to provide feedback on the proposed Strategic Plan through surveys and their committees. The Chair noted the National Office recently added an Events Calendar on mic3.net that features upcoming webinars and trainings. Attendees can register for those various sessions via the calendar.

6. The EXCOM is organizing Tier Group Meetings since the groups have not met during the COVID-19 pandemic. Chair Ramos informed the Members that the EXCOM is also considering all meeting formats for the 2022 Annual Business Meeting (ABM) based on feedback from the post-ABM survey.
7. Chair Ramos reported the Communications and Outreach (C&O) Committee released the Purple Up! Toolkit for Month of the Military Child and it is available on mic3.net on the Commissioner page. C&O also updated guidance and deadlines for the Successful Transition Videos Project. The deadline for submissions is June 1, 2022. The Compliance Committee reported three states have not submitted their End-of-Year Reports for FY21 and are contacting those outstanding states.
8. Finance reported that all FY21 dues have been collected and only six states are outstanding for FY22. The Rules Chair informed the EXCOM that the Committee is reviewing the current Compact Rules book for formatting issues. Finally, the DoD Representative reported they are working with the National Office to develop a School Liaison webinar for the Commission.
9. In addition to the Committee Reports, Chair Ramos noted the EXCOM has received three requests for legal reviews of external legislation from Virginia, Florida, and Pennsylvania. EXCOM also received one request for legal assistance with a Compact-related case from California.

ITEM 6 – OLD BUSINESS

10. **MIC3 Commissioner Mentoring Program Update** – Chair Ramos informed the Members Montana, South Dakota, and Indiana recently appointed new Commissioners and those individuals have been assigned a mentor. Alabama Commissioner Dr. Douglas Ragland will be mentoring Montana Commissioner Ray Shaw. Rhode Island Commissioner Rosemarie Krager will be mentoring South Dakota Commissioner Ann Pettit. Washington Commissioner Gregory Lynch will be mentoring Indiana Commissioner Brian Murphy. Vice Chair Ernise Singleton (LA) and the Training Chair will schedule a Mentor and Mentee Meet and Greet soon to welcome the Commissioners to the program.
11. **Learning Management System (LMS)** – The Chair yielded the floor to Ms. Dablow to review the feedback received from the Training Committee Members and provide an update on the status of the project. Ms. Dablow referred the Committee to the LMS Feedback Questions and Response document. She reviewed the initial cost for each of the three LMS platforms. The estimated initial cost for Moodle would be \$19,690.00; LifterLMS would be \$8,200.00, and LearnDash would be \$3,229.00. Ms. Dablow noted the price of each LMS is based on the number of users, the ability to integrate the platform into a WordPress website, and cost of support. The estimated annual cost for Moodle is \$20,940.00, LifterLMS is \$2,700.00, and LearnDash is \$1,978.00. Again, the cost is based on an annual subscription, support, upgrades, and additional plugins.
12. Ms. Dablow provided the Committee with a breakdown of the feedback and questions received from the Members with answers specific to each LMS. She noted the similarities and differences between the three LMS options. Commissioner Joel Wilson (ID) voiced support for proceeding with LifterLMS and LearnDash as LMS for consideration, but not Moodle. Commissioner Kathleen Murphy (NH) agreed with Commissioner Wilson. She asked if the content that has been created by the Committee will be ready to upload once the LMS is chosen. Ms. Dablow responded that the recent videos and trainings would be compatible with the remaining LMS platform options.
13. Commissioner Murphy made a motion to proceed with LifterLMS and LearnDash as possible LMS platforms for the Commission. Commissioner Wilson seconded the motion. Motion carried.
14. **Military Terminology Card** – Chair Ramos reminded the Members that this item was tabled until the February meeting. Committee meeting document #6 is a Military and Education Terminology Guide prepared by the National Office for the Committee's review. Commissioner Wilson made a motion to review the document prior to April's Committee meeting and provide feedback to the National Office so a

final draft can be voted on at the Committee's next meeting. Commissioner David Young (VT) seconded the motion. Motion carried.

ITEM 7 – NEW BUSINESS

15. Compact Training Video: Article V – Placement and Attendance Draft Script – Chair Ramos reminded the Members they selected *Article V – Placement and Attendance* as the topic of the next training video at the January Committee meeting. The Chair noted that Article V has four specific provisions: Course and Educational Program Placement; Special Education Services; Placement and Flexibility; and Absence Due to Deployment. Chair Ramos stated the Committee determined last year that the videos need to stay between 7-10 minutes to retain the participant's attention. Chair Ramos recommended creating several small videos instead of one large video for Article V. Commissioner Murphy made a motion to cluster the provisions outlined in Article V into two or three smaller videos. Commissioner Young seconded the motion. The Chair opened the floor for discussion.

16. Chair Ramos asked Ms. Dablow if she preferred the Committee decide the breakdown of the topics, and it was determined Ms. Dablow will draft the initial scripts based on the topics and bring those back to the Committee for revision.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

17. 2021-2022 Activities – Ms. Dablow updated the Committee on the training activities of the Commission. She highlighted the three in-person trainings held in Hardin County, KY during February. Ms. Dablow informed the Members that the National Office is facilitating monthly Compact 101 Trainings that are open to any interested parties. The Compact 101 Training scheduled for February 23, 2022, had 109 people registered to take the course. She noted additional upcoming training opportunities being hosted by member states.

18. Items for the Executive Committee – The Members had no items for the EXCOM.

ITEM 9 – ADJOURNMENT

19. There being no further business to conduct, the meeting was adjourned at 2:09 PM ET.

**Training Committee Minutes
June 28, 2022**

PRESENT	Shelly Ramos Kathleen Murphy Tremekia Priester Deanna McLaughlin Barbara Clemmer William Hardin Leah Johnson Tim Farrell	Texas Commissioner New Hampshire Commissioner South Carolina Commissioner Tennessee Commissioner Pennsylvania Commissioner Georgia Commissioner Iowa Commissioner Military Child Education Coalition	Committee Chair Ex-officio Member
EXCUSED	David Young Joel Wilson	Vermont Commissioner Idaho Commissioner	
STAFF	Lindsey Dablow	Training & Operations Assoc.	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:00 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Kathleen Murphy (NH) motioned to approve the agenda. The motion was seconded by Commissioner Leah Johnson (IA). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner William Hardin (GA) motioned to approve the minutes from the February 22, 2022 meeting, as presented. The motion was seconded by Commissioner Murphy. Motion carried.

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Ramos stated the EXCOM met on May 19th and June 16th. Reports were provided by the Standing Committee Chairs. The Rules Committee reviewing the current Rules Book to correct formatting and grammatical errors. Should the Committee determine a Rule needs to be amended to clarify intent or language any proposed changes would be presented at the Annual Business Meeting (ABM).

6. The Compliance Committee is gathering member state's End-of-Year Reports and annual dues payments and tracking state council meeting per the *1-2017 State Coordination* policy. Chair Ramos reminded Committee Members that End-of-Year Reports were due Wednesday, June 30, 2022, for member states to remain in compliance with the policy.

7. The Leadership Nomination Committee released the Election Guide and 2022 Application Online on June 1, 2022. The Communications and Outreach Committee reviewed outcomes for Month of the Military Child and recent social media campaigns. The deadline for the Successful Compact Transitions Video project was June 1, 2022; unfortunately, there were no submissions.

8. Finance reported the Commission's finances were in alignment with 3rd quarter projections. The EXCOM will release registration for the 2022 ABM in Baton Rouge, Louisiana at the beginning of July. The ABM will be held on October 19-20, 2022. Finally, all the Tier Groups met, and the meeting recordings and the two memoranda were posted on mic3.net to the National Guard and Reserve page and the Commissioner page.

ITEM 6 – OLD BUSINESS

9. **MIC3 Commissioner Mentoring Program Update** – Chair Ramos informed Members Arizona Commissioner Bruce DuPlanty accepted a different role within the Arizona Department of Education and will not be able to continue to serve as Commissioner. Peter Laing will serve in his place as the Commissioner for Arizona. Kansas Commissioner Craig Neuenswander agreed to serve as his mentor.

10. **Learning Management System (LMS)** – The Chair informed the Committee the Learning Management System would be discussed during the Committee's August meeting, [OPEN ITEM]

11. **Military & Education Terminology Card** – Chair Ramos reminded Members the Committee was unable to attain quorum at the April meeting, so this agenda item was carried over. The Committee feedback was reviewed by Ms. Dablow. Commissioner Hardin made a motion to accept the document as amended. Commissioner Kathleen Murphy (NH) seconded the motion. Motion carried.

12. **Compact Training Video: Article V – Placement and Attendance Draft Script** – Chair Ramos stated an email was sent to Committee Members on May 11th and May 19th requesting feedback on the four (4) proposed scripts. Ms. Dablow reviewed the feedback received from Iowa and South Carolina.

13. Commissioner Hardin made a motion to approve the Article V – Course Placement script. Commissioner Clemmer seconded the motion. Motion carried.

14. Commissioner Clemmer made a motion to approve the Article V – Program Placement script. Commissioner Leah Johnson (IA) second the motion. Motion carried.

15. Commissioner Murphy made a motion to approve the Article V – Special Education Services script. Commissioner Priester seconded the motion. Motion carried.

16. Commissioner Priester made a motion to approve the Article V – Absences Related to Deployment script. Commissioner Johnson seconded the motion. Motion carried.

17. Chair Ramos reviewed the proposal from artist Jim Gooden related to providing voiceover services on the Article V videos. Mr. Gooden provided the voiceover content for the *Article VII – Graduation* video presented at the 2021 ABM. Mr. Gooden's proposal was \$1,800 total for the four videos. Commissioner Murphy motioned to accept the proposal and contract Mr. Gooden to provide voiceover services. Commissioner Johnson seconded the motion. Motion carried.

ITEM 7 – NEW BUSINESS

18. **Compact 101 Training Accessibility** – Chair Ramos yielded the floor to Ms. Dablow who requested a vote of support from the Committee to obtain quotes from vendors that would allow the National Office to provide the Compact 101 Training in American Sign Language and Spanish.

Commissioner Hardin motioned to direct Ms. Dablow to obtain price quotes on translation and interpretation services for the Committee to review at the August meeting. Commissioner Clemmer seconded the motion. Motion carried. [OPEN ITEM]

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

19. 2021-2022 Activities – Ms. Dablow updated the Committee on the training activities of the Commission.

20. Items for the Executive Committee – The Members had no items for the EXCOM.

ITEM 9 – ADJOURNMENT

21. There being no further business to conduct, the meeting was adjourned at 1:52 PM ET.