



MILITARY INTERSTATE
CHILDREN'S COMPACT
COMMISSION

TRAINING COMMITTEE MINUTES

FISCAL YEAR 2023

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Training Committee Minutes August 23, 2022

Table with 4 columns: Category (PRESENT, EXCUSED, STAFF), Name, Title, and Role. Lists committee members and staff.

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:02 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Kathleen Murphy (NH) motioned to approve the agenda. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. The Committee determined to vote on the minutes from the June 28, 2022 meeting at the September Committee meeting due to the late receipt of meeting materials. [OPEN ITEM]

ITEM 5 – REPORTS

5. Executive Committee (EXCOM) – Chair Ramos stated the EXCOM met on July 16th and August 18. The Chair reminded Members to register for the Annual Business Meeting (ABM) if they had not done. During the EXCOM Meeting reports were provided by the Standing Committee Chairs. The Rules Committee completed their review of the Rules Book and will present those edits and amendments at ABM. The Compliance Committee continues to work with states that need to submit End-of-Year (EOY) Reports and hold their State Council meeting. If you have not submitted your state's EOY or held a State Council the deadline to do so was June 30, 2022.

6. Treasurer Henry reported the Commission's annual audit came back with no findings and the Commission is on target for the first quarter of FY22. Finally, the Tier Groups met to discuss the Compact Citation and National Guard and Reserve issue. The meetings were recorded and are posted

on mic3.net. The link to those videos were distributed via Constant Contact so Commissioners have access to the information and are prepared to vote on both issues at the ABM.

ITEM 6 – OLD BUSINESS

7. MIC3 Commissioner Mentoring Program Update – Chair Ramos informed Members Commissioner Leah Johnson of Iowa and Commissioner Joel Wilson of Idaho submitted their letters of resignation. Headquarters is working with the appointing authority in those states to obtain a new representative. In the meantime, former Idaho Commissioner Tim McMurtrey will serve in place of Joel Wilson. Since Commissioner McMurtrey was formerly with the Commission no mentor was assigned to him. Once the National Office receives an appointment letter for Iowa or Idaho a mentor will be assigned to help onboard the new Commissioners.

8. Learning Management System (LMS) – The Chair informed the Committee the National Office is in discussion to secure presentations from the two remaining LMS vendors LearnDash and LifterLMS. This agenda item will be a focus of the Committee in 2023. **[OPEN ITEM]**

9. Compact Training Video: Article V – Placement and Attendance Draft Script – Chair Ramos stated the Committee Members received the Committee meeting agenda and documents late on August 22, 2022. The meeting agenda which included links to the Compact Article V videos was part of the documentation. Ms. Dablow previewed a short portion of each of the four Compact Article V videos. Chair Ramos asked Members to provide their feedback and notes on each video to Ms. Dablow by Wednesday, September 7, 2022 at 4:30 PM ET. Ms. Dablow agreed to send a reminder email to Members on September 2, 2022.

10. Compact 101 Training Accessibility – Chair Ramos yielded the floor to Ms. Dablow who informed the Members that a request for proposals (RFP) was distributed, and she reviewed the submitted proposals with the Committee. The quote received for an American Sign Language (ASL) presentation was \$220.00 from the Sign Language Network of Kentucky.

11. Ms. Dablow reviewed the process for securing the Spanish translation. The first quote was from Access Language Solutions. The quote included transcribing the Compact 101 presentation script for the translator's use and recording the script. It also provided for translating the verbiage on the PowerPoint presentation to correspond with the slides. Total cost for the project was \$1,336.76

12. The second quote was from Southeast Spanish, Inc. for translating the presentation and the script but the Commission would still need to procure a voiceover artist to record the presentation. The total quote was for \$988.00. Several other services were contacted, Jambo Interpreters & Translators, Accipio Language Services, & Lexington Interpreters LLC, but those organizations did not respond to RFP.

13. Commissioner McLaughlin noted in her professional work she has used Google Translate to translate English documents to Spanish and she proposed considering Google Translate and its voice option. Commissioner Priester stated South Carolina's Department of Education is not allowed to use Google Translate or other online interpretation services because of issues raised by individuals due the various dialects within languages. Chair Ramos concurred with Commissioner Priester's assessment and voiced her concerns.

14. Commissioner McLaughlin asked if completing this project would trigger an increase in the annual dues submitted by member states. Ms. Dablow noted the money is available in the FY23 Budget and would be debited from the Training account to record the Compact 101 Training in both ASL and Spanish. Chair Ramos asked if the training would be live, and Ms. Dablow noted both the ASL, and Spanish would be taped and available on mic3.net for military families.

15. Commissioner Murphy voiced support for the initiative and noted the importance of making the provisions and protections of the Compact accessible to all military families, but she agreed the budget does need to be considered when developing projects. Commissioner Murphy asked Executive Director Cherise Imai if projects like this are considered when developing the budget. ED Imai explained the Commission approves the current budget 18 months ahead of implementation, but Headquarters does try to project cost for projects. ED Imai noted the Commission's Reserve Fund currently has money available that could be used for projects, but the cost of the translations is minimal and does not require that for the Committee to move forward.

16. Commissioner Murphy motioned to accept the quote from the Sign Language Network of Kentucky and proceed with taping the training. Commissioner McLaughlin seconded the motion. Motion carried.

17. Commissioner Murphy motioned to accept the quote from Access Language Solutions, INC for the Spanish translation. Commissioner Priester seconded the motion. Dr. Porter voiced her support for the project and the quote received from Access Language Solutions, INC. Motion carried.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

18. **Items for the Executive Committee** – The Members had no items for the EXCOM.

19. **ABM Registration** – The Chair reminded the Committee to register and book their hotel room for the ABM if they had not done so.

ITEM 9 – ADJOURNMENT

20. There being no further business to conduct, the meeting was adjourned at 1:48 PM ET.



**Training Committee Minutes
September 27, 2022**

PRESENT	Shelly Ramos Kathleen Murphy Tremekia Priester Deanna McLaughlin Barbara Clemmer Tim McMurtrey	Texas Commissioner New Hampshire Commissioner South Carolina Commissioner Tennessee Commissioner Pennsylvania Commissioner Idaho Commissioner	Committee Chair
EXCUSED	David Young William Hardin Becky Porter	Vermont Commissioner Georgia Commissioner Military Child Education Coalition	Ex-officio Member
STAFF	Cherise Imai Lindsey Dablow Stephanie Ramsey	Executive Director Training & Operations Assoc. Communications Assoc.	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:02 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. Commissioner Kathleen Murphy (NH) motioned to approve the agenda. The motion was seconded by Commissioner Deanna McLaughlin (TN). Motion carried.

ITEM 4 – APPROVAL OF THE MINUTES

4. Commissioner Barbara Clemmer (PA) motioned to approve the Minutes from June 28, 2022. The motion was seconded by Commissioner Tremekia Priester (SC). Motion carried.
5. Commissioner Murphy motioned to approve the Minutes from August 23, 2022. The motion was seconded by Commissioner Clemmer. Motion carried.

ITEM 5 – REPORTS

6. **Executive Committee (EXCOM)** – Chair Ramos stated the EXCOM met on September 16, 2022. During the meeting, the EXCOM discussed the ABM and the National Defense Authorization Act (NDAA) because language in the proposed legislation addressed the Interstate Compact on Educational Opportunity for Military Children. The EXCOM and headquarters were working with the DoD State Liaison Office and partner organizations reviewing the language. The Chair deferred to Executive Director (ED) Cherise Imai for more information on the NDAA.

7. Chair Ramos informed Members the EXCOM distributed an informational survey regarding the Compact Citation Correction to assist discussion at the ABM and encouraged them to complete the survey. Chair Ramos noted the ABM agenda and Docket Book would be released in the next few days and posted on the Commission's website.

ITEM 6 – OLD BUSINESS

8. **Compact Training Videos: Article V – Placement and Attendance** – The Committee reviewed the four Compact Article V videos. Commissioner Murphy made a motion to approve the four Compact Article V videos. The motion was seconded by Commissioner Clemmer. Motion carried.

9. **Compact 101 Training Accessibility** – Chair Ramos informed the Members the Spanish translation version of the Compact 101 training video would be taped on September 30, 2022. The Chair noted the American Sign Language version of the same training was being scheduled and the Committee would be updated on this item at the next Committee meeting.

ITEM 7 – NEW BUSINESS

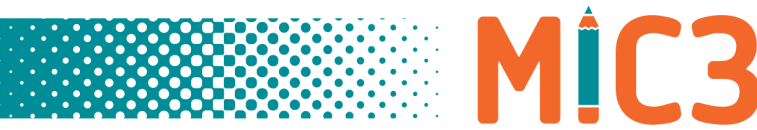
10. **Training Committee ABM Presentation** – Chair Ramos yielded the floor to Ms. Dablow to review the Committee's presentation for ABM. Commissioner Murphy made a motion to accept the Training Committee ABM presentation as presented. The motion was seconded by Commissioner Tim McMurtrey (ID). Motion carried.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

11. **Items for the Executive Committee** – The Members had no items for the EXCOM.

ITEM 9 – ADJOURNMENT

12. There being no further business to conduct, the meeting was adjourned at 1:36 PM ET.



**Training Committee Minutes
February 21, 2023**

PRESENT	Shelly Ramos	Texas Commissioner	Committee Chair
	William Hardin	Georgia Commissioner	
	Barbara Clemmer	Pennsylvania Commissioner	
	Tremekia Priester	South Carolina Commissioner	
	David Young	Vermont Commissioner	
	Amanda Woodyard	Military Child Education Coalition	Ex-officio Member
EXCUSED	Kathleen Murphy	New Hampshire Commissioner	
	Phil Cantrell	West Virginia Commissioner	
STAFF	Cherise Imai	Executive Director	
	Lindsey Dablow	Training & Operations Assoc.	
	Stephanie Ramsey	Communications Assoc.	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:05 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner David Young (VT) motioned to approve the agenda. The motion was seconded by Commissioner William Hardin (GA). Motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES

4. **Commissioner Barbara Clemmer (PA) motioned to approve the Minutes from September 27, 2023. The motion was seconded by Commissioner Young. Motion carried.**

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Ramos reported the EXCOM met on Thursday, February 16, 2023. Executive Director (ED) Cherise Imai updated the EXCOM on the Defense State Liaison Office (DSLO) initiative to update state’s statutes that provide military definitions to include Space Force. The Commission has a legal advisory stating Space Force is included in the Compact statute because they are a division of the Air Force. Unfortunately, the language of the DSLO’s proposed legislation does not differentiate the Compact statute from other statutes headquarters and leadership is working with the newly appointed Director of the DSLO to educate on the Commission’s process and determine a way forward.

6. Chair Ramos informed the Members the National Guard and Reserve Legislative Toolkit was distributed in the Commission's January 2023 newsletter. It is also available on the National Guard and Reserve page on mic3.net.

7. She reported ED Imai updated the EXCOM on the Citation Correction. Iowa's and Vermont's original statute language had the correct citation so those two states will not need to take any action. Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Kentucky, Maine, Washington, Wisconsin, and Wyoming have submitted the change or are working with a representative from their respective legislatures to correct the citation in their statute language. The remaining states are either in discussion with their state councils to determine a way forward or they are a Priority Two or Three state and will not address the citation correction this year.

8. Chair Ramos concluded the report noting ED Imai informed the EXCOM of Virginia's General Assembly House Bill 1929 an external statute that references Virginia's Compact statute and seeks to extend the protections of the Compact to members of foreign services and federal civilian employees. However, the Compact statute specifically states federal civilian employees cannot be covered by the Compact. General counsel and headquarters are working the Virginia's General Assembly legal counsel and Department of Education representatives to address the issue.

ITEM 6 – OLD BUSINESS

9. **Compact 101 Training Accessibility** – Chair Ramos informed the Members ASL Interpreting Services is reviewing the Compact 101 presentation and script and preparing to tape the Compact 101 Session prior to the Committee's April meeting. Once the video is completed it will be distributed to Members for their review.

10. **Learning Management System (LMS)** – Chair Ramos reviewed agenda documents outlining the research and feedback completed over the past 18 months relate to the LMS options. Prior to the meeting the Members reviewed and provided feedback on demo sites for LifterLMS and LearnDash. Headquarters received advance feedback from Pennsylvania and shared that with the Committee. Chair Ramos asked the Committee for any additional comments or feedback. There being none, Chair Ramos asked the National Office for its recommendation.

11. Ms. Dablow outlined headquarters' reasons to recommend the Committee proceed with LifterLMS. **Commissioner Young made the motion to proceed with LifterLMS and begin designing the platform to host the Compact 101 Training content. Commissioner Clemmer seconded the motion. Motion carried.**

12. Chair Ramos asked Ms. Dablow to keep the Committee updated on the development of the LMS leading to its launch at the 2023 Annual Business Meeting (ABM).

13. **2023-2025 Strategic Plan: Training Committee** – Chair Ramos reviewed the Training Committee's action items on the current strategic plan. There being no questions or comments the Chair moved to new business.

ITEM 7 – NEW BUSINESS

14. **New Commissioner Mentoring Program Survey** – Chair Ramos yielded the floor to Ms. Dablow who reviewed the Committee's feedback on the New Commissioner Mentoring Program Survey. **Commissioner Hardin motioned to approve the survey as amended. Commissioner Young seconded the motion. Motion carried.**

Approved June 27, 2023

15. Compact Article Videos – Chair Ramos reminded Members due to a lack of quorum at the January Committee meeting the Members present supported finalizing the video project which would entail developing videos for Article IV and VI but could not vote on it until this meeting. **Commissioner Clemmer made a motion to develop the final videos related to Compact Article IV and VI. Commissioner Young seconded the motion. Motion carried.**

16. Chair Ramos noted the scripts for Articles IV and VI were included in the meeting documents. She asked for Members to review the documents and provide feedback and edits prior to March 15, 2023. Chair Ramos asked Ms. Dablow to send reminder emails to assist the Committee.

17. Chair Ramos asked the Committee if the Members supported using voiceover artist Jim Gooden since he has assisted with the previous videos. **Commissioner Young made a motion to contract Jim Gooden to provide the voiceover work on the final Compact Article videos. Commissioner Priester seconded the motion. Motion carried.**

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

18. **Items for the Executive Committee** – The Members had no items for the EXCOM.

ITEM 9 – ADJOURNMENT

19. There being no further business to conduct, the meeting was adjourned at 12:47 PM ET.

**Training Committee Minutes
June 27, 2023**

PRESENT	Shelly Ramos Barbara Clemmer Tremekia Priester Rene Sanchez Amanda Woodyard	Texas Commissioner Pennsylvania Commissioner South Carolina Commissioner Vermont Commissioner Military Child Education Coalition (MCEC)	Committee Chair Ex-officio Member
EXCUSED	Phil Cantrell Kathleen Murphy John Price	West Virginia Commissioner New Hampshire Commissioner Illinois Commissioner	
STAFF	Lindsey Dablow Christina King	Training & Operations Assoc. Communications Assoc.	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order at 1:09 PM ET by Committee Chair, Commissioner Shelly Ramos (TX).

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Tremekia Priester (SC) motioned to approve the agenda. The motion was seconded by Commissioner Rene Sanchez (VT). Motion carried.**

ITEM 4 – APPROVAL OF THE MINUTES

4. **Commissioner Barbara Clemmer (PA) motioned to approve the Minutes from February 21, 2023. The motion was seconded by Commissioner Priester. Motion carried.**

ITEM 5 – REPORTS

5. **Executive Committee (EXCOM)** – Chair Ramos reported the EXCOM met on June 15, 2023. Executive Director (ED) Cherise Imai updated members on Commission vacancies for Arizona, Alaska, California, Oregon, Oklahoma, and the National Military Family Association (NMFA). The Chair noted since the EXCOM met the vacancies for Alaska, Oklahoma, and NMFA were filled. Treasurer Brian Henry (MO) provided an update on the FY23 annual dues noting the dues for District of Columbia and Illinois are outstanding.

6. The Communications and Outreach Committee announced the Guide for Parents, School Officials, and Public Administrators and the Commission brochure were translated into Spanish and were available for digital download on mic3.net. Those documents compliment the Compact 101 Training in Spanish the Training Committee debuted at the 2022 Annual Business Meeting (ABM).

7. Chair Ramos stated on Monday, June 26, 2023, Commissioners should have received a memo from the Rules Committee outlining five (5) proposed rules or amendments. The Chair announced, per the memo, Commissioners have 30 days to provide official comments on the proposals.

8. Chair Ramos requested Commissioners register for the ABM, if they had not already done so. She noted the registration information page and link were available on mic3.net on the 2023 Annual Business Meeting page. Chair Ramos directed Members to staff if they had questions.

ITEM 6 – OLD BUSINESS

9. **Compact 101 Training Accessibility – ASL** – Chair Ramos informed Members the Compact 101 Training in American Sign Language was completed. Ms. Dablow provided Members with a preview of the training. Chair Ramos stated the training resource would be highlighted in the Commission’s July 2023 newsletter and during the 2023 ABM.

10. **Learning Management System (LMS)** – Ms. Dablow provided Members with a preview of the site. She noted the LMS would be available to the Committee for beta testing during the summer.

ITEM 7 – NEW BUSINESS

11. **Compact Article Videos** – Chair Ramos asked Members if they had reviewed the three (3) videos prior to the meeting and all those present confirmed they had. The Committee had no additional feedback or edits to the proposed videos.

12. Commissioner Clemmer made a motion to accept the three proposed videos as presented. Commissioner Sanchez seconded the motion. Motion carried.

13. Chair Ramos thanked the Committee, noting the three videos were the final items needed to complete the LMS build.

14. **Strategic Plan Goal #3, Strategy #3 & #5** – Chair Ramos asked Ms. Dablow to outline the current training data collected by the Commission. Ms. Dablow provided data comparing FY22 and FY23 to the Members. Chair Ramos asked the Members what data could be collected to evaluate the effectiveness of the Commission’s training program. The Members suggested poll questions during training to determine the audience’s level of knowledge regarding the Compact prior to the training. Commissioner Clemmer suggested editing the End-of-Year Report wording to “Presentations and Training” to prompt Commissioners to report any training they provided in their state.

15. Commissioner Sanchez asked if individuals who register for the LMS could be emailed annually or six (6) months following completion of the Compact 101 to ask if the information provided was useful and if they used it to support a military student. He recommended asking registrants if they were able to recall the information or had to retake sections of the training to determine if the presentation method or style was useful. He explained the survey could consist of four (4) questions to gauge the value of the training format, style, and resources offered through the LMS.

16. MCEC Representative Amanda Woodyard asked if the Commission has identified gaps or areas of concern it wanted to address and then determined what data should be collected. Ms. Dablow provided background on the Commission’s training program noting, with the interruption of the pandemic, the Commission has only recently begun data collection related to training to identify the gaps and the Training Committee would be tasked with how to address those.

Pending Approval

17. The Committee determined to strengthen the training related questions on the End-of-Year Report. The questions will be reviewed during the Committee's August meeting.

ITEM 8 – OTHER BUSINESS AND ANNOUNCEMENTS

18. **Items for the EXCOM** – The Members had no items for the EXCOM.

19. **Commission Annual Deadlines** – Chair Ramos reminded Members to submit end of reports and outstanding dues payments for FY23 by Friday, June 30, 2023.

20. **Commission Election Key Dates** – Chair Ramos reviewed the Commission's election deadlines for Members interested in running for a leadership position.

ITEM 9 – ADJOURNMENT

21. There being no further business to conduct, the meeting was adjourned at 1:44 PM ET.