



**Training Committee Minutes
Tuesday, September 24, 2024**

PRESENT	Kathleen Murphy Barbara Clemmer Curtis Jones Peter Laing Terrence McCaffrey Tremekia Priester Kyle Wood	New Hampshire Commissioner Pennsylvania Commissioner Georgia Commissioner Arizona Commissioner Florida Commissioner South Carolina Commissioner Military Child Education Coalition	Interim Committee Chair Ex-officio Member
EXCUSED	Spencer Barzee Clara Botstein Ann Pettit	Idaho Commissioner District of Columbia Commissioner South Dakota Commissioner	
STAFF	Lindsey Dablow Allie Thomas	Training and Operations Associate Operations Coordinator	

ITEM 1 – CALL TO ORDER

1. The meeting was called to order by the Interim Committee Chair and New Hampshire Commissioner Kathleen Murphy at 1:03 PM ET.

ITEM 2 – ROLL CALL

2. Training and Operations Associate Lindsey Dablow conducted roll call. A quorum was established.

ITEM 3 – APPROVAL OF THE AGENDA

3. **Commissioner Curtis Jones (GA) motioned to approve the agenda. Commissioner Terrance McCaffrey (FL) seconded. The motion carried and the agenda was approved.**

ITEM 5 – APPROVAL OF THE MINUTES

4. **Commissioner Jones motioned to approve the minutes from August 27, 2024. Commissioner McCaffrey seconded and the motion carried.**

ITEM 6 - REPORTS

5. **Executive Committee (EXCOM)** – Chair Murphy reported the EXCOM met on August 29 and September 19, 2024, to finalize items for the upcoming Annual Business Meeting (ABM). The ABM general agenda was approved and the docket book would be available online prior to the meeting. The EXCOM approved the Good, Better, Best Practices on Implementing the Compact document to be released to the U.S. Department of Education and Secretary of Education Miguel Cardona.

6. Educational Management Solutions (EMS) reviewed the final report of the staffing and operations assessment and made recommendations to the EXCOM based on their findings. EMS would present the final report and their findings to the full Commission at the ABM.

7. The EXCOM requested a recommendation from the Finance Committee regarding the format of future ABMs – whether to hold the meeting in person every other year with virtual meetings in between, or strictly in person. The Finance Committee would poll the full Commission at the ABM before making their recommendation. The EXCOM also approved Finance Committee's amendments to the travel policy for per diem reimbursements. The full Commission would vote on the travel policy amendments at the ABM.

ITEM 7 – OLD BUSINESS

8. **New Commissioner and Ex-officio Course – Beta Testing** – Ms. Dablow reviewed the New Commissioner and Ex-officio Training Course and announced the beta testing was complete. Feedback received by members of the Training Committee and EXCOM was very helpful. A few Commissioners had technical difficulties with the training due to various reasons, some of which were easily fixed and some of which were still being resolved. Ms. Dablow recommended adding a line to the New Commissioners and Ex-officio Representatives FAQ document that provided instructions for troubleshooting technical issues before contacting the national office for assistance. Chair Murphy asked if the specific times it would take to complete the modules could be added to the course content for reference. Ms. Dablow stated that she would add the estimated times to the content.

9. **Commissioner Jones motioned for final approval of the New Commissioner and Ex-officio Representative Course. Commissioner McCaffrey seconded the motion. The motion carried.**

10. **ABM Training Presentation** – Ms. Dablow reviewed the Training Committee's presentation that would be reported at the ABM and introduced changes and additions that were made to the slides. Ms. Dablow answered Members clarifying questions.

11. **Commissioner Jones motioned to approve the ABM Training Presentation. Commissioner McCaffrey seconded the motion. The motion carried.** The final document was approved to be presented at the ABM.

12. **Training Committee Position Paper** – Ms. Dablow introduced the Training Committee's position paper, which outlined the Committee's support of the services provided in the current training program and model, and the need for continued funding and resources to ensure the success and sustainability of the program. Chair Murphy recommended a few grammatical corrections and asked if the references that were mentioned in the paper could be included. Ms. Dablow confirmed the position paper would be edited to include the recommended changes and then sent to Finance for review and included in the ABM docket book.

13. **Commissioner Jones motioned to approve the Training Committee Position Paper. Commissioner Barbara Clemmer (PA) seconded the motion.** Commissioner McCaffrey asked if the motion needed to be amended due to the changes that were recommended. Ms. Dablow confirmed that an amendment would be needed. **Commissioner Jones amended the motion to include the recommended edits. Commissioner McCaffrey seconded the amendments. Motion carried.** The recommended edits would be made to the Training Committee Position Paper and then it would be presented to the Finance Committee and printed in the ABM docket book.

ITEM 8 – NEW BUSINESS

14. **2023-2025 Strategic Plan: Training Committee Tasks 2025** – Ms. Dablow reviewed the tasks that were assigned to the Training Committee in the 2023-2025 Strategic Plan and reported that many of them had been completed. She introduced the tasks that would be completed by the Committee in 2025 and stated the Committee would begin to focus on those assignments following the ABM.

ITEM 9 – OTHER BUSINESS AND ANNOUNCEMENTS

15. **Items for the EXCOM** – The Members had no items for the EXCOM.

16. **Compact 101 Training** – Members were encouraged to share the training schedule with stakeholders in their state. The remaining Compact 101 Trainings for the year following September would be held on October 25, November 14, and December 9, 2024.

ITEM 10 – ADJOURNMENT

17. **Chair Murphy adjourned the meeting at 1:47 PM ET.**